

Bellwood Public Library

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Regular Board Meeting Minutes December 11, 2018

The regular meeting of the Board of Trustees of the Bellwood Public Library was called to order at 6:00 p.m. by Mrs. Smith, President, in the Large Meeting Room.

Present:

Ms. Mary Clements
Ms. Deborah Giles
Ms. Constance Riales
Mrs. Dorothy Smith
Mrs. Gloria Ward

Absent: Mrs. Janice English, Pastor Michael Horton

Also in attendance: Library Director, Amy Crump, Interim Library Director Kristin Schultz, Business Manager/Administrative Assistant Ashley Matthews, and 4 members of the public.

Public Comment: Ms. Gipson spoke.

A motion was made by Ms. Giles, seconded by Ms. Smith to approve Regular board meeting minutes for November 13, 2018.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 1: Ms. Giles

ABSTAIN:0:

ABSENT: 2: Ms. English, Pastor Horton

The motion passed by majority vote.

Pastor Horton arrived at 6:21 p.m.

New Business: A motion was made by Ms. Riales, seconded by Ms. Ward to approve the scheduled of Regular Board Meetings.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Ms. English
The motion passed by unanimous vote.

A motion was made by Ms. Smith, seconded by Ms. Ward to approve the review and discussion of Chapter 8-10 of the Trustee Facts File (3rd or 4th edition).
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward
NAYS: 0:
ABSTAIN:0:
ABSENT: 1: Ms. English,
The motion passed by unanimous vote

A motion was made by Ms. Riales, seconded by Ms. Clements to approve the review and discussion of Chapter 8, “Public Services: Reference and Reader’s Advisory Services” in Serving our Public 3.0.
A roll call vote was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward
NAYS: 1: Ms. Giles
ABSTAIN:0:
ABSENT: 1: Ms. English,
The motion passed by majority vote

A motion was made by Ms. Riales, seconded by Pastor Horton to approve a 3% raise for the entire staff, with the exception of the library director, contingent on the completion of staff evaluations effective January 1, 2019.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward
NAYS: 0:
ABSTAIN:0:
ABSENT: 1: Ms. English,
The motion passed by unanimous vote

A motion was made by Ms. Ward, seconded by Ms. Riales that the board convene into Closed Session at 6:42 p.m. under Section 5ILC 120/2 (c) (1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Bellwood Library or legal counsel for the Bellwood Library.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward
NAYS: 0:
ABSTAIN:0:
ABSENT: 1: Ms. English
The motion was carried by unanimous vote.

A motion was made by Ms. Riales, seconded by Ms. Clements to reconvene to the regular session at 6:50 p.m.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Ms. Ward
NAYS: 0:
ABSTAIN:0:
ABSENT: 1: Ms. English
The motion passed by unanimous vote.

A motion was made by Ms. Riales, seconded by Ms. Clements to approve a one-time \$1,000 bonus to the Business Manager, Ashley Matthews.
A roll call vote was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mrs. Smith, Mrs. Ward
NAYS: 1: Ms. Giles
ABSTAIN:0:
ABSENT: 1: Ms. English,
The motion passed by majority vote

Finance Committee Report:

Reports of Bills: #780, #780-A, & #780-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#780 (Bill List) in the amount of	\$ 47, 976.29
#780-A (Payroll) in the amount of	\$ 77, 113.76
#779-B (Checking) in the amount of	\$ 0.00

TOTAL: \$ 125, 090.05

A motion was made by Ms. Clements, seconded by Ms. Riales to approve the Finance Committee Reports.
A roll call vote was taken.

AYES: 5: Ms. Clements, Pastor Horton, Ms. Riales, Mrs. Smith, Ms. Ward.
NAYS: 1: Ms. Giles
ABSTAIN:0:
ABSENT: 2: Ms. English, Pastor Horton
The motion was carried by majority vote.

A motion was made by Ms. Riales, seconded by Ms. Ward to approve the Consent Agenda items as stated.
A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Giles, Pastor Horton, Ms. Riales, Mrs. Smith, Ms. Ward
NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Ms. English

The motion passed by unanimous vote.

Public Comment: Ms. Gipson spoke

Adjournment: A motion was made by Ms. Clements, seconded by Ms. Ward to adjourn the meeting at 7:20 p.m. The meeting was adjourned. Voice vote: All Ayes.

Ashley Matthews, Business Manager/ Administrative Assistant