

Bellwood Public Library

600 Bohland Avenue
Bellwood, Illinois 60104
(708) 547-7393
Fax (708) 547-9352
TDD (708)547-7475

www.bellwoodlibrary.org



Regular Board Remote Virtual Meeting Minutes November 8, 2022

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:07 p.m.

Present:

Ms. Mary Clements
Ms. Maria Perez
Mr. Reginald Stewart
Mrs. Dorothy Smith

Absent:

Ms. Deborah Giles
Pastor Michael Horton
Ms. Constance Riales

Also in attendance: Library Director Amy Crump, Administrative Assistant Lili Savage, and one member of the public, Felicia Chase.

Public Comment: None

Library Attorney Dee Jarad arrived at 6:11 p.m.

A motion was made by Mr. Stewart, seconded by Ms. Perez to approve the meeting minutes for October 11, 2022.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Riales

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #827, 827-A, & 827-B. The following reports of bills were submitted, copies of which are included as part of these

minutes:

#827 (Bill List) in the amount of	\$ 50,937.88
#827-A (Payroll) in the amount of	\$ 61,402.34
#827-B (Checking) in the amount of	\$ 10.00
TOTAL:	\$ 112,350.22

A motion was made by Ms. Clements, seconded by Ms. Perez for approval of Bills-Reports #827, 827-A, & 827-B. The Treasurer's Report will be filed for audit.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Riales

The motion passed.

Other Committee Reports:

- a. Administration Committee (Chair: Vice-President Riales) Read by President Smith
 - i. No meeting in October. Board Policy requires an annual review of the Library Director in early 2023.
- b. Building and Grounds Committee (Chair: President Clark-Smith)
 - i. No meeting in October. The Library Director is attending weekly Construction meetings with FQC and Product Architecture + Design for the duration of the ongoing renovation.
- c. Finance Committee (Chair: Treasurer Clements)
 - i. No meeting in October. The recently approved BPL Levy has been submitted to the Village of Bellwood.
- d. Planning and Development Committee (Chair: Secretary Stewart)
 - i. No meeting in October. The current BPL Strategic Plan expires at the end of 2023. Work in developing a new strategic plan is Spring 2023.
- e. Public Relations and Legislation Committee (Chair: Trustee Perez) Read by President Smith
 - i. No meeting in October. Governor's Disaster Proclamation recently issued on October 14, 2022 remains in effect for 30 days.
- f. Reaching Across Illinois Library Systems --RAILS (Chair: Pastor Horton) Read by Ms. Clements
 - i. No meeting in October. Special event on November 15 at noon: Library of Congress Librarian Dr. Carla Hayden will discuss her time in Chicago and the role libraries play in serving their communities today via Zoom. Registration is required.

Unfinished Business:

- a. A motion was made by Mr. Stewart, seconded by Ms. Perez to approve the cost for replacing security cameras to Current Technology cost of \$22,154.91. Three estimates were solicited for this project: Current Technology \$22,154.91; ITR Systems \$24,995.00; and John Controls did reply.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Riales

The motion passed.

- b. A motion was made by Mr. Stewart, seconded by Ms. Perez to approve the expenses for Trustee Riales. Stipend check \$875.00, Total Spent \$803.52, Difference \$71.48, Returned \$167.44 with a refund of \$95.96 to Trustee Riales for the ALA Conference 2022 in Washington DC.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Riales

The motion passed.

- c. A motion was made by Mr. Stewart, seconded by Ms. Clements to approve the expenses for Trustee Clements. Stipend check \$875.00, Total Spent \$699.55, Difference \$175.45, Returned \$180.00 with a Refund of \$4.55 to Trustee Clements for the ALA Conference 2022 in Washington DC.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Riales

The motion passed.

- d. A motion was made by Mr. Stewart, seconded by Ms. Perez to approve the expenses for Trustee Smith. Stipend check \$700.00, Total Spent \$906.83, Difference \$206.83, Returned

\$0 with a refund of \$206.83 to Trustee Smith for the ALA Conference 2022 in Washington DC.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Riales

The motion passed.

- e. A motion was made by Ms. Clements, seconded by Ms. Perez to approve the expenses for Trustee Stewart. Stipend check \$800.00, Total Spent \$971.55, Difference \$171.55, Returned \$0 with a refund of \$171.55 to Trustee Stewart for the ALA Conference 2022 in Washington DC.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Riales

The motion passed.

Discussion: Trustee Giles has not responded to Director Crump or President Smith regarding her 2022 ALA receipts.

New Business:

- a. The Board will wait until the full completion to have a ribbon cutting for the renovation.
- b. The Board reviewed the Serving Our Public 4.0 checklist.

Communication/Announcements: The patrons have been watching the monitor in the library on the rendering of the renovation. The patrons are excited about the renovation.

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Public Comment: Trustee Stewart is donating his 2022 ALA refund to the Connie Riales Little Free Pantry. He asked Director Crump to pick up needed items.

Adjournment: Mr. Stewart moved to adjourn the meeting, Ms. Perez seconded the motion. The meeting adjourned at 7:10 p.m.

A roll call was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Riales

The motion passed.

Reginald Stewart, Secretary