

Bellwood Public Library

600 Bohland Avenue
Bellwood, Illinois 60104
(708) 547-7393
Fax (708) 547-9352
TDD (708)547-7475

www.bellwoodlibrary.org



Annual/ Regular Meeting Minutes May 10, 2022

Mrs. Smith, President, called the Bellwood Public Library Annual Organization Board meeting to order at 6:02 p.m.

Present:

Ms. Mary Clements
Ms. Constance Riales
Mr. Reginald Stewart
Mrs. Dorothy Smith

Absent: Ms. Deborah Giles, Pastor Michael Horton, Ms. Maria Perez

Also in attendance: Library Director, Amy Crump, Administrative Assistant, Lili Savage, and Mark Winger with Frederick Quinn Construction Management.

Public Comment: None

Annual Organization Meeting of the Board:

Appointment of Standing Committees by President for 2022-2023

1. Administration Committee
Chairperson Ms. Riales
Committee members Pastor Horton and Ms. Perez
2. Building and Grounds Committee
Chairperson Mrs. Smith
Committee members Ms. Clements and Mr. Stewart
3. Finance Committee
Chairperson Ms. Clements
Committee members Ms. Perez and Mr. Stewart
4. Planning and Development Committee
Chairperson Mr. Stewart
Committee members Ms. Giles and Ms. Riales
5. Public Relations and Legislation Committee

Chairperson Ms. Perez
Committee members Ms. Clements and Ms. Riales

6. Reaching Across Illinois Library Systems (RAILS) Committee
Chairperson Pastor Horton
Committee members Ms. Giles and Ms. Riales

A motion was made by Mr. Stewart, seconded by Ms. Riales to adjourn the Annual Organization Board Meeting at 6:06 p.m.
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN:0:
ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Riales
The motion passed.

The regular meeting of the Board of Trustees of the Bellwood Public Library was called to order at 6:06 p.m. by Mrs. Smith, President.
A roll call vote was taken.

Present:

Ms. Mary Clements
Ms. Constance Riales
Mr. Reginald Stewart
Mrs. Dorothy Smith

Absent: Ms. Deborah Giles, Pastor Michael Horton, Ms. Maria Perez

Also in attendance: Library Director, Amy Crump, Administrative Assistant, Lili Savage, and Mark Winger with Frederick Quinn Construction Management.

Public Comment: None

A motion was made by Ms. Riales, seconded by Ms. Clements to approve the board meeting minutes for April 15, 2022.
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith
NAYS: 0:
ABSTAIN: 0:
ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez
The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #821, 821-A, & 821-B.

The following reports of bills were submitted, copies of which are included as part of these minutes:

#821 (Bill List) in the amount of	\$ 59,145.85
#821-A (Payroll) in the amount of	\$ 87,503.19
#821-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 146,649.04

A motion was made by Ms. Clements, seconded by Ms. Riales for approval of Bills-Reports #821, 821-A, 821-B. The Treasurer's Report will be filed for Audit.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Ms. Giles, Pastor Horton, Ms. Perez

The motion passed.

Committee Reports:

- a. Administration Committee (Chair: Vice-President Riales)
 - i. No meeting in April. Nothing to report.
- b. Building and Grounds Committee (Chair: President Clark-Smith)
 - i. No meeting in April. Repair was completed for section of sidewalk on east side of building.
- c. Finance Committee (Chair: Treasurer Clements)
 - i. No meeting in April. Nothing to report.
- d. Planning and Development Committee (Chair: Secretary Stewart)
 - i. No meeting in April. Nothing to report.
- e. Public Relations and Legislation Committee (Chair: Trustee Perez)
 - i. No meeting in April. Two bills affecting libraries are on their way to the Governor's desk: one addressing vacant seats on library board of trustees and one addressing making library cards available to youth, regardless of their resident status.
- f. Reaching Across Illinois Library Systems --RAILS (Chair: Pastor Horton)
 - i. No meeting in April. Nothing to report.

Unfinished Business: None

New Business:

A motion was made by Mr. Stewart, seconded by Ms. Riales to approve the 2022 updated Employee Handbook.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN:0:

ABSENT:3: Ms. Giles, Pastor Horton, Ms. Perez

The motion passed

A motion was made by Mr. Stewart, seconded by Ms. Riales to approve the contract with Frederick Quinn Construction Management.

A roll call vote was taken.

AYES: 4 Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN:0:

ABSENT:3: Ms. Giles, Pastor Horton, Ms. Perez

The motion passed

Communication/Announcements: None

Library Director Report: The report is posted on the Bellwood Public Library's web page. Vice-President Riales asked for Director Crump to provide the bill numbers for the items provided in the Public Relations and Legislation Committee report.

Public Comment: None

Adjournment: Mr. Stewart moved to adjourn the meeting, Ms. Clements seconded the motion.

The meeting adjourned at 7:01 p.m.

A roll call was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mr. Stewart, Mrs. Smith

NAYS: 0:

ABSTAIN:0:

ABSENT:3: Ms. Giles, Pastor Horton, Ms. Perez

The motion passed.

Reginald Stewart, Secretary