

Bellwood Public Library

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Regular Board
Remote Virtual Meeting
Meeting Minutes
October 12, 2021

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:05 p.m.

Present:

Ms. Mary Clements
Pastor Michael Horton
Ms. Maria Perez
Ms. Constance Riales
Mrs. Dorothy Smith
Mr. Reginald Stewart

Absent:

Ms. Deborah Giles

Also in attendance: Library Director Amy Crump, Business Manager Ashley Matthews, Administrative Assistant Lili Savage, Library Auditor Louis Karrison and 0 members of the public.

Library Attorney Dee Jarod arrived at 6:07 p.m.

Public Comment: None

A motion was made by Ms. Riales, seconded by Mr. Stewart to approve the meeting minutes for September 14, 2021.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #814, 814-A, & 814-B. The following reports of bills were submitted, copies of which are included as part of these

minutes:

#814 (Bill List) in the amount of	\$ 62,514.17
#814-A (Payroll) in the amount of	\$ 51,481.75
#814-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 113,995.92

A motion was made by Ms. Riales, seconded by Ms. Perez for approval of Bills-Reports #814, 814-A, & 814-B. The Treasurer's Report will be filed for audit.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Other Committee Reports:

- A. Administrative Committee Report: NO REPORT
- B. Building and Grounds Committee: The committee met on October 6, 2021. The committee interviewed Construction Managers and the recommendation will be covered in New Business.
- C. Finance Committee: The committee met on October 7, 2021. The committee reviewed the 2022 Budget and the recommendation will be covered in New Business.
- D. Public Relations and Legislative Committee: NO REPORT
- E. Planning and Development Committee: NO REPORT
- F. RAILS Committee: NO REPORT

Unfinished Business: None

New Business:

Mr. Karrison presented the 2022 Audit to board. Acceptance of Audit was moved to the November 9, 2021 board meeting.

Treasurer Clements asked for Business Manager Ashley Matthews to review the proposed 2022 Budget as recommended for board approval by the Finance Committee.

Director Crump went over the budget numbers for the renovation. The projected costs have increased due in part to increased cost of materials and reports from the plan reviewer that the library will need to have 12 bathrooms total (8 more than we currently have) and a sprinkler system. The architects have discussed the bathroom requirement with the reviewer but he is standing firm on this. Therefore, the architects are now asking the Trustees to help by reaching out the Mayor Harvey.

President Smith assigned Trustee Reginald Stewart to serve as an ad hoc committee and talk to the Village about this topic.

A motion was made by Mr. Stewart, seconded by Ms. Clements for approval of the 2022 Budget. A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Mrs. Smith presented the Building and Grounds Committee recommendation for the Construction Manager for the 2022 Renovation Project.

A motion was made by Mr. Stewart, seconded by Pastor Horton for approval of the Frederick Quinn Corporation Construction Manager for the 2022 Renovation Project.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

The trustees discussed the proposed external sign proposal and expressed a desire for a message board type sign. Director Crump informed them that there was an issue with Village requirements. President Smith assigned Trustee Reginald Stewart to serve as an ad hoc committee and talk to the Village about this topic before any decisions are made by the Trustees.

A motion was made by Ms. Riales, seconded by Ms. Perez for approval of the library to be closed on December 3, 2021 for Staff In-Service.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Communication/Announcements: None

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Public Comment: None

Adjournment: Ms. Riales moved to adjourn the meeting, Mr. Stewart seconded the motion. The meeting adjourned at 7:34 p.m.

A roll call was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles,

The motion passed.

Reginald Stewart, Secretary