

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

SPECIAL BOARD MEETING

MINUTES

July 18, 1984

Mrs. Clifford called the Special Board Meeting to order at 8:10 p.m. in the library meeting room, for the purpose of opening bids for carpeting and hiring a carpeting contractor.

Attendance: Present were Mrs. Clifford, Mr. Lyons, Mr. Riley, and Mrs. Sabel. Mrs. Meller, Dr. Fletcher, and Mr. Hans were absent. Also in attendance were Mr. Harris, Head Librarian, and Mr. Charles Pedersen, architect.

Public Comment: None

Opening of Bids: Mr. Pedersen opened the bids from the carpeting contractors. The bid tabulation sheet is enclosed with these minutes.

Mr. Lyons made a motion, seconded by Mr. Riley, to accept the bid from Yonan Carpets of Chicago. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mr. Riley, Mrs. Sabel, Mrs. Clifford

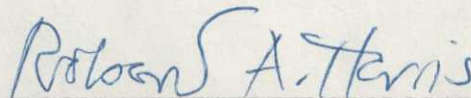
NAYES: 0

ABSENT: 3: Mr. Hans, Mrs. Meller, Dr. Fletcher

The motion carried by a unanimous vote.

A letter was read from Morton Floors of Lincolnwood concerning the resilient flooring. Since they made an error in estimating the job they need an additional \$269.71 just to do the job at cost. Mr. Lyons made a motion, seconded by Mr. Riley, to accept the additional cost from Morton Floors. All ayes, the motion carried unanimously.

Adjournment: Mrs. Clifford declared the meeting adjourned at 9:30 p.m.



Robert A. Harris, Head Librarian

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BOARD MEETING

MINUTES

July 11, 1984

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:13 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, and Mrs. Clifford. Mr. Harris, the Head Librarian, Mr. Charles G. Pedersen, architect, Mrs. Margaret Mikos, bookkeeper, and Mr. Goldman, auditor, were also in attendance. Mr. Riley and Dr. Fletcher were absent.

Public Comment: None

Review and/or Revision of Agenda as Appropriate: Mrs. Clifford asked the Board to review and/or revise the Agenda as appropriate. Item f., Auditor's Report, was added under the Finance Committee Report. The Agenda was then accepted by a unanimous agreement.

Minutes: The minutes of the June 13 and June 25, 1984, Board meetings were approved as received.

A motion was made by Mr. Hans, seconded by Mr. Lyons, to accept and place on file the minutes of the June 13, 1984, Board meeting. All ayes, the motion carried by a unanimous vote.

A motion was made by Mr. Hans, seconded by Mrs. Meller, to accept and place on file the minutes of the June 25, 1984, Board meeting. All ayes, the motion carried by a unanimous vote.

Finance Committee Report:

A. Treasurer's Report: The Treasurer's Report for June, 1984, was read by Mr. Lyons. A motion was made by Mr. Hans, seconded by Mrs. Meller, to approve the June, 1984, Treasurer's Report and place it on file. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Mr. Riley, Dr. Fletcher

The motion carried by a unanimous vote.

B. Comparative Statement: A motion was made by Mrs. Meller, seconded by Mr. Hans, to accept and place on file the Comparative Statement

for June, 1984..

A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Mr. Riley, Dr. Fletcher

The motion carried by a unanimous vote.

C. Reports of Bills # 368 and # 368-A: The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

368 in the amount of \$21,384.26.

368-A in the amount of \$12,357.89

Building Reserve Fund Bills in the amount of \$9,886.00

A motion was made by Mr. Hans, seconded by Mrs. Meller, that the bills # 368, # 368-A, and the Building Reserve Fund bills be submitted for payment, and that the Village Treasurer, Library Board President, and Library Board Secretary be authorized to issue checks in payment of the bills.

A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Mr. Riley, Dr. Fletcher

The motion carried by a unanimous vote.

D. Transfer of Funds: A motion was made by Mr. Lyons, seconded by Mr. Lyons, to transfer \$35,000. from the River Forest State Bank to the Bank of Hillside. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Mr. Riley, Dr. Fletcher

The motion carried by a unanimous vote.

E. Reinvestments: A motion was made by Mr. Lyons, seconded by Mrs. Meller, to reinvest the following \$100,000. certificates of deposit for the time shown at the current rate:

Melrose Park National Bank for 30 days, maturing July 23, 1984

Maywood-Proviso State Bank for 30 days, maturing July 26, 1984

Bank of Commerce for 22 days, maturing July 19, 1984.

A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Mr. Riley, Dr. Fletcher

The motion carried by a unanimous vote.

F. Auditor's Report: All Board members received a copy of the Bellwood Public Library Financial Statement for the year ending April 30, 1984, from Mr. Gerald Goldman, Certified Public Accountant. Mr. Goldman gave a full report.

Other Committee Reports:

A. Administration Committee: No report

B. Building and Grounds Committee: Mr. Charles Grant Pedersen, architect, opened the bids for the resilient flooring. Mr. Hans made a motion, seconded by Mr. Lyons, that the library accept the base bid of Morton Flooring, Inc., of Lincolnwood, Illinois, and alternate bid, in the total amount of \$8,288. for the purchase and installation of resilient flooring. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford
NAYES: 0

ABSENT: 2: Dr. Fletcher, Mr. Riley.

The motion carried by a unanimous vote. A copy of the Bid Tabulation Sheet is attached to these minutes.

A motion was made by Mr. Hans, seconded by Mr. Lyons, that the library accept the bids for the sale of the surplus old equipment and old furniture as per the list attached, and to accept Mary Brownell's bid for \$5.00 for item CAS-3. The motion carried by a unanimous vote.

C. Public Relations and Legislation Committee: No report

D. Planning and Development Committee: No report

E. Suburban Library System Committee: No report

Communications: Donna Harris received a thank-you letter from Marilyn Snyder, Lincoln Primary School, thanking her for the special program presented to two kindergarten classes. They are looking forward to the future programs presented at our library.

Librarian's Report: No report

Old Business: None

New Business: Mrs. Clifford and the library Board members received a letter of resignation from Mr. Hans, Board member. Mr. Hans will be leaving Bellwood on July 29, 1984.

We will miss you and always remember your warm smile, and mostly your great concern and love for the Bellwood Public Library.

It is with much regret that we learn of your leaving.

We wish you well, and best wishes, for the very best life has to offer.

A motion was made by Mrs. Meller, seconded by Mr. Lyons, that the library accept Mr. Hans's resignation with regret.

The motion carried by a unanimous vote.

Board Meeting Minutes
July 11, 1984
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Announcements: The Board of Directors of the Bellwood Public Library will have a special Board meeting on July 18, 1984, at 8:00 p.m. in the library meeting room, to open bids for carpeting.

The next regular meeting of the Board of Directors of the Bellwood Public Library will be held August 8, 1984, at 8:00 p.m. in the library meeting room.

Adjournment: There being no further business, a motion was made by Mr. Lyons, seconded by Mrs. Meller, to adjourn the meeting. The motion carried unanimously. Mrs. Clifford declared the meeting adjourned at 10:20 p.m.

K.C.

APPROVED, JULY 31, 1984

(Ysuda) Bina Meller

Bina Meller, Recording Secretary