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Regular Board
Remote Virtual Meeting Minutes
April 11, 2023

Mrs. Smith, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:33 p.m.

Present:

Ms. Mary Clements
Pastor Horton
Ms. Maria Perez
Ms. Constance Riales
Mr. Reginald Stewart
Mrs. Dorothy Smith

Absent:

Ms. Deborah Giles

Also in attendance: Library Director Amy Crump, Business Manager Ashley Matthews, Administrative Assistant Lili Savage. Also present was 1 community member.

Public Comment: None

Library Attorney Dee Jarod arrived at 6:42 p.m.

A motion was made by Ms. Clements, seconded by Ms. Perez to approve the meeting minutes for March 14, 2023 with noted corrections.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #832, 832-A, & 832-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#832 (Bill List) in the amount of	\$ 80,889.62
#832-A (Payroll) in the amount of	\$ 100,536.55
#832-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 181,426.17

A motion was made by Ms. Riales, seconded by Mr. Stewart for approval of Bills-Reports #832, 832-A, & 832-B. The Treasurer's Report will be filed for audit.
A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith
 NAYS: 0:
 ABSTAIN: 0:
 ABSENT: 1: Ms. Giles
 The motion passed.

Other Committee Reports:

- a. Administration Committee (Chairman: Vice-President Riales)
 - i. The annual evaluation of the library director is complete.
- b. Building and Grounds Committee (Chairman: President Clark-Smith)
 - i. Frederick Quinn Construction has updated the renovation completion date to April 24. That's when the construction will be finished. It will take about a week after that for the area to be open to the public.
- c. Finance Committee (Chairman: Treasurer Clements)
 - i. The transfer of money to Illinois Funds has been completed.
- d. Planning and Development Committee (Chairman: Secretary Stewart)
 - i. The strategic planning process continues. There will be a community survey in the May newsletter. Also, see motion under new business.
- e. Public Relations and Legislation Committee (Chairman: Trustee Perez)
 - i. House Bill 2789 passed the House on Wednesday, March 22, and will now move to the Senate for consideration. The bill, which is backed by Secretary of State Alexi Giannoulias, requires libraries to adhere to the American Library Association's Library Bill of Rights and requires libraries to create written policies against the practice of banning books to qualify for state grants.
- f. Reaching Across Illinois Library Systems --RAILS (Chairman: Pastor Horton)
 - i. RAILS has a new website with a new url:www.railslibraries.org

Unfinished Business:

- a. A motion was made by Ms. Riales, seconded by Ms. Perez to approve the revised By-Laws with the adoption of only the proposed revisions to Article III, Section 5, Vacancies; Article V, Section 1, Regular Meetings and Article XII, Amendments.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

b. A motion was made by Ms. Riales, seconded by Ms. Clements to table the remainder of the proposed revisions to the By-Laws to be voted upon at our June meeting.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Perez, Pastor Horton, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

c. A motion was made by Ms. Riales, seconded by Mr. Stewart to table the proposed revised Committees Policy to the June meeting.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

d. A motion was made by Pastor Horton, seconded by Mr. Stewart to approve the revised General Operations and Board Resignations & Vacancies Policies.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

New Business:

- a. A motion was made by Ms. Riales, seconded by Ms. Perez for approval of the Library Director's salary increase by 2.3% as of March 1, 2023.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

- b. A motion was made by Mr. Stewart, seconded by Ms. Riales for approval of the Study Room Policy.

A roll call vote was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

- c. A motion was made by Mr. Stewart, seconded by Ms. Clements for approval of library closure for Staff Strategic Planning (4 hours on Friday, July 28, 2023 at noon).

A roll call vote was taken.

AYES:6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

- d. A motion was made by Ms. Clements, seconded by Mr. Stewart for approval to apply for a new credit card that allows the EIN number to be used as identification (rather than SSN).

A roll call vote was taken.

AYES:6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

President Smith asked for a Moment of Silence for a Trustee's Family loss.

Communication/Announcements: None

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Public Comment: None

Adjournment: Ms. Clements moved to adjourn the meeting, Ms. Perez seconded the motion. The meeting adjourned at 7:43 p.m.
A roll call was taken.

AYES: 6: Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Giles

The motion passed.

Reginald Stewart, Secretary