

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

BOARD MEETING

MINUTES

November 14, 1984

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:00 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller, and Mrs. Clifford. Mr. Harris, Head Librarian, was in attendance, as were Mr. Pedersen and Mr. Hrejsa, architects, and Mr. Ford from International Contractors, Inc. Mr. Riley was absent. Mr. Prohl arrived at 9:15 p.m.

Public Comment: None

Review and/or Revision of Agenda as Appropriate: Mrs. Clifford asked the Board to review and/or revise the Agenda as appropriate. The Agenda was accepted as written by a unanimous agreement.

Minutes: The minutes of the October 10, 1984, Board meeting and the Special Meeting of November 7, 1984, were approved as received. A motion was made by Mr. Lyons, seconded by Mrs. Meller, to accept and place on file the minutes of the October 10, 1984, Board Meeting and the Special Meeting of November 7, 1984. The motion carried by a unanimous vote.

Finance Committee Report:

A. Treasurer's Report. The Treasurer's Report for October, 1984, was read by Mr. Lyons. A motion was made by Mrs. Sabel, seconded by Dr. Fletcher, to approve the October, 1984, Treasurer's Report and place it on file. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Mr. Riley, Mr. Prohl

The motion carried by a unanimous vote.

B. Reports of Bills # 372, # 372-A, and # 372-B. The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

372 in the amount of \$42,258.93

372-A in the amount of \$11,683.33

372-B (Building Reserve Fund) in the amount of \$22,998.00

A motion was made by Mrs. Meller, seconded by Mrs. Sabel, that the bills # 372, # 372-A, and # 372-B (Building Reserve Fund), be submitted for payment, and that the Village Treasurer, Library Board President, and Library Board Secretary be authorized to issue checks in payment of the bills. A roll call vote was taken:
AYES: 4: Mr. Lyons, Mrs. Sabel, Mrs. Meller, Mrs. Clifford
NAYES: 0
ABSTAIN: 1: Dr. Fletcher
ABSENT: 2: Mr. Riley, Mr. Prohl
The motion carried by a majority vote.

A motion was made by Dr. Fletcher, seconded by Mr. Lyons, to approve payout # 3 to Chicago Title Insurance Co. for International Contractors, Inc., in the amount of \$ 13,650.00, which was paid with the October, 1984, bills. A roll call vote was taken:
AYES: 5: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller, Mrs. Clifford
NAYES: 0
ABSENT: 2: Mr. Riley, Mr. Prohl
The motion carried by a unanimous vote.

A motion was made by Mrs. Meller, seconded by Mr. Lyons, to approve payment # 4 to Chicago Title Insurance Co. for International Contractors, Inc., in the amount of \$22,998.00, which is to be paid with the November, 1984, bills. A roll call vote was taken:
AYES: 5: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller, Mrs. Clifford
NAYES: 0
ABSENT: 2: Mr. Riley, Mr. Prohl
The motion carried by a unanimous vote.

D. Transfer of Funds. A motion was made by Mr. Lyons, seconded by Mrs. Meller, that the \$100,000. from the Maywood-Proviso State Bank Building Reserve Fund certificate of deposit, plus the \$463.56 check for interest received, which is on hand in the following three checks: \$75,000. payable to the Forest Park Bank \$25,000. payable to the Great American Federal Savings & Loan \$463.56 payable to the Bellwood Public Library, be deposited into the named banks, and the interest check be deposited into the Forest Park Bank checking account for the Building Reserve Fund. A roll call vote was taken:
AYES: 5: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller, Mrs. Clifford
NAYES: 0
ABSENT: 2: Mr. Riley, Mr. Prohl
The motion carried by a majority vote.

E. Reinvestments: A motion was made by Mr. Lyons, seconded by Dr. Fletcher, to reinvest the following certificate of deposit for 30 days at the current rate:
Melrose Park National Bank, maturing November 24, 1984, for \$100,000.
A roll call vote was taken:
AYES: 5: Mr. Lyons, Dr. Fletcher, Mrs. Sabel, Mrs. Meller, Mrs. Clifford
NAYES: 0
ABSENT: 2: Mr. Prohl, Mr. Riley
The motion carried by a unanimous vote.

Other Committee Reports:

A. Administration Committee: No report

B. Building and Grounds Committee: Mr. Pedersen, architect, and Mr. Ford, project superintendent, gave the following progress report. Currently, the roof beams are 99% complete, the plumbing is 85% complete, the heating and ventilation is 90% complete, the masonry is 75% complete, and the concrete work is 95% complete. The elevator is to be installed with the next month, and by the next Board meeting, December 12, 1984, the acoustic ceiling work will be completed, the painting will be started, the roof and sheet metal work will be completed, the millwork will be substantially completed, the cabinet door frame and masonry work will be 90% complete. The glass enclosure and outdoor window opening is to be completed by the end of next week.

Mr. Prohl arrived at 9:15 p.m.

A motion was made by Mrs. Meller, seconded by Mr. Prohl, to have the existing electrical patching that is in violation of code corrected, and to engage the electrical subcontractor under the supervision of International Contractors, Inc., on a time and materials basis. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mr. Riley

The motion carried by a unanimous vote.

A motion was made by Mrs. Meller, seconded by Mr. Prohl, that we use Endura Flooring on the stairs in lieu of Musson tiles at an additional cost of \$250., and request that the stair covering be made as safe as possible. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mrs. Sabel, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 1: Dr. Fletcher

ABSENT: 1: Mr. Riley

The motion carried by a majority vote.

A motion was made by Mr. Lyons, seconded by Mrs. Sabel, that we replace the emergency lights in the amount of \$535.00 from General Electric Supply Company in Elmhurst, Illinois. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mr. Riley

The motion carried by a majority vote.

C. Public Relations and Legislation Committee: No report

D. Planning and Development Committee: No report

E. Suburban Library System Committee: No report

Communications: None

Librarian's Report: The Muellermist sprinkler system is installed, except for the electrical hookup, which will be done this month.

The new library sign is to have the base stained darker, and the corner repaired.

All books except the reference and juvenile fiction are moved out of the children's library, because of the construction work, and all books which are out of the room are still accessible to the public.

Old Business: None

New Business: A motion was made by Mr. Prohl, seconded by Mr. Lyons, that the time for the regular monthly Board meeting be changed from 8:00 p.m. to 7:00 p.m. on the second Wednesday of each month, effective December 12, 1984, on a trial basis. All ayes, the motion carried unanimously.

Announcements: The next regular meeting of the Bellwood Public Library Board will be December 12, 1984, at 7:00 p.m. in the library meeting room.

Adjournment: There being no further business, a motion was made by Mr. Prohl, seconded by Mrs. Sabel, to adjourn the meeting. The motion carried unanimously. Mrs. Clifford declared the meeting adjourned at 11:00 p.m.

K.C.

APPROVED, 11/19/84

Bina Meller

Bina Meller, Recording Secretary

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

SPECIAL BOARD MEETING

MINUTES

November 7, 1984

A special meeting of the Board of Directors of the Bellwood Public Library was called to order at 7:07 p.m. by President Mrs. Clifford in the Library meeting room, for the purpose of making necessary changes in the building construction which required immediate action.

Attendance: Present were Mrs. Meller, Mr. Lyons, Mr. Prohl, and Mrs. Clifford. Dr. Fletcher, Mr. Riley, and Mrs. Sabel were absent. Also in attendance were Mr. Harris, Head Librarian, Mr. Steve Ford of International Contractors, Inc., and Mr. Charles Grant Pedersen and Mr. Paul Hrejsa, architects.

Mr. Pedersen presented bids for the following work: Move the air conditioner condensor in the parking lot out of its present location, construct a new concrete pad to be sloped to the parking lot near the existing sewer, and put the condensor back on the new pad.

Duffey Construction:	\$ 3,950.
International Contractors, Inc.	4,349.
Patrick J. Ryan	4,429.

All companies had the same plans in sketch form. A motion was made by Mr. Prohl, seconded by Mr. Lyons, to accept the bid from Duffey Construction Company for the installation of a new condensor pad for the total sum of \$3,950.00. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 3: Dr. Fletcher, Mrs. Sabel, Mr. Riley

The motion carried by a unanimous vote.

Mr. Pedersen discussed using an alternate kind of rubber tile for the stair flooring; it was agreed to table this discussion until a meeting at which all of the Board members could be present.

Mr. Pedersen presented change order # 10, to remove the existing tile floor in the kitchen and install new tile and base to match the other new tile for the total sum of \$391.00. A motion was made by Mrs. Meller, seconded by Mr. Prohl, to accept change order # 10 for the total amount of \$391.00. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 3: Dr. Fletcher, Mrs. Sabel, Mr. Riley.

The motion carried by a unanimous vote.

Mr. Pedersen presented change order # 11, to relocate existing water piping at the basement ceiling to enable the new janitor's closet masonry wall to go up to the concrete floor above, for the total sum of \$269.00. A motion was made by Mr. Lyons, seconded by Mr. Prohl, to accept change order # 11 for the total sum of \$269.00. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 3: Dr. Fletcher, Mrs. Sabel, Mr. Riley

The motion carried by a unanimous vote.

Mr. Pedersen presented change order # 12, to repair masonry above ceiling in fire wall areas of boiler room and fan room, to install new "B" label fire door in lieu of standard door specified and install required fire dampers in ducts penetrating fire walls, for a total cost of \$3,403.00. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 3: Dr. Fletcher, Mrs. Sabel, Mr. Riley

The motion carried by a unanimous vote.

Mr. Pedersen presented change order # 13, to furnish and install a storm drain from the downspout on the east building wall to the storm sewer in the parking lot, for the total sum of \$2,019.00. A motion was made by Mr. Prohl, seconded by Mrs. Meller, to accept change order # 13 in the amount of \$2,019.00. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 3: Dr. Fletcher, Mrs. Sabel, Mr. Riley

The motion carried by a unanimous vote.

Adjournment: There being no further business, a motion was made by Mr. Prohl, seconded by Mr. Lyons, to adjourn the meeting. The motion carried unanimously. Mrs. Clifford declared the meeting adjourned at 9:00 p.m.

K.C.
APPROVED, 11/11/84

Bina Meller
Bina Meller, Recording Secretary