

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

BOARD MEETING

MINUTES

December 12, 1984

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 7:00 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Mr. Prohl, and Mrs. Clifford. Mr. Harris, Head Librarian, was also in attendance, as were Mr. Pedersen and Mr. Hrejsa, architect, and Mr. Ford from International Contractors, Inc. Mr. Riley and Dr. Fletcher were absent. Mrs. Meller arrived at 7:45 p.m.

Public Comment: None

Review and/or Revision of Agenda as appropriate: Mrs. Clifford asked the Board to review and/or revise the Agenda as appropriate. A motion was made by Mrs. Sabel, seconded by Mr. Lyons, to accept the Agenda as written. The Agenda was accepted as written by a unanimous vote.

Minutes: The minutes of the November 14, 1984, Board meeting were approved as received. A motion was made by Mr. Lyons, seconded by Mr. Prohl, to accept and place on file the minutes of the November 14, 1984, Board meeting. The motion carried by a unanimous vote.

Finance Committee Report:

A. Treasurer's Report. The Treasurer's Report for November, 1984, was read by Mr. Lyons. A motion was made by Mr. Prohl, seconded by Mrs. Sabel, to approve the November, 1984, Treasurer's Report and place it on file. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Mr. Prohl, Mrs. Clifford

NAYES: 0

ABSENT: 3: Dr. Fletcher, Mr. Riley, Mrs. Meller

The motion carried by a unanimous vote.

B. Reports of Bills # 373, # 373-A, and # 373-B. The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes.

373 in the amount of \$29,630.58

373-A in the amount of \$13,259.09

373-B (Building Fund) in the amount of \$37,132.26

A motion was made by Mr. Prohl, seconded by Mr. Lyons, that the bills # 373, # 373-A, and # 373-B (Building Reserve Fund) be submitted for payment, and that the Village Treasurer, Library Board President, and the Library Board Secretary be authorized to issue checks in payment of the bills. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Mr. Prohl, Mrs. Clifford
NAYES: 0
ABSENT: 3: Dr. Fletcher, Mr. Riley, Mrs. Meller
The motion carried by a unanimous vote

C. Comparative Statement, November, 1984. A motion was made by Mrs. Sabel, seconded by Mr. Prohl, to accept the Comparative Statement for November, 1984, and place it on file. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Mr. Prohl, Mrs. Clifford
NAYES: 0
ABSENT: 3: Mr. Riley, Dr. Fletcher, Mrs. Meller
The motion carried by a unanimous vote.

D. Transfer of Funds. A motion was made by Mr. Lyons, seconded by Mr. Prohl, to transfer \$25,000. from the savings account at the River Forest State Bank to the checking account at the Bank of Hillside. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Mr. Prohl, Mrs. Clifford
NAYES: 0
ABSENT: 3: Mr. Riley, Dr. Fletcher, Mrs. Meller
The motion carried by a unanimous vote.

E. Reinvestments. A motion was made by Mrs. Sabel, seconded by Mr. Lyons, to reinvest the certificate of deposit at the Melrose Park National Bank for 30 days, which is maturing December 27, 1984, in the amount of \$100,000. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Mr. Prohl, Mrs. Clifford
NAYES: 0
ABSENT: 3: Mr. Riley, Dr. Fletcher, Mrs. Meller
The motion carried by a unanimous vote.

Other Committee Reports:

A. Administration Committee: No report

Mrs. Meller arrived at this time, at 7:45 p.m.

B. Building and Grounds Committee: Change order # 14 was presented by Mr. Pedersen, regarding the installation of bearing for the column plates found unsatisfactory during the 1959 construction, at the existing south wall of the children's room. The cost for the change order is \$621.00. A motion was made by Mr. Prohl, seconded by Mrs. Sabel, to accept change order # 14 at a total cost of \$621. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mrs. Sabel, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0
ABSENT: 2: Dr. Fletcher, Mr. Riley
The motion carried by a unanimous vote.

A motion was made by Mrs. Sabel, seconded by Mrs. Meller, to amend the original carpeting contract from Morton Floors (low bid), and accept the additional cost of \$860.00 (ICI format) for the installation of vinyl wall base around the edges of the new carpet. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mrs. Sabel, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Mr. Riley, Dr. Fletcher

The motion carried by a unanimous vote.

A motion was made by Mrs. Sabel, seconded by Mrs. Meller, to authorize Mr. Pedersen to check other areas of the library for structural safety, relating to the exterior wall columns, and to make a report as to the findings. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mrs. Sabel, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Mr. Riley, Dr. Fletcher

The motion carried by a unanimous vote.

Mr. Pedersen, Mr. Hrejsa, and Mr. Ford from International Contractors, Inc., gave a progress report on the construction, and a report on correcting the electrical problems in the first floor circuit panel.

C. Public Relations and Legislation Committee: No report

D. Planning and Development Committee: No report

E. Suburban Library System Committee: Mr. Prohl will try to attend the Suburban Library System's monthly Board meetings.

Communications: None

Librarian's Report: There will be an additional cost of \$350.00 from Muellermist, who installed the sprinkler system for the lawn, to move the timer to an electrical room, instead of having it on the public stairwell.

Mr. Harris will be on vacation from December 26 to December 28, 1984, and Mrs. Harris and Miss Brownell will be in charge.

The cleaning service was discussed, including a discussion of the difference between having a service and hiring a janitor. It was agreed to continue with a service, and to find a better service than the one we have now, Standard Building Maintenance.

Mr. Lyons made a motion, seconded by Mrs. Sabel, to dispose of all 8 mm cartridge film projectors and the film collection. The motion carried by a unanimous vote.

Board Meeting Minutes
December 12, 1984
Page 4

Announcements: The next regular meeting of the Bellwood Public Library Board will be January 9, 1985, at 7:00 p.m. in the library meeting room.

Adjournment: There being no further business, a motion was made by Mr. Prohl, seconded by Mr. Lyons, to adjourn the meeting. The motion carried unanimously. Mrs. Clifford declared the meeting adjourned at 10:34 p.m.

K.C.

APPROVED, 1/8/85

Bina Meller

Bina Meller, Recording Secretary