

## Bellwood Public Library

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[www.bellwoodlibrary.org](http://www.bellwoodlibrary.org)



### Regular Board Meeting Minutes March 15, 2022

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:07 p.m.

#### Present:

Ms. Mary Clements  
Ms. Constance Riales  
Mr. Reginald Stewart  
Mrs. Dorothy Smith

#### Absent:

Ms. Deborah Giles  
Pastor Michael Horton  
Ms. Maria Perez

Also in attendance: Library Director Amy Crump, Administrative Assistant, Lili Savage, Tiffany Nash, Product Architecture + Design, Jack Hayes, Quinn Construction Management and no members of the public.

#### **Public Comment:** None

A motion was made by Ms. Riales, seconded by Mr. Stewart to approve the meeting minutes for February 8, 2022 as corrected.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

The motion passed.

#### **Finance Committee Report:**

Ms. Clements gave the finance report which included: Reports of Bills: #819, 819-A, & 819-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#819 (Bill List) in the amount of	\$ 84,437.59
#819-A (Payroll) in the amount of	\$ 57,790.40
#819-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 142,227.99

A motion was made by Ms. Riales, seconded by Ms. Smith for approval of Bills-Reports #819, 819-A, & 819-B. The Treasurer's Report will be filed for audit.  
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

The motion passed.

**Other Committee Reports:**

- a. Administration Committee (Chair: Vice-President Riales)
  - i. No meeting in February. Eddie Bowers is the library's new Security Monitor and Anastasia Bosby has returned to a Library Aide position
- b. Building and Grounds Committee (Chair: President Clark-Smith)
  - i. The Building and Grounds Committee met on March 9 to discussed the proposed drawing for a Maker Space, a potential project for 2024 or 2025.
- c. Finance Committee (Chair: Treasurer Clements)
  - i. No meeting in February. Bellwood Library's financial standing remains steady.
- d. Planning and Development Committee (Chair: Secretary Stewart)
  - i. No meeting in February.
- e. Public Relations and Legislation Committee (Chair: Trustee Perez)
  - i. No meeting in February. The Secretary of State's budget request for FY 2023 includes over \$2.8 million in additional funding for the System Area and Per Capita Grant program. This represents the first increase in this program in over 25 years and will benefit all three Illinois library systems: RAILS, IHLS, and the Chicago Public Library System.
  - ii. The ILA Awards Committee is accepting nominations for the 2022 ILA Awards! The awards honor and recognize excellence in librarianship in Illinois. Now is the time to nominate a colleague, manager, mentor, or yourself for an award. The complete list of ILA Awards, including criteria and eligibility for each award, is available on the ILA website. The deadline for all award nominations is May 15
- f. Reaching Across Illinois Library Systems --RAILS (Chair: Pastor Horton)
  - i. No meeting in February. The RAILS Board approved a new 3-year strategic plan

on January 28, 2022.

**Unfinished Business:** None

**New Business:**

- a. A motion was made by Ms. Clements, seconded by Mr. Stewart to approve the re-appointment of Attorney Dalal M. Jarad.  
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

The motion passed.

- b. A motion was made by Ms. Riales, seconded by Mr. Stewart to approve AIA contract from Product Architecture + Design.  
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

The motion passed.

- c. A motion was made by Mr. Stewart, seconded by Ms. Riales to approve proposal from Quinn Construction Management.  
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

- d. A motion was made by Ms. Riales, seconded by Ms. Smith to approve Architectural renderings of future maker space from Product Architecture + Design, as presented by Buildings & Grounds Committee.  
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

**Communication/Announcements:** None

**Library Director Report:** The report is posted on the Bellwood Public Library's web page.

**Public Comment:** None

A motion was made by Mr. Stewart, seconded by Ms. Clements that the Board convene into Closed Session at 6:45 p.m. for:

- a. Discussion of appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body under 5ILCS 120/ 2(c)(1).

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

A motion was made by Mr. Stewart, seconded by Ms. Clements that the Board return to Open Session at 7:07 p.m.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

**Adjournment:** Mr. Stewart moved to adjourn the meeting, Ms. Clements seconded the motion. The meeting adjourned at 7:08 p.m.

A roll call was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

The motion passed.

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Reginald Stewart, Secretary