

Bellwood Public Library

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Regular Board
Remote Virtual Meeting
Meeting Minutes
September 14, 2021

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:21 p.m.

Present:

Ms. Mary Clements
Ms. Maria Perez
Ms. Constance Riales
Mrs. Dorothy Smith
Mr. Reginald Stewart

Absent:

Ms. Deborah Giles
Pastor Michael Horton

Also in attendance: Library Director Amy Crump, Business Manager Ashley Matthews, Administrative Assistant Lili Savage, Library Attorney Dee Jarod and 2 members of the public.

Public Comment: None

A motion was made by Ms. Riales, seconded by Ms. Perez to approve the meeting minutes for June 15, 2021.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #811, 811-A, & 811-B; #812, 812-A, & 812-B; #813, 813-A, 813-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#811 (Bill List) in the amount of	\$ 185,121.06
#811-A (Payroll) in the amount of	\$ 50,648.89

#811-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 235,769.95
#812 (Bill List) in the amount of	\$ 87,746.25
#812-A (Payroll) in the amount of	\$ 50,660.55
#812-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 138,406.80
#813 (Bill List) in the amount of	\$ 40,717.40
#813-A (Payroll) in the amount of	\$ 50,749.08
#813-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 91,466.48

A motion was made by Mr. Stewart, seconded by Ms. Perez for approval of Bills-Reports #811, 811-A, & 811-B; #812, 812-A, & 812-B; #813, 813-A, 813-B. The Treasurer's Report will be filed for audit.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Other Committee Reports:

- A. Administrative Committee Report: NO REPORT
- B. Building and Grounds Committee: NO REPORT
- C. Finance Committee: NO REPORT
- D. Public Relations and Legislative Committee: NO REPORT
- E. Planning and Development Committee: NO REPORT
- F. RAILS Committee: NO REPORT

Unfinished Business:

2021-2022 Appointment of Standing Committees Update

1. Administration Committee

Chairperson Vice-President Riales

Committee members Trustee Horton and Trustee Perez

2. Building and Grounds Committee

Chairperson President Smith

Committee members Treasurer Clements and Secretary Stewart

3. Finance Committee

Chairperson Treasurer Clements

Committee members Secretary Stewart and Trustee Perez

4. Planning and Development Committee

Chairperson Secretary Stewart

Committee members Vice-President Riales and Trustee Giles

5. Public Relations and Legislation Committee

Chairperson Trustee Perez

Committee members Treasurer Clements and Vice-President Riales

6. Reaching Across Illinois Library Systems (RAILS) Committee

Chairperson Trustee Horton

Committee members Trustee Giles and Vice-President Riales

New Business:

A motion was made by Ms. Riales, seconded by Mr. Stewart for approval of the Renovation Design Presentation from Architecture & Design.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

A motion was made by Ms. Riales, seconded by Ms. Perez for approval of the RFQ for construction management services.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

A motion was made by Ms. Riales, seconded by Ms. Smith for approval of the Meeting dates for 2022.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

A motion was made by Mr. Stewart, seconded by Ms. Perez for approval of Closed Days for 2022.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Communication/Announcements: None

Library Director Report: The report is posted on the Bellwood Public Library's web page. Director Crump requested that the Finance Committee meet before the October 12, 2021 Board of Trustee meeting. Director also requested the Building and Grounds Committee meet on October 6, 2021 for interviews.

Public Comment: None

Adjournment: Ms. Perez moved to adjourn the meeting, Ms. Riales seconded the motion. The meeting adjourned at 7:26 p.m.

A roll call was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Reginald Stewart, Secretary