

## Bellwood Public Library

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[www.bellwoodlibrary.org](http://www.bellwoodlibrary.org)



### Regular Board Meeting Minutes February 21, 2019

The regular meeting of the Board of Trustees of the Bellwood Public Library was called to order at 6:00 p.m. by Mrs. Smith, President, in the Small Meeting Room.

#### **Present:**

Ms. Mary Clements  
Ms. Deborah Giles  
Ms. Constance Riales  
Mrs. Dorothy Smith  
Mrs. Gloria Ward

**Absent:** Pastor Michael Horton

**Also in attendance:** Library Director, Amy Crump, Business Manager/Administrative Assistant Ashley Matthews, and 5 members of the public.

**Public Comment:** NONE

A motion was made by Ms. Riales, seconded by Ms. Clements to approve Regular board meeting minutes for January 8, 2019.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

#### **Finance Committee Report:**

Reports of Bills: #782, #782-A, & #782-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#782 (Bill List) in the amount of	\$ 113,092.34
#782-A (Payroll) in the amount of	\$ 50,701.96
#782-B (Checking) in the amount of	\$ 48.00
<b>TOTAL:</b>	<b>\$ 163,842.30</b>

A motion was made by Ms. Clements, seconded by Ms. Ward to approve the Finance Committee Reports.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mrs. Smith, Ms. Ward.

NAYS: 1: Ms. Giles

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion was carried by majority vote.

**Other Committee Reports:**

A. Administrative Committee Reports: NO REPORT

B. Building and Grounds Committee: NO REPORT

C. Public Relations and Legislative Committee: NO REPORT

D. Planning and Development Committee: NO REPORT

E. RAILS Committee: NO REPORT

Attorney Dee Jarod arrived at 6:09 p.m.

A motion was made by Ms. Riales, seconded by Ms. Clements to approve the Consent Agenda items as stated.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Ms. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote.

**Unfinished Business:**

A motion was made by Ms. Clements, seconded by Ms. Riales to approve Industrial Door Company estimate to install the doors at South entrance of the library and that they will have to comply according to the Prevailing Wage Act.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton,

The motion passed by unanimous vote.

**New Business:**

A motion was made by Ms. Riales, seconded by Ms. Smith to approve the Proposed Policy Amendments, to comply with the new laws (Bellwood Library Board Policy 4.7 and 4.8) and Committees (Bellwood Library Board Policy 2.8).

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 1: Ms. Giles

ABSTAIN:0:

ABSENT: 1: Pastor Horton,

The motion passed by majority vote

A motion was made by Ms. Riales, seconded by Ms. Ward to approve the Proposed Personnel Policies (Vacation, Lunch and Breaks, Personal Business, Type of Employee)

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote

A motion was made by Ms. Giles, seconded by Ms. Ward to approve Current Technologies estimate to replace the server and that they will have to comply according to the Prevailing Wage Act.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote

A motion was made by Ms. Giles, seconded by Ms. Ward to approve that the Board remain with Cook & Kocher Insurance Group for insurance premiums for 2019-2020 and if flood insurance is needed, the board will pay the extra expense.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote

A motion was made by Ms. Ward, seconded by Ms. Clements that the board convene into Closed Session at 6:54 p.m. under ILCS 5 Sec. 2 (c) (3) for the purpose of selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion was carried by unanimous vote.

A motion was made by Ms. Ward, seconded by Ms. Clements to reconvene to the regular session at 8:06 p.m.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote

A motion was made by Ms. Riales, seconded by Ms. Clements to move the appointment for vacant board seat until March meeting.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Giles, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed by unanimous vote

**Public Comment:** Arnetta Watkins spoke.

**Adjournment:** The meeting was adjourned at 8:14 p.m.

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Ashley Matthews, Business Manager/ Administrative Assistant