

Bellwood Public Library

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Regular Board
Remote Virtual Meeting
Regular Meeting Minutes
November 10, 2020

Mrs. Smith, President, called the regular meeting of the Board of Trustees of the Bellwood Public Library to order at 6:12 p.m.

Present:

Ms. Mary Clements
Ms. Deborah Giles
Ms. Maria Perez
Ms. Constance Riales
Mrs. Dorothy Smith

Absent: Pastor Michael Horton and Mr. Reginald Stewart

Also in attendance: Library Director, Amy Crump, Business Manager, Ashley Matthews, Administrative Assistant, Lili Savage, and 2 members of the public.

Library Attorney Dee Jarad arrived at 6:20 p.m.

Public Comment: NONE

Finance Committee Report: Reports of Bills: #803, 803-A, & 803-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#803 (Bill List) in the amount of	\$ 41,947.89
#803-A (Payroll) in the amount of	\$ 76,426.34
#803-B (Checking) in the amount of	\$ 164.00
TOTAL:	\$ 118,538.23

A motion was made by Ms. Clements seconded by Ms. Riales to approve the meeting minutes for October 13, 2020.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Perez, Ms. Riales, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Pastor Horton and Mr. Stewart

The motion passed.

A motion was made by Ms. Riales, seconded by Ms. Perez to approve the Treasurer's report and Approval of Bills-Reports # 803, 803-A, 803-B.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Perez, Ms. Riales, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 2: Pastor Horton and Mr. Stewart
The motion passed.

Other Committee Reports:

- A. Administrative Committee Report: NO REPORT
- B. Building and Grounds Committee: NO REPORT
- C. Finance Committee: NO REPORT
- D. Public Relations and Legislative Committee: NO REPORT
- E. Planning and Development Committee: NO REPORT
- F. RAILS Committee: NO REPORT

Unfinished Business:

1. Boiler project status:

These are dates given at the meeting:

- 10/8/20: Specifications ready for review
- 10/22/20: Out to bid
- 11/19/20: Bid opening
(11/26/20 Thanksgiving)
- 12/8/20: Bids awarded at regular Board meeting
- 12/21/20: Submittals received
- 01/04/21: Equipment ordered
- 04/19/21: Project starts
- 05/28/21: Project complete

New Business:

A motion was made by Ms. Clements, seconded by Ms. Riales to approve Board Meeting Dates for 2021.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Perez, Ms. Riales, Mrs. Smith
NAYS: 0:
ABSTAIN:0:
ABSENT:2: Pastor Horton and Mr. Stewart
The motion passed.

A motion was made by Ms. Riales, seconded by Ms. Clements to Resolutions 2020-RS-02.
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith

NAYS: 1: Ms. Giles

ABSTAIN:0:

ABSENT:2: Pastor Horton and Mr. Stewart

The motion passed.

A motion was made by Ms. Perez, seconded by Ms. Riales to approve the Accord and Satisfaction.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith

NAYS: 1: Ms. Giles

ABSTAIN:0:

ABSENT:2: Pastor Horton and Mr. Stewart

The motion passed.

A motion was made by Ms. Riales, seconded by Ms. Clements to approve updated evaluation, policy and form.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Perez, Ms. Riales, Mrs. Smith

NAYS: 0:

ABSTAIN:0:

ABSENT:2: Pastor Horton and Mr. Stewart

The motion passed.

Communication/Announcements: None

Library Director: The report is posted on the Bellwood Public Library's web page.

Public Comment: Wanda Gipson: I was disappointed that again the public was not informed of the budget approval without a public forum. I understand the circumstances of this year, but I still would like the library board to have a public forum to discuss the budget before it is approved. I feel that a forum with the public would be a demonstration of best practices by the library board to keep the patrons of the library informed about the Bellwood Public Library. When will the 2021 budget be available on the website? From which account number are attorney fees paid? What percentage of meetings budget is designated for staff? How much is designated for board members? Since we are having remote meetings the public does not have the minutes or the director's report available to them. Could the minutes and director's report be put on the website prior to the meeting with the agenda? They could be listed as unapproved until approved at meeting.

Adjournment: Ms. Clements moved to adjourn the meeting and Ms. Riales second the motion. The meeting adjourned at 6:48 p.m.

A roll call was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Perez, Ms. Riales, Mrs. Smith

NAYS: 0:

ABSTAIN:0:

ABSENT:2: Pastor Horton and Mr. Stewart

The motion passed.

Reginald Stewart, Secretary