

Bellwood Public Library

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Regular Board Remote Virtual Meeting Minutes February 21, 2023

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:11 p.m.

Mrs. Smith asked for a moment of silence for the country of Turkey and the young man in Tennessee.

Present:

Ms. Mary Clements
Pastor Michael Horton
Ms. Maria Perez
Ms. Constance Riales
Mr. Reginald Stewart
Mrs. Dorothy Smith

Absent:

Ms. Deborah Giles

Also in attendance: Library Director Amy Crump, Business Manager Ashley Matthews, Administrative Assistant Lili Savage, Library Attorney Dee Jarod, and James Rachin of Meristem Advisors. Also present was 1 community member.

Public Comment: None

A motion was made by Mr. Stewart, seconded by Ms. Riales to approve the meeting minutes for January 10, 2023.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #830, 830-A, & 830-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#830 (Bill List) in the amount of	\$ 601,499.42
#830-A (Payroll) in the amount of	\$ 63,918.34
#830-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 665,417.76

A motion was made by Ms. Clements, seconded by Ms. Perez for approval of Bills-Reports #830, 830-A, & 830-B. The Treasurer’s Report will be filed for audit.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Other Committee Reports:

- a. Administration Committee (Chair: Vice-President Riales)
 - i. The Committee had a meeting on February 13, 2023 at 11:00 am via zoom to discuss the annual evaluation of the library director. Due to the renovation, the annual evaluation process will take place in February and March (rather than January and February as listed in the Board Policy.)
- b. Building and Grounds Committee (Chair: President Clark-Smith)
 - i. The Library Director is attending weekly Construction Meetings with FQC and Product Architecture + Design for the duration of the ongoing renovation. The Punch-list for the first part of the renovation project was addressed at the 1/31 meeting.
- c. Finance Committee (Chair: Treasurer Clements)
 - i. The agreement has been signed for the \$200,000 DCEO Grant that was provided to BPL by Senator Kimberly Lightford. This grant is covering the elevator update and other renovation costs.
- d. Planning and Development Committee (Chair: Secretary Stewart)
 - i. On 2/8, the Director had a preliminary meeting with Amanda Standerfer, a consultant for the upcoming strategic plan work.
- e. Public Relations and Legislation Committee (Chair: Trustee Perez)
 - i. The most recent Governor’s Disaster Proclamation was issued on February 3, 2023. It is uncertain how many more he will issue. Library Attorney Jarod stated that the Governor’s Disaster Proclamation will end in May 2023.

- f. Reaching Across Illinois Library Systems --RAILS (Chair: Pastor Horton)
 - i. The RAILS Board meeting is Friday, February 24 at 1:00 pm in Burr Ridge.

Unfinished Business:

- a. None

New Business:

- a. A motion was made by Ms. Riales, seconded by Mr. Stewart for approval of Insurance Proposal in the amount of \$19,333. This includes Liability, Property, Worker's Compensation, Crime and Management Liability.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 2: Ms. Perez, Pastor Horton

ABSENT: 1: Ms. Giles

The motion passed.

- b. A motion was made by Ms. Riales, seconded by Mr. Stewart for approval of the Resolution Amending the Schedule of Regular Meeting for FY 2023.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

- c. Mr. James Rachlin gave a presentation to the Board on investment recommendations.

- d. A motion was made by Ms. Riales, seconded by Ms. Perez for approval of design of renovation plaque with addition of Construction Management Team.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

e. A presentation to the Board on Year 3 Strategic Plan Report by the Director.

Communication/Announcements: None

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Public Comment: President Smith announced that the next Board meeting will be Tuesday, March 14, 2023 at 6:30 pm.

Adjournment: Ms. Riales moved to adjourn the meeting, Ms. Clements seconded the motion. The meeting adjourned at 8:09 p.m.

A roll call was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Reginald Stewart, Secretary