



Annual/Regular Board
Meeting Minutes
May 14, 2019

The regular meeting of the Board of Trustees of the Bellwood Public Library was called to order at 6:14 p.m. by Mrs. Smith, President, in the Large Meeting Room.

Present:

Ms. Mary Clements
Ms. Deborah Giles
Ms. Constance Riales
Mrs. Dorothy Smith
Mrs. Gloria Ward

Absent: Pastor Michael Horton

Also in attendance: Library Director, Amy Crump, Business Manager/Administrative Assistant Ashley Matthews, and Library Attorney Dee Jarod and 9 members of the public.

Public Comment: Ms. Gougisha thanked the board for participating in the Walk-A-Thon and for the donation. She also wanted to have the meeting room placed on the Strategic plan agenda on how to make it more user friendly because the room is too cold.

A motion was made by Ms. Ward, seconded by Ms. Clements to approve Regular board meeting minutes for April 9, 2019.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

A motion was made by Ms. Riales, seconded by Ms. Ward to adjourn Sine Die at 6:17 p.m.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

New Trustee Reginald Stewart was formally sworn in by Judge Chase and recited his oath of office.

Ms. Ward was recognized for serving as Library Trustee.

Election of Officers:

President:

A nomination was made by Ms. Riales, seconded by Ms. Clements for Mrs. Smith to be the President.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

Vice-President:

A nomination was made by Ms. Smith, seconded by Mr. Stewart for Ms. Riales to be the Vice-President.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

Secretary:

A nomination was made by Ms. Riales, seconded by Ms. Clements for Mr. Stewart to be the Secretary.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

Treasurer:

A nomination was made by Ms. Riales, seconded by Ms. Clements for Ms. Clements to be the Treasurer.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

Committee Appointments:

The Standing Committees Appointments by President Smith are as follow:

Finance Committee:

Chairperson Ms. Clements

Committee member Mr. Stewart

Administration Committee:

Chairperson Mrs. Smith

Committee member Ms. Riales

Building and Grounds Committee:

Chairperson Mr. Stewart

Committee member Pastor Horton

Public Relations and Legislation Committee:

Chairperson Ms. Riales

Committee member Ms. Clements

Planning and Development Committee:

Chairperson Pastor Horton

Committee member Mr. Stewart

Reaching Across Illinois Library Systems (RAILS) Committee:

Chairperson Ms. Giles

Committee member Pastor Horton

A motion was made by Ms. Riales, seconded by Ms. Giles to adjourn the Annual Organization

Board Meeting at 6:28 p.m.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

The regular meeting of the Board of Trustees of the Bellwood Public Library was called to order at 6:29 p.m. by Mrs. Smith, President, in the Large Meeting Room.

A roll call vote was taken.

Present:

Ms. Mary Clements
Ms. Deborah Giles
Ms. Constance Riales
Mrs. Dorothy Smith
Mr. Reginald Stewart

Absent: Pastor Michael Horton

Also in attendance: Library Director, Amy Crump, Business Manager/Administrative Assistant Ashley Matthews, and Library Attorney Dee Jarod and 9 members of the public.

Finance Committee Report:

Reports of Bills: #785, #785-A, & #785-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#785 (Bill List) in the amount of	\$ 65,865.30
#785-A (Payroll) in the amount of	\$ 50,665.75
#785-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 116,531.05

A motion was made by Ms. Riales, seconded by Mr. Stewart to approve the Finance Committee Reports.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart.

NAYS: 1: Ms. Giles

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion was carried by majority vote.

Other Committee Reports:

- A. Administrative Committee Reports: Presentation of the approved minutes was given to the board members from the March 17, 2019 meeting.
- B. Building and Grounds Committee: NO REPORT
- C. Public Relations and Legislative Committee: NO REPORT
- D. Planning and Development Committee: NO REPORT
- E. RAILS Committee: NO REPORT

Pastor Horton arrived at 6:38 p.m.

Pastor Horton was formally sworn in by Judge Chase and recited his oath of office.

A motion was made by Ms. Riales, seconded by Ms. Clements to table the Administration

Committee Report until later in the meeting.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mr. Stewart
NAYS: 0:
ABSTAIN:0:
ABSENT: 0:
The motion passed by unanimous vote.

A motion was made by Ms. Clements, seconded by Ms. Giles to approve the Consent Agenda items as stated.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mr. Stewart
NAYS: 0:
ABSTAIN:0:
ABSENT: 0:
The motion passed by unanimous vote.

Unfinished Business: None

New Business:

A motion was made by Ms. Riales, seconded by Ms. Clements to approve the Break and Vacation Personnel Policy revisions.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mr. Stewart
NAYS: 0:
ABSTAIN:0:
ABSENT: 0:
The motion passed by unanimous vote.

A motion was made by Ms. Giles, seconded by Ms. Riales to table the selection of the date for the Strategic Planning Mini-Retreat to allow the trustees to review the dates. Director Crump will be contacted on Friday, May 17, 2019 to determine the best date for the retreat.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mr. Stewart
NAYS: 0:
ABSTAIN:0:
ABSENT: 0:
The motion passed by unanimous vote.

A motion was made by Ms. Giles, seconded by Ms. Clements that the board convene into Closed Session at 7:00 p.m. for:

- a) For the purpose of appointment, employment, compensation, discipline, performance,

or dismissal of specific employees of the public body or legal counsel for the public body under 5 ILCS 120/2 (c) (1).

- b) Under ILCS 5 Sec. 2 (c) (3) for the purpose of selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 0:

The motion passed by unanimous vote.

A motion was made by Ms. Clements, seconded by Mr. Stewart to reconvene to the regular session at 7:38 p.m.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 0:

The motion passed by unanimous vote.

A motion was made by Ms. Riales, seconded by Ms. Clements to table the appointment for the vacant board seat until the June 11, 2019 board meeting.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 0:

The motion passed by unanimous vote.

Public Comment: None

Adjournment: The meeting was adjourned at 7:42 p.m.

Ashley Matthews, Business Manager/ Administrative Assistant