

# BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

## BOARD MEETING

### MINUTES

September 12, 1984

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:00 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Mr. Riley, Mrs. Meller, Mr. Prohl, and Mrs. Clifford. Dr. Fletcher was absent. Mr. Harris, Head Librarian, Mr. Pedersen and Mr. Hrejsa, architects, were also in attendance.

Public Comment: None

Review and/or Revision of Agenda as Appropriate: Mrs. Clifford asked the Board to review and/or revise the agenda as appropriate. The agenda was accepted as written by a unanimous agreement.

Minutes: The minutes of the August 8, 1984, Board meeting were approved as received. A motion was made by Mr. Riley, seconded by Mr. Lyons, to accept and place on file the minutes of the August 8, 1984, Board meeting. The motion carried by a unanimous vote.

#### Finance Committee Report:

A. Treasurer's Report. The Treasurer's Report for August, 1984, was read by Mr. Lyons. A motion was made by Mrs. Sabel, seconded by Mr. Riley, to approve the August, 1984, Treasurer's Report and place it on file. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Riley, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

B. Comparative Statement. A motion was made by Mrs. Meller, seconded by Mrs. Sabel, to accept the Comparative Statement for August, 1984, and place it on file. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Riley, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

C. Reports of Bills # 370 and # 370-A. The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes.

# 370 in the amount of \$19,491.27

# 370-A in the amount of \$12,388.18

Building Fund bills in the amount of \$19,786.75

A motion was made by Mr. Riley, seconded by Mrs. Meller, that the bills # 370 and # 370-A, and the Building Fund bills, be submitted for payment, and that the Village Treasurer, Library Board President, and Library Board Secretary, be authorized to issue checks in payment of the bills. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Riley, Mrs. Meller, Mr. Prohl,  
Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

D. Transfer of Funds. A motion was made by Mr. Lyons, seconded by Mrs. Meller, to transfer \$30,000. from the Great American Federal Savings and Loan to the Bank of Hillside checking account. A roll call vote was taken.

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Riley, Mrs. Meller, Mr. Prohl,  
Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

A motion was made by Mr. Lyons, seconded by Mr. Riley, to transfer \$45,000. from the First Federal Savings and Loan of Westchester to the Forest Park National Bank. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Riley, Mrs. Meller, Mr. Prohl,  
Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

E. Reinvestments. A motion was made by Mr. Lyons, seconded by Mr. Riley, to reinvest the following certificates of deposit for 30 days at the current rate:

Melrose Park National Bank, maturing Sept. 20, 1984, for \$100,000.

Maywood-Proviso State Bank, maturing Sept. 24, 1984, for \$100,000.

A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Riley, Mrs. Meller, Mr. Prohl,  
Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

Other Committee Reports:

A. Administration Committee: A motion was made by Mrs. Sabel, seconded by Mr. Prohl, that it is a policy of the Bellwood Public Library that after a patron has been duly notified on two occasions that his or her material is overdue, the library has the right to flag his or her record and suspend his or her borrowing privileges until the record is cleared. All ayes, motion carried.

B. Building and Grounds Committee: A payment request for \$34,157.48 was received from International Contractors, Inc., due September 12, 1984. This will be reviewed and forwarded to the title company.

A progress report was given by Mr. Hrejsa on the construction, including requests for 4 change orders. The change orders are:

1. Plumbing relocated outside the elevator lobby at a cost of \$692.
2. Carpentry on wood trim adjacent to basement stairway for \$193.
3. Replacing the sump pumps and discharge piping for \$1,231.
4. Substitution of surface mounted fluorescent lighting with parabolic louvers for \$4,573., in place of 33 indirect lighting fixtures.

Mr. Riley made a motion, seconded by Mr. Lyons, to accept the change orders to the construction contract as shown above. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Riley, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

A motion was made by Mr. Prohl, seconded by Mr. Lyons, that the library authorize Mr. Harris, the Head Librarian, to approve a maximum of three construction change orders between Board meetings for any modification needed, with a ceiling of \$1,000. per change order. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Riley, Mr. Prohl, Mrs. Meller, Mrs. Clifford

NAYES: 1: Mrs. Sabel

ABSENT: 1: Dr. Fletcher

The motion carried by a majority vote.

C. Public Relations and Legislation Committee: No report

D. Planning and Development Committee: No report

E. Suburban Library System Committee: No report

Communications: The Board of Library Directors received a request for the use of the Bellwood Public Library meeting room from Patricia Cardoni, Chairman of the Seniors Committee of the Proviso Coordinating Council, for Sept. 20, Oct. 18, Nov. 15, Dec. 20, 1984, and Jan. 17, Feb. 21, March 21, Apr. 18, and May 16, 1985, from 3:00 to 5:00 p.m. Permission was granted by unanimous approval.

The Board received a letter from Mrs. Dawn Zelenka of Bellwood in which she suggested the library consider computers for public access. The letter was read by Mrs. Clifford.

The Board received a letter of resignation from Margaret Mikos, stating that her last day at the Bellwood Public Library will be Monday, September 24, 1984. Margaret, we wish you well with your new position and in all your endeavors in the future. Enjoy your new home. It is with much regret that we accept your resignation.

The Board received a letter of resignation from Zuelkys Herandez, as she needed full time employment. Zuelkys, it is with regret that we accept your resignation, as we enjoyed working with you. We wish you well with your new position.

The Board also received a letter of resignation from Mrs. Pat Groppi. Mrs. Groppi has been with the library for 12 years. She has become part of the library and certainly we will all miss her. Mrs. Groppi is retiring, but will fill in from time to time if needed. We wish you a happy retirement.

Librarian's Report: Mr. Harris presented a list of Children's Room programs for consideration. All were approved. He also reported on the progress concerning the front lawn sign, and the interior painting. The sprinkler system should be installed soon, and he is looking in to another company for snow removal.

Old Business: None

New Business: Mr. Riley, Administration Committee Chairman, called a special Administration Committee meeting on October 3, 1984, at 7:00 p.m. in the library meeting room.

Announcements: The next regular meeting of the Board of Directors of the Bellwood Public Library will be on October 10, 1984, at 8:00 p.m. in the library meeting room.

Adjournment: There being no further business, a motion was made by Mrs. Sabel, seconded by Mr. Riley, to adjourn the meeting. The motion carried unanimously. Mrs. Clifford declared the meeting adjourned at 11:00 p.m.

K.C.  
Approved, 10/7/84

*Bina Meller*  
Bina Meller, Recording Secretary