

Bellwood Public Library

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Regular Board
Remote Virtual Meeting
Meeting Minutes
October 11, 2022

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:15 p.m.

Present:

Ms. Mary Clements
Pastor Michael Horton
Ms. Maria Perez
Ms. Constance Riales
Mr. Reginald Stewart
Mrs. Dorothy Smith

Absent:

Ms. Deborah Giles

Also in attendance: Library Director Amy Crump, Business Manager Ashley Matthews, Library Attorney Dee Jarad, F. Quinn Construction Mgt. Jack Hayes and Mark Winger and no members of the public.

Public Comment: None

A motion was made by Mr. Stewart, seconded by Ms. Clements to move item 8a after item #3
A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Jack Hayes and Mark Winger reported and answered questions regarding the FQC's Budget Adjustment#1.

New Business:

A motion was made by Mr. Stewart, seconded by Ms. Riales to accept FQC’s Budget Adjustment#1 dated October 3, 2022 relating to its recommended scope reductions and additions, value engineering options and drawing revisions for the Library Renovation Project, subject to FQC’s delivery to BPL appropriate Change Orders that have been prepared in accordance with the Contract Documents for the reductions, additions, options and revisions. A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Mark Winger then gave a construction update report to the Board.

Pastor Horton left at 6:51 pm.

A motion was made by Ms. Riales, seconded by Ms. Perez to approve the meeting minutes for July 19, 2022 and September 13, 2022.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #826, 826-A, & 826-B; The following reports of bills were submitted, copies of which are included as part of these minutes:

#826 (Bill List) in the amount of	\$ 147,713.21
#826-A (Payroll) in the amount of	\$ 92,368.02
#826-B (Checking) in the amount of	\$ 510.00
TOTAL:	\$ 240,591.23

A motion was made by Ms. Riales, seconded by Ms. Clements for approval of Bills-Reports #826, 826-A, & 826-B. The Treasurer’s Report will be filed for audit.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Other Committee Reports:

- a. Administration Committee (Chair: Vice-President Riales)
 - i. No meeting this month, no report.
- b. Building and Grounds Committee (Chair: President Clark-Smith)
 - i. No meeting this month, renovation project is on schedule, even with the additional asbestos abatement.
- c. Finance Committee (Chair: Treasurer Clements)
 - i. There was a meeting on 10/5/2022 regarding the FY23 Proposed Budget and discussion about the credit card limits for traveling.
- d. Planning and Development Committee (Chair: Secretary Stewart)
 - i. No meeting this month. No report.
- e. Public Relations and Legislation Committee (Chair: Trustee Perez) Read by President Smith
 - i. No meeting this month. No report.
- f. Reaching Across Illinois Library Systems --RAILS (Chair: Pastor Horton) Read by Mrs. Smith
 - i. No meeting this month. No report.

Unfinished Business:

- a. Report on exterior sign replacement.
- b. A motion was made by Ms. Riales, seconded by Ms. Perez to table the approval of the design and cost of exterior sign replacement.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

New Business:

B1. A motion was made by Ms. Perez, seconded by Mrs. Smith to approve FY2023 Budget and Levy Version #2 with 5% to Director and 8.75% COLA to all employees.
A roll call vote was taken.

AYES: 2: Ms. Perez, Mrs. Smith
NAYS: 3: Ms. Clements, Ms. Riales, Mr. Stewart
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion failed.

B2 A motion was made by Ms. Riales, seconded by Mr. Stewart to approve FY2023 Budget and Levy Version #1 with 8.75% to all staff including director.
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 1: Ms. Perez
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed

c. The agenda item on Trustees' Travel expenses to the ALA Conference 2022 will be reviewed at the next board meeting.

d. A motion was made by Mr. Stewart, seconded by Ms. Clements to approve Board meeting dates for 2023.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed.

e. A motion was made by Ms. Clements, seconded by Ms. Riales to approve the closure dates for 2023.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed.

f. A motion was made by Ms. Clements, seconded by Mr. Stewart to authorize the library director or her designee to request a credit card increase not to exceed \$10, 000.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed.

Communication/Announcements: None

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Public Comment: Trustee Perez requested the meeting be moved to accommodate her schedule. This will be discussed at November meeting.

Adjournment: Ms. Clements moved to adjourn the meeting, Mr. Stewart seconded the motion. The meeting adjourned at 7:56 p.m.
A roll call was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed.

Reginald Stewart, Secretary