

**Director's Report
October 2022**

Administration

September 2022

Prepared by Amy Crump, Library Director

Staff

- Leadership Team meetings were held on September 13 and 27.
- The Staff meeting was held on September 15.

Facility Report

Demolition has been 99% completed. Weekly construction meetings have started – attended by FQC and the architects and me. By November 1, we will have a date for moving back upstairs.

Proviso Library Card Sign-Up Campaign

All of the Proviso Libraries have a special campaign going for National Library Card Month. In September, each person who gets a new library card at Bellwood, Berkeley, Broadview, Forest Park, Hillside, LaGrange Park, Maywood, Melrose Park or North Lake Libraries, will receive a goodie bag and a Treasure Map with all the libraries on it. If the new cardholder visits each of the libraries on the treasure map to get a stamp on the map, they can return it to their home library for a drawing. Thanks to a donation from the Proviso Township Office, each library will have a drawing for a \$100 Amazon gift card.

Bellwood issued 41 new library cards in September. (Our average is usually 16 per month.)

Meetings

- Presented the library report at the Village of Bellwood Board meeting on September 21.
- Attended SLAM meeting on September 8.
- Attended ATLAS Board meeting on September 21.

Adult & Bibliographic Services Report

September 2022

Prepared by ABS Department Head Kara Spizzirri

Reference Questions

	In Person	Email/Chat	Phone	TOTAL
September 2021	38	0 email/1 chat	43	81
October 2021	40	2 email/2 chat	62	115
November 2021	45	0 email/0 chat	43	88
December 2021	39	0 email/0 chat	52	91
January 2022	55	0 email/4 chat	79	138
February 2022	69	1 email/0 chat	76	146

March 2022	90	6 email/3 chat	74	173
April 2022	80	3 email/4 chat	68	155
May 2022	84	2 email/2 chat	53	141
June 2022	90	1 email/1 chat	110	192
July 2022	96	0 email/2 chat	67	165
August 2022	15	0 email/2 chat	27	44
September 2022	37	0 email/2 chat	49	88

Notarizations: 3 in August, 8 in September

Adult Services Programming— August 2022

Day	Date	Time	Adult Services Programs	# Patrons
Monday	8/1/2022	6:30	Shades of Fiction	5
Wednesday	8/3/2022	11:00	Chair Yoga	9
Friday	8/5/2022	3:00	Introduction to Laptops	1
Saturday	8/6/2022	10:00	Zumba	8
Wednesday	8/10/2022	11:00	Chair Yoga	7
Thursday	8/11/2022	6:00	Yoga	8
Saturday	8/12/2022	10:00	Zumba	8
Wednesday	8/17/2022	11:00	Chair Yoga	9
Thursday	8/18/2022	6:00	Yoga	6
Saturday	8/20/2022	10:00	Zumba	8
Wednesday	8/24/2022	11:00	Chair Yoga	6
Thursday	8/25/2022	6:00	Yoga	6
Saturday	8/27/2022	10:00	Zumba	9
Wednesday	8/31/2022	11:00	Chair Yoga	9
			Total Attendance	99

Adult Services Programming—September 2022

Day	Date	Time	Adult Services Programs	# Patrons
Thursday	9/1/2022	6:00	Yoga	3
Saturday	9/3/2022	10:00	Zumba	9
Thursday	9/8/2022	6:00	Yoga	5
Saturday	9/10/2022	10:00	Zumba	8
Wednesday	9/14/2022	11:00	Chair Yoga	7
Thursday	9/15/2022	6:00	Yoga	5
Saturday	9/17/2022	10:00	Zumba	10
Tuesday	9/20/2022	6:00	Wills & Trusts	13

Wednesday	9/21/2022	11:00	Chair Yoga	7
Thursday	9/22/2022	6:00	Yoga	8
Saturday	9/24/2022	10:00	Zumba	8
Tuesday	9/27/2022	6:00	Indoor Edible Gardens	5
Wednesday	9/27/2022	11:00	Chair Yoga	5
Thursday	9/28/2022	6:00	Yoga	5
			Total Attendance	98

Website: 1341 users visited our website 1853 times in August.
950 users visited our website 1461 times in September.

WiFi use: 180 in August and 203 in September

Computers: 138 patrons in August and 284 in September

Printing	August	September
Black & White	691	1619
Color	34	85
Wireless Printing	94	178
Total	819	1882

Download and Streaming Services

- Patrons across all platforms: 112 patrons in August, 90 patrons in September
- Checkouts across all platforms: 480 checkouts in August, 737 checkouts in September
 - Media on Demand: August = 49 patrons (9 new) 136 Checkouts
September = 41 patrons (2 new) 154 Checkouts
 - Hoopla: August = 56 patrons (4 new) 291 Checkouts
September = 44 patrons (3 new) 230 Checkouts
 - Kanopy August = 7 patrons 53 Streams
September = 5 patrons 53 Streams

Database Usage

	J	F	M	A	M	J	J	A	S	O	N	D	YTD
Academic Search Premier	1	0	2	10	17	5	7	9	15				66
Ancestry Library Edition	42	6	0	31	0	27	0	12	6				124
Business Source Premiere	0	0	7	1	6	24	2	3	21				64
Chicago Tribune Consumer Health Complete	0	0	0	0	0	0	0	0	0				0
	0	0	0	0	0	0	0	0	0				0

Consumer Reports	0	0	0	0	0	0	0	0	1	1
Flipster	1	0	0	0	0	0	0	0	0	1
Gale Courses	32	40	11	7	4	18	11	14	3	140
History Reference Ctr	0	0	0	0	7	1	1	0	2	11
Hobbies & Crafts Ref Ctr	0	0	0	0	0	0	1	0	0	1
Home Improvement Ref Ctr	0	0	0	0	0	0	0	0	0	0
Hoopla Digital	200	245	271	248	293	230	285	291	230	2293
Kanopy	36	37	27	59	72	46	47	53	53	430
Legal Reference Ctr	0	0	0	0	5	0	0	0	0	5
Literary Reference Ctr	3	0	15	3	62	2	22	3	57	167
Masterfile Complete	0	0	0	0	67	14	23	14	11	129
MEDLINE	0	0	35	7	0	0	0	0	0	42
Newsbank	1	8	0	1	1	0	0	1	4	16
Niche Academy	0	2	0	26	0	2	0	0	0	30
NoveList Plus	45	29	42	21	9	1	14	30	0	191
NoveList Plus K-8	15	25	3	15	0	0	5	0	0	63
NuWav Legal Documents	4	1	3	5	6	8	2	3	1	33
Overdrive (MediaOn Demand)	227	201	196	198	174	184	192	136	154	1662
Points of View Reference Ctr	0	0	18	0	60	20	51	2	0	151
PressReader	0	0	10	1	0	0	0	0	0	11
ReferenceUSA	0	0	2	8	0	13	0	2	3	28
Science Ctr Reference	0	0	0	0	0	4	0	1	3	8
Small Business Reference Ctr	0	1	3	0	8	10	4	2	1	29
Successful Retrieval	427	446	467	446	467	414	477	427	384	3955
Use of Electronic Material	180	283	178	195	252	195	133	147	181	1744

Youth Services Report

September 2022

Children/Teen Department

Prepared by Sophia Brown

During the renovation the Children and Teen Dept. continues to do virtual programs. The Build It Yourself kits have been a great success with as many 30 bags going out weekly. We are always excited when students come in to show off their completed projects. We will soon be taking fieldtrips to local schools in the District to share stories and other activities. Currently while continuing to do Fall and winter programs we are planning new programs for the new year.

September Virtual Programs

Thursday Morning Virtual Storytime with Ms. Sophia

Thursday, September 8 – Sharing your Feelings – 330 views

Thursday, September 15 – Planting Flowers – 26 views

Thursday, September 22, Stone Soup day – 20 views

Thursday, September 29, Nighttime stories – 2 views

Crafternoon with Ms. Kelsey

Thursday, September 8 – How do you feel today – 41 views

Thursday, September 15 – with Ms. Sophia – Sunflower – 32 views

Thursday, September 22 – Alphabet Soup – 22 views

Thursday, September 29 – The night sky – 16 views

Build it Yourself with Ms. Deloris

Approximately 85 bags were picked up during the month of September. 5 families stopped by to show off their finished project. They did an amazing job.

Libby Loves Science with Ms. Libby – CeCe loves Science story and experiment – 20 views – 20 bags picked up

Celebrating Hispanic Heritage Month with Ms. Jennifer – Through September

Patrons got to create Papel Picado kits - 25 crafts bags went out

Saturday Pajamas, Cartoon and Cereal

Saturday, September 17 – 0 attending

September 24 – 5 attending

Bellwood Library Lends a Hand

Monday, September 12 – The Itsy Bitsy Spider Fingerplay with Ms. Libby and Ms. Kelsey

Monday, September 19 - Miss Mary Mack with Ms. Kelsey and Ms. Sophia – 32 views

Monday, September 26 – Hand jive tutorial posted by Komodo kids

Virtual Dance Party Break with Ms. Sophia, Ms. Amy and Ms. Anastasia

Tuesday, September 13 - 15 views

In-House After school passive program days during the month of September

The Name Game with Ms. Sophia

Friday Bingo Day with Ms. Kelsey

Virtual Game Day with Ms. Kelsey and Ms. Libby

Karaoke Day with Ms. Sophia

Musical Chair Day with Ms. Sophia

Memory Game Day with Ms. Kelsey and Ms. Libby

Puzzle Making Days with Staff

Dial a Story

There were 10 calls made to dial a story during the month of September