



**Finance Committee Meeting  
Minutes**

Tuesday, June 7, 2019  
4:30 pm

**1. Call to Order by Committee Chair**

The meeting was called to order at 4:34 pm by Committee Chair Mary Clements.

**2. Roll Call**

Present were Chair Mary Clements, Committee Member Reginald Stewart, Board President Dorothy Clark-Smith, Library Director Amy Crump and Business Manager Ashley Matthews.

**3. Public Comment**

None

**4. Unfinished Business**

a. None

**5. New Business**

- a. Board and Staff Development for proposed 2020 budget
  - i. The proposed 2020 budget will have \$50,000 allotted for Board and Staff Development (conferences/workshops/meetings).
  - ii. That amount (\$50,000) will be divided as follows: \$30,000 for Trustees and \$20,000 for staff.
  - iii. The Finance Committee will get reports from the Business Manager after each trip (after the expenses are all settled) so that the Finance Committee will be aware of the status of their expenditures for the year.

**6. Adjournment**

Trustee Stewart moved to adjourn the meeting at 5:16 pm and President Clark-Smith seconded. The motion passed.

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Chair Signature

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Date