

**Director's Report**  
**April 2020**

**Administration**

March 2020

Prepared by Amy Crump, Library Director

**Staff**

- The Leadership Team meeting was held on March 3.
- No staff meeting in March, due to the Governor's Executive Order.
- As of 4/9/2020, no staff have reported symptoms of the coronavirus.

**Projects**

- Project to provide afterschool snacks for students is on hold.
- Grant review for HVAC grant has been pushed back to mid to late May.

**Facility**

- Timeline for the boiler replacement project
  - Bidding process in May
  - Bid Opening/Award in June
  - Work starts in September
- The work on the ADA required Wall/Railing will start either on April 10 or April 13.

**Meetings /Training**

- Attended a webinar on Hosting Online Meetings on March 27.
- Attended a webinar on Managing Staff Remotely on March 27.
- Attended RAILS Special Membership Update online on March 30.