

**Director's Report
May 2023**

Administration

Prepared by Amy Crump, Library Director

Staff

- Leadership Team meetings were held on April 6 and 19.
- The Staff Meeting was held on the April 18.
- Security Team meeting was held April 24.

New Trustee

Trustee-Elect Chase had her orientation meeting with me on April 19.

Meetings

- Attended the Bellwood Chamber Board meeting on April 4.
- Attended C4 meeting on April 5.
- Attended SLAM meeting on April 13.
- Attended Bellwood Village Board meeting on April 19.
- Attended weekly construction meetings on Tuesdays in April.

Revenue Source

The Bellwood Library received \$208,432.06 in PPRT (Personal Property Replacement Taxes) funds in 2022 and \$44,940.28 in PPRT since January 1, 2023.

Adult & Bibliographic Services Report

Prepared by ABS Department Head Kara Spizzirri

Jeanni published the Job Seekers Toolkit on our website, which provides resources to help patrons create or update their resume.

Reference Questions

	In Person	Email/Chat	Phone	TOTAL
April 2022	80	3 email/4 chat	68	155
May 2022	84	2 email/2 chat	53	141
June 2022	90	1 email/1 chat	110	192
July 2022	96	0 email/2 chat	67	165
August 2022	15	0 email/2 chat	27	44
September 2022	37	0 email/2 chat	49	88

October 2022	95	2 email/2 chat	58	157
November 2022	70	0 email/1 chat	40	111
December 2022	49	0 email/3 chat	35	87
January 2023	55	2 email/4 chat	14	71
February 2023	165	1 email/2 chat	71	239
March 2023	153	2 email/2 chat	54	207
April 2023	143	3 email/2 chat	60	203

Notarizations: 6

Adult Services Programming— April 2023

Wednesday	4/5/2023	11:00	Chair Yoga	8
Thursday	4/6/2023	6:00	Yoga	9
Saturday	4/7/2023	9:00	Zumba	10
Tuesday	4/11/2023	6:00	Resume Basics	7
Wednesday	4/12/2023	11:00	Chair Yoga	9
Wednesday	4/13/2023	6:00	Cacti & Succulents	4
Thursday	4/14/2023	6:00	Yoga	9
Saturday	4/15/2023	9:00	Zumba	9
Wednesday	4/19/2023	11:00	Chair Yoga	8
Wednesday	4/19/2023	6:00	Plan Your Vacation Online	9
Thursday	4/20/2023	6:00	Yoga	5
Saturday	4/22/2023	9:00	Zumba	9
Monday	4/24/2023	6:30	My DNA Tests Are In? What Do They Mean?	9
Tuesday	4/25/2023	6:00	Homeschooling 101	3
Wednesday	4/26/2023	11:00	Chair Yoga	9
Thursday	4/27/2023	6:00	Yoga	10
Saturday	4/29/2023	9:00	Zumba	8
			Total Attendance	135

Website: 894 users visited our website 1,334 times

WiFi use: 182

Computers: 463 patrons

Printing

Black & White	3771
Color	110
Wireless Printing	670
Total	4551

Download and Streaming Services

- Patrons across all platforms: 111 patrons
- Checkouts across all platforms: 545 checkouts
- Media on Demand: 52 patrons (6 new) 187 Checkouts
- Hoopla: 53 patrons (5 new) 296 Checkouts
- Kanopy: 6 patrons 62 Streams

Database Usage

	J	F	M	A	M	J	J	A	S	O	N	D	YTD
Academic Search Premier	5	16	12	0									33
Ancestry Library Edition	2	8	0	0									10
Business Source Premiere	27	4	20	0									51
Consumer Health Complete	0	3	0	0									3
Consumer Reports	1	0	0	0									1
Flipster	1	0	1	0									2
Gale Courses	7	29	11	21									58
History Reference Ctr	0	0	7	0									7
Hobbies & Crafts Ref Ctr	0	3	0	0									3
Legal Reference Ctr	0	0	2	0									2
Literary Reference Ctr	3	4	44	0									51
Masterfile Complete	11	2	20	0									33
MEDLINE	0	0	0	0									0
Newsbank	0	0	20	4									24
Niche Academy	9	0	0	0									9
NoveList Plus	2	4	8	0									14
NoveList Plus K-8	0	0	2	0									2
NuWav Legal Documents	0	3	4	4									11
Points of View Reference Ctr	6	0	4	0									10
ReferenceUSA	0	0	0	7									7
Science Ctr Reference	10	2	1	0									13
Small Business Reference Ctr	0	0	0	0									0
Successful Retrieval	496	474	552	483									2005
Use of Electronic Material	161	166	235	98									660

Youth Services Report
Children/Teen Department
Prepared by Sophia Brown

Summer Reading Kickoff

The Children's Department is getting ready for Summer Reading. On the morning of June 10, we will kick off our 2023 Summer Reading program. We have finalized weekly and monthly programs and now in the process of planning and ordering things that we need. Sophia, Kelsey, Libby and Delores have all chosen individual programs that they would like to present during the summer, along with special programs that we will be doing together.

Programming

Story times are being held every Thursday at 10:00 a.m. Attendance has been low, but starting to pick up again. We are looking to have a great turnout this summer.

April 6 – 3 participants

April 13- 0 participants

April 20- 9 participants

April 27 – 18 participants

Ms. Kelsey's Craft Corner in April

1st week – Color egg crafts - 13

2nd week – Spring Flower craft - 8

3rd week – Mouse craft – 22

4th week – Pokemon craft - 6

Pokemon Go

There were a total of 10 students to participate in the Pokeman Go program on Friday, April 28. Students also got make a special pokemon craft.

Outreach

I have spoken to two teachers that would like to bring students on a fieldtrip before school ends for a special story time. We will also promote summer reading and have flyers for them to take home to parents.

Collection Maintenance and Development

We are continuing to purchase across the collection, focusing on books that highlight diverse voices, racial diversity, gender identity and more. We are also doing a mass weeding of the nonfiction collection. We will also be ordering books on hot topics, replacing books that have been outdated or damaged. A meeting has been set up with Tim from Gumdrops books to update this collection.

Purchases: 17 videos, 73 youth books, 21 teen books

Weeding and Discards: 110 nonfiction books, 9 fiction books

Dial a Story Service

There were 6 calls in the month of May. In June we will be adding downloaded stories from the dial a story collection along with recorded stories from staff.

Reference Statistics

In House- 6

Phone-2

Email - 0