

## Bellwood Public Library

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[www.bellwoodlibrary.org](http://www.bellwoodlibrary.org)



### Regular Board Meeting Minutes April 12, 2022

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:03 p.m.

#### Present:

Ms. Mary Clements  
Ms. Constance Riales  
Mr. Reginald Stewart  
Mrs. Dorothy Smith

#### Absent:

Ms. Deborah Giles  
Pastor Michael Horton  
Ms. Maria Perez

Also in attendance: Library Director Amy Crump, Administrative Assistant, Lili Savage and one member of the public.

**Public Comment:** Randall McFarland reported on the Quinn Center of Saint Eulalia was hosting Loyola Vaccine Clinics on April 23 and April 26 from 12-3 p.m. Mr. McFarland also reported that Laptops were being given out at the Quinn Center on Tuesday, April 19, 2022 @ 3:45-6:15 p.m.

Pastor Michael Horton arrived at 6:05 p.m.

A motion was made by Mr. Stewart, seconded by Ms. Riales to approve the meeting minutes for March 15, 2022 as corrected.  
A roll call vote was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Ms. Perez

The motion passed.

**Finance Committee Report:**

Ms. Clements gave the finance report which included: Reports of Bills: #820, 820-A, & 820-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#820 (Bill List) in the amount of	\$ 84,437.59
#820-A (Payroll) in the amount of	\$ 58,041.55
#820-B (Checking) in the amount of	\$ 310.00
TOTAL:	\$ 112,904.79

A motion was made by Ms. Riales, seconded by Mr. Stewart for approval of Bills-Reports #820, 820-A, & 820-B. The Treasurer’s Report will be filed for audit.

A roll call vote was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Ms. Perez

The motion passed.

**Other Committee Reports:**

- a. Administration Committee (Chair: Vice-President Riales)
  - i. No meeting in March. The library has hired two new library monitors: Jevon Bates and Walter Morris.
- b. Building and Grounds Committee (Chair: President Clark-Smith)
  - i. No meeting in March. Repair will be done in April for section of sidewalk on east side of building, due to uneven pavement.
- c. Finance Committee (Chair: Treasurer Clements)
  - i. No meeting in March. As the Board approved in June 2021, the CD from Self-Help Credit Union, in the amount of \$138,076.05, was transferred to the Special Reserve Fund upon reaching its maturity date on March 28, 2022.
- d. Planning and Development Committee (Chair: Secretary Stewart)
  - i. No meeting in March. Nothing to report.
- e. Public Relations and Legislation Committee (Chair: Trustee Perez)
  - i. No meeting in March. The new OMA/FOIA portal is now working. Everyone must re-register on the site. Instructions for registering are included in the board materials.
- f. Reaching Across Illinois Library Systems --RAILS (Chair: Pastor Horton)
  - i. No meeting in March. The RAILS is looking for two trustees of a public library to serve on their board. Nominations are due April 13.

**Unfinished Business:** None

**New Business:**

- a. A motion was made by Ms. Riales, seconded by Ms. Clements to approve proposed pay grade analysis from HR Source, in the amount of \$5,980.00.

A roll call vote was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Ms. Perez

The motion passed.

**Communication/Announcements:** None

**Library Director Report:** The report is posted on the Bellwood Public Library's web page. President Clark-Smith asked Director Crump to report on the recent grant applications. Director Crump stated that Senator Kimberly Lightford has made \$200,000 available to the Bellwood Library to use for the renovation and the application for the funds has been submitted. In addition, the Public Library Construction Grant (from the Illinois State Library) has been applied for, in the amount of \$1.9 million, for the renovation.

A motion was made by Mr. Stewart, seconded by Ms. Clements that the Board convene into Closed Session at 6:28 p.m. for:

- a. For the purpose of discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by the Act and as provided under 5ILCS 120/2 (c)(21).
- b. Discussion of appointment, employment, compensation, discipline, performance, or dismissal or specific employees of the public body or legal counsel for the public body under 5ILCS 120/ 2(c)(1).

A roll call vote was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Ms. Perez

The motion passed.

A motion was made by Ms. Riales, seconded by Mr. Stewart that the Board return to Open Session at 7:14 p.m.

A roll call vote was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Ms. Perez

The motion passed.

A motion was made by Mr. Stewart, seconded by Ms. Riales to approve a determination that the need for confidentiality still exists to keep the Closed Session Meeting Minutes closed.

A roll call vote was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Ms. Perez

The motion passed.

**Public Comment:** None

**Adjournment:** Ms. Clements moved to adjourn the meeting, Mr. Stewart seconded the motion.

The meeting adjourned at 7:20 p.m.

A roll call was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Giles, Ms. Perez

The motion passed.

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Reginald Stewart, Secretary