

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

BOARD MEETING

AGENDA

March 14, 1984

1. Call to order
2. Roll call
3. Public comment
4. Review and/or revision of agenda as appropriate
5. Reading of minutes, February 8, 1984
6. Finance Committee Report
 - a. Treasurer's Report, February, 1984
 - b. Comparative Statement, February, 1984
 - c. Reports of Bills # 364 and # 364-A
 - d. Transfer of Funds
 - e. Reinvestments
7. Other Committee Reports:
 - a. Administration Committee
 - b. Building and Grounds Committee
 - c. Public Relations and Legislation Committee
 - d. Planning and Development Committee
 - e. Suburban Library System Committee
8. Communications
9. Librarian's Report
10. Old Business
11. New Business
12. Adjournment

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BOARD MEETING

Minutes

March 14, 1984

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:06 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Riley, Mrs. Meller and Mrs. Clifford. Mr. Hans was absent. Also in attendance was Mr. Harris, Head Librarian. and Margaret

Public Comment: None

Review and/or Revision of Agenda as Appropriate: Mrs. Clifford asked the Board to review and/or revise the Agenda as appropriate. The Agenda was accepted as written by a unanimous agreement.

Minutes: The minutes of the February, 1984, Board meeting were approved as received. A motion was made by Mr. Lyons, seconded by Mr. Riley, to accept and place on file the minutes of the February, 1984, Board meeting. A roll call vote was taken:
AYES: 6: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mr. Hans

The motion carried by a unanimous vote.

Finance Committee Report:

A. Treasurer's Report, February, 1984: The Treasurer's Report for February, 1984, was read by Mr. Lyons. A motion was made by Mrs. Sabel, seconded by Mr. Riley, to approve the February, 1984 Treasurer's Report and place it on file. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mr. Hans

The motion carried by a unanimous vote.

B. Comparative Statement, February, 1984: A motion was made by Mrs. Meller, seconded by Mr. Riley, to accept and place on file the Comparative Statement for February, 1984.

A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Riley,
Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mr. Hans

The motion carried by a unanimous vote.

C. Reports of Bills # 364 and # 364-A: The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

364 in the amount of \$20,744.19

364-A in the amount of \$11,960.14

364 Building Fund Expenses in the amount of \$6,750.00

A motion was made by Mr. Riley, seconded by Mrs. Meller, that the bills # 364 and # 364-A and the Building Fund Expenses in the amount of \$6,750.00 be submitted for payment, and that the Village Treasurer, Library Board President and Library Board Secretary be authorized to issue checks in payment of the bills. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Riley,
Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mr. Hans

The motion carried by a unanimous vote.

D. Transfer of Funds: None

E. Reinvestments: A motion was made by Mr. Lyons, seconded by Mrs. Sabel, to reinvest the following certificates of deposit for 30 days at the current rate:

Melrose Park National Bank, maturing March 19, 1984, for \$100,000.

Maywood-Proviso State Bank, maturing March 22, 1984, for \$100,000.

Bank of Commerce, maturing March 19, 1984, for \$100,000.

A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Riley,
Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mr. Hans

The motion carried by a unanimous vote.

Other Committee Reports:

A. Administration Committee: No report

B. Building and Grounds Committee: Mr. Pedersen, architect, joined the meeting at 8:30 p.m. in time for the Building and Grounds Committee report. A motion was made by Dr. Fletcher, seconded by Mr. Riley, to proceed with the bidding of the front lawn sign, providing it meets with the approval of the Bellwood Building Inspector. A roll call vote was taken:

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AYES: 6: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mr. Hans

The motion carried by a unanimous vote.

C. Public Relations and Legislation Committee: No report

D. Planning and Development Committee: No report

E. Suburban Library System Committee: No report

Communications: Mr. Harris received a thank-you letter from Molly McGee of the University of Illinois Cooperative Extension Service. Mrs. McGee thanked Mr. Harris, Mary Brownell, and members of the library Board for co-sponsoring the March 1, 1984, program "Small Home Maintenance and Repairs". Forty-one adults and one child were in attendance.

Librarian's Report: A motion was made by Mrs. Meller, seconded by Mr. Riley, that the library send the architect Charles Grant Pedersen's two page report on his findings concerning the area of the library known as the west stack area of the first floor to Mayor Sigel Davis of Bellwood and Perkins and Will, along with a cover letter, providing that the cover letter to the Mayor indicate that it is being sent to him only in his capacity as supervisor of the Bellwood Building Department. All ayes, the motion carried by a unanimous vote.

Old Business: None

New Business: None

Announcements: The Library Administrator's Conference of Northern Illinois (LACONI) annual librarian/trustee dinner will be on Friday, April 13, 1984, at the Arlington Park Hilton in Arlington Heights, Illinois, with a cash bar at 7:00 p.m. and dinner at 8:00 p.m.

The next regular meeting of the Board of Directors of the Bellwood Public Library will be held April 11, 1984, in the library meeting room at 8:00 p.m.

Adjournment: There being no further business, a motion was made by Mrs. Sabel, seconded by Dr. Fletcher, to adjourn the meeting. The motion carried unanimously. Mrs. Clifford declared the meeting adjourned at 10:10 p.m.

R.H.

APPROVED, 4/9/84

Bina Meller

Bina Meller, Recording Secretary