



Regular Board
Remote Virtual Meeting
Meeting Minutes
February 8, 2022

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:00 p.m.

Present:

Ms. Mary Clements
Ms. Deborah Giles
Ms. Maria Perez
Ms. Constance Riales
Mr. Reginald Stewart
Mrs. Dorothy Smith

Absent:

Pastor Michael Horton

Also in attendance: Library Director Amy Crump, Business Manager Ashley Matthews and 1 member of the public.

Public Comment: None

A motion was made by Ms. Riales, seconded by Ms. Clements to approve the meeting minutes for January 11, 2022.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #818, 818-A, & 818-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#818 (Bill List) in the amount of	\$ 74,072.27
#818-A (Payroll) in the amount of	\$ 55,018.07
#818-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 129,090.34

A motion was made by Ms. Perez, seconded by Ms. Clements for approval of Bills-Reports #818, 818-A, & 818-B. The Treasurer's Report will be filed for audit.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Other Committee Reports:

- a. Administration Committee (Chair: Vice-President Riales)
 - i. No meeting in January. Several positions are still open at library and Director Crump is working with Department Heads to fill them.
- b. Building and Grounds Committee (Chair: President Clark-Smith)
 - i. No meeting in January. Report from February meeting will be presented next month.
- c. Finance Committee (Chair: Treasurer Clements)
 - i. No meeting in January. Library's financial standing remains steady.
- d. Planning and Development Committee (Chair: Secretary Stewart)
 - i. No meeting in January. Moving forward with next steps in renovation.
- e. Public Relations and Legislation Committee (Chair: Trustee Perez)
 - i. No meeting in January. Will plan meeting in February to discuss a project.
- f. Reaching Across Illinois Library Systems --RAILS (Chair: Pastor Horton)
 - i. No meeting in January. RAILS released announcement that both the ILLINET Interlibrary Loan & Reciprocal Borrowing Statistical Survey and the Illinois State Library Annual Certification are due March 31.

Unfinished Business: None

Pastor Horton arrived at 6:12 pm

New Business:

- a. A motion was made by Ms. Riales, seconded by Mr. Stewart to TABLE the approval of Klein, Thorpe & Jenkins legal firm proposal.
A roll call vote was taken.

AYES: 7: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 0:
The motion passed.

- b. A motion was made by Mr. Stewart, seconded by Ms. Perez to approve insurance renewal.
A roll call vote was taken.

AYES: 7: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 0:
The motion passed.

- c. Strategic Plan Year 2 Report. Director Crump gave the report. President Smith thanked Director Crump for her visibility within the community. Trustee Riales requested that Director Crump send the report to the trustees again with the following change: for the goals that are listed as Not Achieved, please provide the reason why. Crump agreed to the request.
- d. Director Crump reported that she was proud to announce the establishment of the Connie Riales Little Free Pantry in March. She said that the collections from February food drive at the library would be used in the Little Free Pantry. She also announced that there will be a ribbon cutting for the Connie Riales Little Free Pantry held by the Chamber in March.

Communication/Announcements: None

Library Director Report: The report is posted on the Bellwood Public Library's web page. Director Crump requested the Building and Ground Committee to meet.

Public Comment: Ms. Watkins thanked the library for being involved with the Chamber of Commerce and announced that Director Crump will be serving on the Chamber Board starting in March 2022.

Adjournment: Ms. Riales moved to adjourn the meeting, Mr. Stewart seconded the motion. The meeting adjourned at 6:27 p.m.
A roll call was taken.

AYES: 7: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:

ABSTAIN: 0:
ABSENT: 0:
The motion passed.

Reginald Stewart, Secretary