

Bellwood Public Library

600 Bohland Avenue
Bellwood, Illinois 6010708) 547-7393
Fax (708) 547-9352
TDD (708)547-7475

www.bellwoodlibrary.org

Regular Board Meeting Minutes October 14, 2025

Ms. Riales, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:30 p.m.

Present:

Ms. Mary Clements
Ms. Patricia Crawford
Ms. Elizabeth Ramirez
Ms. Constance Riales
Mrs. Dorothy Smith
Mr. Reginald Stewart

Absent:

Ms. Felicia Chase

Also in attendance: Library Director Heather Montilla, Business Manager Ashley Matthews, Administrative Assistant Lili Savage and Library Attorney Dee Jarad (via phone). There was 1 community member present.

Public Comment: None

A motion was made by Ms. Clements, seconded by Mrs. Smith to approve the meeting minutes for September 9, 2025.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Crawford, Ms. Ramirez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Chase

The motion passed.

Library Attorney Dee Jarad arrived at 6:46 pm.

Treasurer's Report:

Ms. Clements gave the finance report which included: Reports of Bills: #862, 862-A, & 862-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#862 (Bill List) in the amount of	\$ 58,138.92
#862-A (Payroll) in the amount of	\$ 76,493.41
#862-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 134,632.33

A motion was made by Mrs. Smith, seconded by Ms. Clements for approval of Bills-Reports #862, 862-A, & 862-B. The Treasurer's Report will be filed for audit.

A roll call vote was taken.

AYES: 6: Ms. Clements, Ms. Crawford, Ms. Ramirez Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Chase

The motion passed.

Other Committee Reports:

- a. Administration Committee (Chairman: Trustee Clark-Smith)
 - i. No report.
- b. Building and Grounds Committee (Chairman: Trustee Chase)
 - i. No report.
- c. Finance Committee (Chairman: Treasurer Clements)
 - i. No report.
- d. Planning and Development Committee (Chairman: Secretary Stewart)
 - i. No report.
- e. Public Relations and Legislation Committee (Chairman: Trustee Riales)
 - i. No report.

Unfinished Business: None

New Business:

A motion was made by Mrs. Smith, seconded by Ms. Crawford to approve the updated Food in the Library Policy as amended.

A roll call vote was taken.

AYES: 6: Ms. Crawford, Ms. Clements, Ms. Ramirez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Chase

The motion passed.

A motion was made by Ms. Riales, seconded by Mr. Stewart to approve the Amendments to Policy Nos. 5.11-Study Room Policy, 5.12-Meeting Room Policy and 5.13-Rules for Patron Behavior.

A roll call vote was taken.

AYES: 6: Ms. Crawford, Ms. Clements, Ms. Ramirez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Chase

The motion passed.

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Communication/Announcements:

1. Lincoln School is having a Trunk or Treat Event on October 25, 2025, at noon.
2. Director Montilla asks the Trustees to let her know of any upcoming community events that the library can participate in.
3. Hispanic Cultural Celebration & Resource Expo October 18, 2025, 1-5 pm
4. A suggestion: Please add big televisions to all media rooms.
5. Computer literacy class is insightful, informative and the instructor is a pure delight. She also takes the confusion out of learning.
6. A suggestion is to add a non-touch handle to open the bathroom doors.
7. I have had the most wonderful experience after 2-year absence from the library with these two ladies who helped me download and check out books. The library is beautiful, and I will visit frequently. Thank you.

Public Comments

A patron asked the Board Trustees if they attended any workshops that they knew of a need here in Bellwood. President Riales spoke about attending the Autism and Hearing workshop.

Adjournment: Ms. Crawford moved to adjourn the meeting, Ms. Clements seconded the motion. The meeting adjourned at 7:41 p.m.

A roll call was taken.

AYES: 6: Ms. Clements, Ms. Crawford, Ms. Ramirez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Chase

The motion passed.

Patricia Crawford, Secretary