

**Director's Report
November 2022**

Administration

Prepared by Amy Crump, Library Director

Staff

- A Leadership Team meeting was held on October 17.
- The Staff meeting was held on October 27.

Meetings

- Attended the Bellwood Chamber Board meeting on October 4.
- Gave presentation at ATLAS Academy on October 12.
- Attended the ILA Conference on October 18-20.

Adult & Bibliographic Services Report

Prepared by ABS Department Head Kara Spizzirri

Reference Questions

	In Person	Email/Chat	Phone	TOTAL
October 2021	40	2 email/2 chat	62	115
November 2021	45	0 email/0 chat	43	88
December 2021	39	0 email/0 chat	52	91
January 2022	55	0 email/4 chat	79	138
February 2022	69	1 email/0 chat	76	146
March 2022	90	6 email/3 chat	74	173
April 2022	80	3 email/4 chat	68	155
May 2022	84	2 email/2 chat	53	141
June 2022	90	1 email/1 chat	110	192
July 2022	96	0 email/2 chat	67	165
August 2022	15	0 email/2 chat	27	44
September 2022	37	0 email/2 chat	49	88
October 2022	95	2 email/2 chat	58	157

Notarizations: 12

Adult Services Programming— October 2022

Saturday	10/1/2022	10:00	Zumba	9
Wednesday	10/5/2022	11:00	Chair Yoga	7
Wednesday	10/5/2022	6:00	Senior Housing 101	14
Thursday	10/6/2022	6:00	Yoga	5
Saturday	10/8/2022	10:00	Zumba	8

Tuesday	10/11/2022	6:00	Cutting the Cable Cord with CUB	1
Wednesday	10/12/2022	11:00	Chair Yoga	7
Thursday	10/13/2022	6:00	Yoga	6
Saturday	10/15/2022	10:00	Zumba	8
Tuesday	10/18/2022	6:00	Get and Stay Organized	3
Wednesday	10/19/2022	11:00	Chair Yoga	8
Thursday	10/20/2022	6:00	Yoga	7
Saturday	10/22/2022	10:00	Zumba	9
Wednesday	10/26/2022	11:00	Chair Yoga	8
Wednesday	10/26/2022	6:00	Avoid Online Scams	2
Thursday	10/27/2022	6:00	Yoga	7
Saturday	10/29/2022	10:00	Zumba	8
			Total Attendance	117

Website: 858 users visited our website 1,201 times.
 WiFi use: 194
 Computers: 320 patrons

Printing

Black & White	2027
Color	145
Wireless Printing	451
Total	2623

Download and Streaming Services

- Patrons across all platforms: 101 patrons
- Checkouts across all platforms: 586 checkouts
 - Media on Demand: 43 patrons (4 new) 243 Checkouts
 - Hoopla: 52 patrons (4 new) 278 Checkouts
 - Kanopy: 6 patrons 73 Streams

Database Usage

	J	F	M	A	M	J	J	A	S	O	N	D	YTD
Academic Search Premier	1	0	2	10	17	5	7	9	15	0			66
Ancestry Library Edition	42	6	0	31	0	27	0	12	6	67			191
Business Source Premiere	0	0	7	1	6	24	2	3	21	0			64
Chicago Tribune	0	0	0	0	0	0	0	0	0	0			0

Consumer Health Complete	0	0	0	0	0	0	0	0	0	0	0
Consumer Reports	0	0	0	0	0	0	0	0	1	0	1
Flipster	1	0	0	0	0	0	0	0	0	0	1
Gale Courses	32	40	11	7	4	18	11	14	3	5	145
History Reference Ctr	0	0	0	0	7	1	1	0	2	0	11
Hobbies & Crafts Ref Ctr	0	0	0	0	0	0	1	0	0	0	1
Home Improvement Ref Ctr	0	0	0	0	0	0	0	0	0	0	0
Hoopla Digital	200	245	271	248	293	230	285	291	230	278	2571
Kanopy	36	37	27	59	72	46	47	53	53	73	503
Legal Reference Ctr	0	0	0	0	5	0	0	0	0	0	5
Literary Reference Ctr	3	0	15	3	62	2	22	3	57	0	167
Masterfile Complete	0	0	0	0	67	14	23	14	11	0	129
MEDLINE	0	0	35	7	0	0	0	0	0	0	42
Newsbank	1	8	0	1	1	0	0	1	4	7	23
Niche Academy	0	2	0	26	0	2	0	0	0	0	30
NoveList Plus	45	29	42	21	9	1	14	30	0	0	191
NoveList Plus K-8	15	25	3	15	0	0	5	0	0	0	63
NuWav Legal Documents	4	1	3	5	6	8	2	3	1	1	34
Overdrive (MediaOn Demand)	227	201	196	198	174	184	192	136	154	235	1897
Points of View Reference Ctr	0	0	18	0	60	20	51	2	0	0	151
PressReader	0	0	10	1	0	0	0	0	0	0	11
ReferenceUSA	0	0	2	8	0	13	0	2	3	0	28
Science Ctr Reference	0	0	0	0	0	4	0	1	3	0	8
Small Business Reference Ctr	0	1	3	0	8	10	4	2	1	0	29
Successful Retrieval	427	446	467	446	467	414	477	427	384	513	4468
Use of Electronic Material	180	283	178	195	252	195	133	147	181	153	1897

Youth Services Report
Children/Teen Department
Prepared by Sophia Brown

During the renovation, the Children and Teen Department continues to do virtual programs. More families are visiting the library and checking out materials. The Build It Yourself is still one of the most popular programs we are offering. Parents and children stop by during the week to bring in completed projects and pick up their prize.

October Virtual Programs

Thursday Morning Virtual Storytime with Ms. Sophia

Thursday, October 6 – The Darkness – 21 Views
Thursday, October 13 – cancelled
Thursday, October 20, Monster Stories – 20 views
Thursday, October 27, Dancing – 17 views

Crafternoon with Ms. Kelsey

Thursday, October 6 – Being Brave – 19 views
Thursday, October 13 – cancelled
Thursday, October 20 – The Big Mouth Monster – 21 views
Thursday, October 27 – Dancing Frankenstein – 17 views

Build it Yourself with Ms. Delores

Approximately 60 bags were picked up during the month of September. 5 families stopped by to show off their finished project. They did an amazing job.

Libby Loves Science with Ms. Libby

Science story and experiment – 12 bags picked up

Saturday Pajamas, Cartoon and Cereal

Saturday, October 1 – 0 attendees
Saturday, October 8 – 3 people showed
Saturday, October 15 – 0 attendees
Saturday, October 22 – 0 attendees
Saturday, October 29 – 0 attendees

In-House After school passive program days during the month of October

Youtube Drawings with Ms. Kelsey
After school Movie Day with Ms. Sophia
Drawing with Ms. Kelsey
Roblox with Ms. Kelsey
Spongebob Memory with Ms. Libby
Hot Potato with Ms. Libby Ms. Sophia
After school Movie Day with Ms. Sophia

Dial a Story

There were 8 calls made to dial a story during the month of October. Staff read and recorded 27 stories for November's Dial a Story.

Collection Development

42 New Easy Picture Books

60 New Young Adult Fiction