

Bellwood Public Library

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Regular Board Meeting Minutes March 12, 2019

The regular meeting of the Board of Trustees of the Bellwood Public Library was called to order at 6:03 p.m. by Mrs. Smith, President, in the Large Meeting Room.

Present:

Ms. Mary Clements
Ms. Deborah Giles
Ms. Constance Riales
Mrs. Dorothy Smith
Mrs. Gloria Ward

Absent: Pastor Michael Horton

Also in attendance: Library Director, Amy Crump, Business Manager/Administrative Assistant Ashley Matthews, Attorney Dee Jarod and 4 members of the public.

Public Comment: None

A motion was made by Ms. Riales, seconded by Ms. Clements to approve Regular board meeting minutes for February 21, 2019.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

Finance Committee Report:

Reports of Bills: #783, #783-A, & #783-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#783 (Bill List) in the amount of	\$ 42,796.22
#783-A (Payroll) in the amount of	\$ 51,454.24
#783-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 94,250.46

A motion was made by Ms. Riales seconded by Mrs. Smith to approve the Finance Committee Reports.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mrs. Smith, Mrs. Ward.

NAYS: 1: Ms. Giles

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion was carried by majority vote.

Other Committee Reports:

A. Administrative Committee Reports: TABLE UNTIL NEXT MEETING

B. Building and Grounds Committee: NO REPORT

C. Public Relations and Legislative Committee: NO REPORT

D. Planning and Development Committee: NO REPORT

E. RAILS Committee: Mrs. Ward reported that the data collection is now open for the RAILS system membership standards. All RAILS members are required to complete and submit the data collection form by March 31, 2019. The process for developing these standards began in December of 2014 with the goal of providing an achievable but still aspirational pathway to excellence for all RAILS member libraries. This first year they are collecting data only so that they can get a complete and accurate picture of where libraries are in relation to the core standards.

A motion was made by Ms. Clements, seconded by Ms. Riales to approve the Consent Agenda items as stated, except for administration committee reports.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

New Business:

A motion was made by Mrs. Ward, seconded by Ms. Clements to approve Ms. Riales receipts from the 2019 ALA Midwinter Conference.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:1: Pastor Horton

ABSENT: 0:

The motion passed by majority vote.

Pastor Horton arrived at 6:19 p.m.

A motion was made by Ms. Riales, seconded by Mrs. Smith to approve Ms. Clements receipts from the 2019 ALA Midwinter Conference.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward
NAYS: 0:
ABSTAIN:0:
ABSENT: 0:
The motion passed by unanimous vote.

A motion was made by Ms. Riales, seconded by Ms. Clements to approve Mrs. Smith receipts from the 2019 ALA Midwinter Conference.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward
NAYS: 0:
ABSTAIN:0:
ABSENT: 0:
The motion passed by unanimous vote.

A motion was made by Ms. Clements, seconded by Ms. Riales to approve Mrs. Ward receipts from the 2019 ALA Midwinter Conference.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward
NAYS: 0:
ABSTAIN:0:
ABSENT: 0:
The motion passed by unanimous vote.

A motion was made by Ms. Riales, seconded by Ms. Ward to approve Ms. Giles receipts in total amount of \$528.85 from the 2019 ALA Midwinter Conference with a balance of \$103.98 owed back to the library.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward
NAYS: 0:
ABSTAIN:0:
ABSENT: 0:
The motion passed by unanimous vote.

A motion was made by Ms. Riales, seconded by Pastor Horton to approve Strategic Planning Lead Consultant Amanda E. Standerfer of Fast Forward Libraries.

A roll call vote was taken.
AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:
ABSTAIN:0:
ABSENT: 0:

The motion passed by unanimous vote.

A motion was made by Ms. Riales, seconded by Pastor Horton to amend the Personnel Vacation Policy.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:
ABSTAIN:0:
ABSENT: 0:

The motion passed by unanimous vote.

A motion was made by Ms. Riales, seconded by Ms. Ward to amend the Personnel Lunch and Break Policy.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:
ABSTAIN:0:
ABSENT: 0:

The motion passed by unanimous vote.

A motion was made by Ms. Clements, seconded by Ms. Ward that the board convene into Closed Session at 7:27 p.m. under ILCS 5 Sec. 2 (c) (3) for the purpose of selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:
ABSTAIN:0:
ABSENT: 0:

The motion was carried by unanimous vote.

Ms. Ward left at 7:58 p.m. due to illness.

A motion was made by Ms. Riales, seconded by Ms. Clements to reconvene to the regular session at 7:59 p.m.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith

NAYS: 0:
ABSTAIN:0:

ABSENT: 1: Mrs. Ward

The motion passed by unanimous vote

A motion was made by Ms. Clements, seconded by Ms. Riales to table the appointment for the vacant board seat until the next board meeting on April 9, 2019 at 6:00 p.m.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Mrs. Ward

The motion passed by unanimous vote

Public Comment:

Sonja Williams spoke about her disappointment with the behavior of the board. There is a way to disagree and that policies should be adhered to by the board.

Thelma Matthews stated that she has spoken to many community members and the reason they do not come to the meetings are the meetings are too long and the public should not be subjected to the confusion and disagreements of the board.

Arnetta Watkins relayed a thank you from Nicholas (7-year-old author) and his mom for the library pictures and placing his book in the collection.

Adjournment: The meeting was adjourned at 8:06 p.m.

Ashley Matthews, Business Manager/ Administrative Assistant