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Regular Board
Remote Virtual Meeting Minutes
March 14, 2023

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:32 p.m.

Mrs. Smith asked for a moment of silence for the country of Turkey and the young man in Tennessee.

Present:

Ms. Mary Clements
Ms. Maria Perez
Ms. Constance Riales
Mr. Reginald Stewart
Mrs. Dorothy Smith

Absent:

Ms. Deborah Giles
Pastor Horton

Also in attendance: Library Director Amy Crump, Business Manager Ashley Matthews, Administrative Assistant Lili Savage, Louis G. Karrison Auditor, and Jack Hayes FC Quinn Construction. Also present was 1 community member.

Public Comment: None

Library Attorney Dee Jarod arrived at 6:43 p.m.

A motion was made by Ms. Riales, seconded by Ms. Clements to approve the meeting minutes for February 21, 2023 with noted corrections.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #831, 831-A, & 831-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#831 (Bill List) in the amount of	\$ 648,937.84
#831-A (Payroll) in the amount of	\$ 66,615.07
#831-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 715,552.91

A motion was made by Ms. Riales, seconded by Ms. Clements for approval of Bills-Reports #831, 831-A, & 831-B. The Treasurer’s Report will be filed for audit.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Other Committee Reports:

- a. Administration Committee (Chairman: Vice-President Riales)
 - i. The annual evaluation of the library director is ongoing.
- b. Building and Grounds Committee (Chairman: President Clark-Smith)
 - i. Frederick Quinn Construction has updated the renovation completion date to April 17. That’s when the construction will be finished. It will take about a week after that for the area to be open to the public.
- c. Finance Committee (Chairman: Treasurer Clements)
 - i. Nothing to report. The Auditor’s Report will be presented under New Business.
- d. Planning and Development Committee (Chairman: Secretary Stewart)
 - i. We are moving forward on the strategic planning process. See motion under new business.
- e. Public Relations and Legislation Committee (Chairman: Trustee Perez)
 - i. The Committee had a meeting on March 1st to discuss the grand opening after the renovation is done. There is a motion for the events under New Business.
- f. Reaching Across Illinois Library Systems --RAILS (Chairman: Pastor Horton) Read by Ms. Perez
 - i. Nothing to report.

Unfinished Business:

- a. A motion was made by Mr. Stewart, seconded by Ms. Riales for approval of transfer of

amount of \$750,000 from General Operating Funds to Illinois Funds.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed.

New Business:

- a. A motion was made by Mr. Stewart, seconded by Ms. Perez for approval of 2021 Audit.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed.

- b. A motion was made by Mr. Stewart, seconded by Ms. Perez for approval of the Guaranteed Maximum Price Amendment for Renovation
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed.

- c. A motion was made by Ms. Riales, seconded by Mr. Stewart for approval of Schedule and Budget Renovation Grand Opening on Saturday, June 10.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Ms. Giles, Pastor Horton
The motion passed.

- d. Discussion of Revised By-Laws moved to April Meeting.
- e. Discussion of Revised General Operations, Board Resignations & Vacancies and Committees policies moved to April Meeting.
- f. A motion was made by Ms. Riales, seconded by Mr. Stewart for approval revised Public Comment Rules for Remote Meetings.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed

- g. A motion was made by Ms. Riales, seconded by Ms. Clements for approval of revised Bereavement Leave Policy.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

- h. A motion was made by Ms. Riales, seconded by Ms. Clements for approval of the revised Breaks Policy.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

- i. A motion was made by Mr. Stewart, seconded by Ms. Clements for approval of the Board meeting date regarding Strategic Planning (2 hours) on Saturday, September 16 @11:00 am-1:00 pm.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

j. A motion was made by Ms. Riales, seconded by Ms. Clements for approval of the new Library Logo.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Communication/Announcements: President Smith reported that a thank you card was received from Mrs. Laurel Schilling, Reference librarian at Bellwood Library.

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Public Comment: None

A motion was made by Mr. Stewart, seconded by Ms. Riales that the Board convene into Closed Session at 7:54 pm for:

a. Discussion of appointment, employment, compensation, discipline, performance, or dismissal or specific employees of the public body or legal counsel for the public body under 5ILCS 120/ 2 (c) (1).

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

A motion was made by Ms. Clements, seconded by Ms. Riales to return to Open Session at 8:53 pm.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Adjournment: Mr. Stewart moved to adjourn the meeting, Ms. Riales seconded the motion. The meeting adjourned at 8:55 p.m.

A roll call was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Pastor Horton

The motion passed.

Reginald Stewart, Secretary