

# BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

## BOARD MEETING

### AGENDA

February 8, 1984

1. Call to order
2. Roll call
3. Public Comment
4. Review and/or revision of agenda as appropriate
5. Reading of minutes, January 11, 1984
6. Finance Committee Report
  - a. Treasurer's Report, January, 1984
  - b. Comparative Statement, January, 1984
  - c. Reports of Bills #363 and #363A
  - d. Transfer of Funds
  - e. Reinvestments
7. Other Committee Reports:
  - a. Administration Committee
  - b. Building and Grounds Committee
  - c. Public Relations and Legislation Committee
  - d. Planning and Development Committee
  - e. Suburban Library System Committee
8. Communications
9. Librarian's Report
10. Old Business
11. New Business
12. Adjournment

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## BOARD MEETING

### MINUTES

February 8, 1984

The Bellwood Public Library Board of Directors honored three young people at its meeting, February 8, 1984, at 7:30 p.m. Donna Harris, the Children's Services Librarian, conducted the ceremony. Mrs. Clifford, President of the Board of Directors, did the presentation of awards and thanked the group for their outstanding contributions to the library.

Sylvia Almendarez of Bellwood was recognized for giving 50 hours of volunteer service to the Children's Room; Crystal Reames of Bellwood was recognized for 25 hours of volunteer service.

The Board also honored Rodney Demas of Bellwood, for designing the official 1984 bookmark for the Children's Room. Rodney's design uses the slogan "Chomp on a Good Book" and features Pac-Man. Bookmarks will be available throughout the year at the library.

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:00 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Mr. Hans, Mrs. Meller, and Mrs. Clifford. Mr. Riley and Dr. Fletcher were absent. Also present were Donna Harris, Children's Services Librarian, and Mr. Harris, Head Librarian, and Margaret Mikos, library bookkeeper.

Public Comment: None

Building and Grounds: Mr. Charles Grant Pedersen, architect, arrived at 8:30 p.m. and presented the Board with a detailed report on future improvements of the library.

A motion was made by Mr. Hans, seconded by Mrs. Meller, to purchase needed bricks for the proposed expansion of the Children's Room, totalling 5,000 bricks at a maximum cost of \$2,000.00, if the bricks are currently available. A roll call vote was taken:  
AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford  
NAYES: 0  
ABSENT: 2: Dr. Fletcher, Mr. Riley  
The motion carried by a unanimous vote.

A motion was made by Mr. Lyons, seconded by Mrs. Sabel, that the flooring specifications should include rubber stair treads and landing tiles between the first floor and the lower level. A roll call vote

was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford  
NAYES: 0

ABSENT: 2: Dr. Fletcher, Mr. Riley

The motion carried by a unanimous vote.

A motion was made by Mr. Hans, seconded by Mrs. Meller, to amend our instructions to Mr. Charles Grant Pedersen, architect, to include the ceiling tile, lighting and carpeting in the existing children's room to match with the specifications for the proposed children's room expansion and elevator. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford  
NAYES: 0

ABSENT: 2: Dr. Fletcher, Mr. Riley

The motion carried by a unanimous vote.

Review and/or Revision of Agenda as Appropriate: Mrs. Clifford asked the Board to review and/or to revise the Agenda as appropriate. The Agenda was accepted as written, by a unanimous agreement.

Minutes: The minutes of the January 11, 1984, Board meeting were approved as received. A motion was made by Mrs. Sabel, seconded by Mr. Lyons, to accept and place on file the minutes of the January 11, 1984, Board meeting. The motion carried by a unanimous vote

Finance Committee Report:

A. Treasurer's Report for January, 1984. The Treasurer's Report for January, 1984, was read by Mr. Lyons. A motion was made by Mr. Hans, seconded by Mrs. Sabel, to approve and place on file the Treasurer's Report for January, 1984. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mrs. Meller, Mrs. Clifford  
NAYES: 0

ABSENT: 2: Dr. Fletcher, Mr. Riley

The motion carried by a unanimous vote.

Comparative Statement for January, 1984. The Comparative Statement for January, 1984, was read by Mr. Lyons. A motion was made by Mrs. Meller, seconded by Mr. Hans, to approve and place on file the Comparative Statement for January, 1984. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mrs. Meller, Mrs. Clifford  
NAYES: 0

ABSENT: 2: Mr. Riley, Dr. Fletcher

The motion carried by a unanimous vote.

Reports of Bills # 363 and # 363-A: The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

# 363 in the amount of \$22,088.60  
# 363-A in the amount of \$11,845.84

A motion was made by Mr. Hans, seconded by Mrs. Meller, that the bills # 363 and # 363-A be submitted for payment, and that the Village Treasurer, Library Board President, and Library Board Secretary be authorized to issue checks in payment of the bills.

A roll call vote was taken:

AYES: 5: Mr. Lyons, Mr. Hans, Mrs. Sabel, Mrs. Meller, Mrs. Clifford  
NAYES: 0

ABSENT: 2: Dr. Fletcher, Mr. Riley

The motion carried by a unanimous vote.

Transfer of Funds: A motion was made by Mr. Lyons, seconded by Mr. Hans, to transfer \$30,000.00 from the River Forest State Bank to the Bank of Hillside checking account. A roll call vote was taken:

AYES: 5: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mrs. Meller, Mrs. Clifford  
NAYES: 0

ABSENT: 2: Dr. Fletcher, Mr. Riley

The motion carried by a unanimous vote.

Reinvestments: A motion was made by Mr. Lyons, seconded by Mr. Hans, to reinvest the following certificates of deposit for 30 days at the current rate:

Melrose Park National Bank, maturing Feb. 16, 1984, for \$100,000.

Maywood-Proviso State Bank, maturing Feb. 26, 1984, for \$100,000.

Bank of Commerce, maturing Feb. 16, 1984, for \$100,000.

A roll call vote was taken:

AYES: 5: Mr. Lyons, Mrs. Sabel, Mr. Hans, Mrs. Meller, Mrs. Clifford  
NAYES: 0

ABSENT: 2: Dr. Fletcher, Mr. Riley

The motion carried by a unanimous vote.

Other Committee Reports:

Administration Committee: No report

Public Relations and Legislation Committee: No report

Planning and Development Committee: No report

Suburban Library System Committee: No report

Communications: Mr. Harris and the Library Board received a thank-you letter from Molly McGee, Proviso Community Worker in Home Economics, the University of Illinois Extension Service, for the use of the library meeting room. Once again on behalf of the University of Illinois Extension Service, Mrs. McGee is asking permission for the use of the library meeting room on March 1, 1984, from 7:00 to

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9:00 p.m. to present a program titled "Small Home Maintenance and Repairs", given by University of Illinois Housing Specialist Herb Fruhwirth. There will be no charge to those attending the program, but there will be a reimbursement fee for Mr. Fruhwirth for travel expenses, totalling between \$26.00 and \$30.00. Permission granted.

Librarian's Report: Mr. Harris invited the Board to attend the Third Annual All-Village Conference for the Village of Bellwood on Saturday, February 18, 1984, at Roosevelt Junior High School.

Mr. Harris announced the program recommendations for the Children's Department by Donna Harris, starting March 9, 1984, and up to and including the summer reading program.

Old Business: None

New Business: None

Announcements: The next regular meeting of the Board of Directors of the Bellwood Public Library will be held March 14, 1984, at 8:00 p.m. in the library meeting room.

Adjournment: There being no further business, a motion was made by Mr. Hans, seconded by Mrs. Sabel, to adjourn the meeting. The motion carried by a unanimous vote. Mrs. Clifford declared the meeting adjourned at 9:55 p.m.

K.C.  
APPROVED, MARCH 8, 1984

Bina Meller, Recording Secretary