

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

SPECIAL BOARD MEETING

MINUTES

June 10, 1984

A special Board meeting was held at the Bellwood Public Library on June 10, 1984, for the purpose of discussing the proposed addition to the Children's Room and installation of a passenger elevator.

President Mrs. Clifford called the meeting to order at 1:15 p.m. Present were Mr. Lyons, Mr. Riley, Mr. Hans, Mrs. Meller, and Mrs. Clifford. Dr. Fletcher and Mrs. Sabel were absent. Also in attendance were Mr. Harris, Head Librarian, and Mr. Charles Grant Pedersen, Architect.

There was no public comment offered.

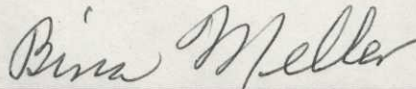
Mr. Pedersen offered suggestions for various ways in which costs could be kept to a minimum or reduced. He also reported on his findings when he checked references on the apparent low bidder, International Contractors, Inc., of Elmhurst, Illinois.

No action was taken by the Board at this meeting.

Mrs. Clifford declared the meeting adjourned at 2:15 p.m.

R.H.

APPROVED, 6/11/84



Bina Meller, Recording Secretary

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LI 7-7393

SPECIAL BOARD MEETING

MINUTES

June 6, 1984

A special board meeting was held at the Bellwood Public Library on June 6, 1984, at 8:00 p.m., for the purpose of opening bids for the proposed elevator installation and expansion of the children's room.

Roll Call: President Mrs. Clifford called the meeting to order at 8:00 p.m. Present were Mr. Lyons, Mrs. Sabel, Mr. Riley, Mr. Hans, Mrs. Meller and Mrs. Clifford. Dr. Fletcher was absent. Also in attendance were Mr. Harris, Head Librarian, Mr. Charles Grant Pedersen, architect, and Mrs. Donna Harris, Children's Services Librarian.

Public Comment: None

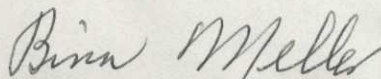
Mr. Pedersen opened the bids from eight general contractors and read them as shown on the enclosed sheet.

No action was taken at this meeting.

There being no further business, Mrs. Clifford declared the meeting adjourned at 9:00 p.m.

K.C.

Approved: 6/13/84



Bina Meller, Recording Secretary

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LI 7-7393

ANNUAL BOARD MEETING

MINUTES

June 13, 1984

The annual meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:00 p.m. in the library meeting room by President Mrs. Clifford.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford. Dr. Fletcher was absent. Mr. Harris, the Head Librarian, Margaret Mikos, Tom Boege, the library's insurance agent, Gerald Goldman, auditor, and Mr. Pedersen, architect, were also in attendance.

Public Comment: None

Election of Officers: Mrs. Clifford turned the meeting over to Mr. Harris, to act as secretary during the election of officers.

NOMINATIONS FOR PRESIDENT WERE CALLED. Mr. Riley made a motion, seconded by Mr. Lyons, to nominate Mrs. Clifford for the office of president. No further nominations were forthcoming, and nominations were closed. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

NOMINATIONS FOR VICE PRESIDENT WERE CALLED. Mrs. Meller made a motion, seconded by Mr. Hans, to nominate Mr. Riley for the office of vice president. No further nominations were forthcoming, and nominations were closed. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

NOMINATIONS FOR SECRETARY WERE CALLED. Mr. Hans made a motion, seconded by Mrs. Sabel, to nominate Mrs. Meller for the office of secretary. No further nominations were forthcoming, and nominations were closed. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

Annual Board Meeting
June 13, 1984
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The meeting was turned over to the new officers and was called to order. Present were Mrs. Clifford, Mr. Lyons, Mrs. Meller, Mr. Hans, Mr. Riley and Mrs. Sabel. Dr. Fletcher was absent. Also in attendance were Mr. Pedersen, Mrs. Mikos, Mr. Goldman, Mr. Boege, and Mr. Harris.

Committee Appointments: A motion was made by Mr. Hans, seconded by Mrs. Meller, that the committee appointments for 1984/85 are to remain the same as 1983/84; the list of committee appointments is enclosed. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

Meeting Night: A motion was made by Mr. Riley, seconded by Mrs. Sabel, that the meeting night remain on the second Wednesday of the month at 8:00 p.m. The motion carried by a unanimous vote.

Depository Banks: A motion was made by Mr. Lyons, seconded by Mrs. Sabel, to continue with the same banks that the library has already been using as depositories of library funds. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

Reading of Minutes: The minutes of the May 9, June 6, and June 10 Board meetings were read. A motion was made by Mr. Riley, seconded by Mr. Lyons, to accept and place on file the minutes of the May 9, June 6, and June 10 Board meetings. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

Review and/or Revision of Agenda as Appropriate: Mrs. Clifford asked the Board to review and/or revise the Agenda as appropriate. A motion was made by Mr. Riley, seconded by Mr. Lyons, to accept the Agenda as written. The Agenda was accepted as written by a unanimous agreement.

Finance Committee Report:

A. Treasurer's Report: The Treasurer's Report for May, 1984, was read by Mr. Lyons. A motion was made by Mr. Riley, seconded

Annual Board Meeting
June 13, 1984
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by Mr. Hans, to approve the May, 1984, Treasurer's Report and place it on file. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

B. Comparative Statement for May, 1984: A motion was made by Mr. Hans, seconded by Mrs. Meller, to accept and place on file the Comparative Statement for May, 1984. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

C. Reports of Bills # 367 and # 367-A: The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

367 in the amount of \$14,285.24

367-A in the amount of \$11,406.98

Building Fund in the amount of \$8,107.66

A motion was made by Mrs. Meller, seconded by Mr. Riley, that the bills # 367 and # 367-A and the Building Fund bills be submitted for payment, and that the Village Treasurer, Library Board President, and Library Board Secretary be authorized to issue checks in payment of the bills. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mr. Hans, Mr. Riley, Mrs. Sabel, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

D. Transfer of Funds: None

E. Reinvestments: A motion was made by Mr. Lyons, seconded by Mr. Riley, to reinvest the following certificates of deposit for 30 days, at the current rate:

Melrose Park National Bank, maturing June 21, 1984, for \$100,000.

Maywood-Proviso State Bank, maturing June 25, 1984, for \$100,000.

Bank of Commerce, maturing June 21, 1984, for \$100,000.

A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mrs. Meller, Mrs. Clifford, Mr. Riley

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

F. Budget for 1984/85: All Board members received a copy of the Annual Budget Report from Mr. Harris. A motion was made by Mr. Riley, seconded by Mr. Hans, to accept the Appropriation Budget in the amount of \$795,622., and a Levy for all funds of \$336,573, for 1984/85. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Dr. Fletcher

The motion carried by a unanimous vote.

Other Committee Reports:

A. Administration Committee: No report

B. Building and Grounds Committee: A motion was made by Mr. Hans, seconded by Mr. Riley, to accept the bid of \$14.00 from the Village of Bellwood for the purchase of library obsolete furnishings and equipment. The motion carried by a unanimous vote.

A motion was made by Mr. Riley, seconded by Mr. Hans, to accept the quotation for the repair of the dumbwaiter from Ron Carlson, at the not-to-exceed cost of \$2,000. The motion carried by a unanimous vote.

A motion was made by Mrs. Meller, seconded by Mr. Hans, to carpet under the book stacks at the northwest corner of the first floor. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mr. Hans, Mr. Riley, Mrs. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 1: Mrs. Sabel

ABSENT: 1: Dr. Fletcher

The motion carried by a majority vote.

C. Public Relations and Legislation Committee: No report

D. Planning and Development Committee: No report

E. Suburban Library System Committee: No report

Communications: None

Librarian's Report: None

Old Business: None

New Business: None

Annual Board Meeting
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Announcements: The Board of Directors of the Bellwood Public Library will have a special board meeting at 8:00 p.m., Monday, June 25, 1984.

The next regular meeting of the Board of Directors of the Bellwood Public Library will be held July 11, 1984, in the library meeting room at 8:00 p.m.

Adjournment: There being no further business, a motion was made by Mrs. Sabel, seconded by Mr. Hans, to adjourn the meeting. The motion carried unanimously. Mrs. Clifford declared the meeting adjourned at 12:30 a.m.

K.C.

APPROVED, 7/10/84

Bina Meller

Bina Meller, Recording Secretary

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SPECIAL BOARD MEETING

MINUTES

June 25, 1984

A special meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:00 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford. Dr. Fletcher and Mrs. Sabel were absent. Mr. Pedersen, architect, and Mr. Harris, Head Librarian, were also in attendance.

Purpose: The purpose of the special meeting was to choose a general contractor for the installation of a passenger elevator and remodeling of the children's library, and to discuss the purchase of equipment and furnishings for the children's room expansion.

Public Comment: None

Selection of General Contractor: A motion was made by Mr. Hans, seconded by Mrs. Meller, to accept the bid from International Contractors, Inc., of Elmhurst, for the expansion of the children's room and the installation of the passenger elevator, at a cost of \$198,799. and that the library authorize Mr. Harris to execute a letter of intent to International Contractors, Inc., of the library's acceptance of their bid. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mr. Hans, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSTENTION: 1: Mr. Riley

ABSENT: 2: Dr. Fletcher, Mrs. Sabel

The motion carried by a unanimous vote.

The reason for Mr. Riley's abstention from voting on the motion to accept International Contractors bid is that one of the employees of that firm is a former employee at the Stanadyne Corp. and Mr. Riley knows him well.

Purchase of Furnishings: A motion was made by Mr. Riley, seconded by Mr. Lyons, to buy the needed furniture and shelving in connection with the expansion of the children's room, per attached list. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Dr. Fletcher, Mrs. Sabel

The motion carried by a unanimous vote.

Special Board Meeting Minutes
June 25, 1984
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A motion was made by Mr. Lyons, seconded by Mr. Riley, to authorize the establishment of an escrow account with Chicago Title and Insurance of Hillside, Illinois, for the construction payments. A roll call vote was taken.

AYES: 5: Mr. Lyons, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 2: Mrs. Sabel, Dr. Fletcher

The motion carried by a unanimous vote.

Adjournment: There being no further business, a motion was made by Mr. Hans, seconded by Mr. Riley, to adjourn the meeting. The motion carried unanimously. Mrs. Clifford declared the meeting adjourned at 9:15 p.m.

K.C.
APPROVED, 7/10/84

Bina Meller
Bina Meller, Recording Secretary