

# BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

## BOARD MEETING

### MINUTES

October 12, 1983

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:10 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mrs. Meller, and Mrs. Clifford. Mr. Harris, the Head Librarian, and Mr. Charles Grant Pedersen, architect, were also in attendance.

Public Comment: None

Minutes: The minutes of the September 14, 1983, Board meeting were approved as received. A motion was made by Mrs. Sabel, seconded by Mr. Hans, to accept and place on file the minutes of the September 14, 1983, Board meeting. The motion carried by a unanimous agreement.

#### Finance Committee Report:

A. Treasurer's Report for September, 1983: The Treasurer's Report for September, 1983, was read by Mr. Lyons. A motion was made by Mrs. Meller, seconded by Mr. Hans, to approve and place on file the Treasurer's Report for September, 1983. A roll call vote was taken.  
AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

B. Comparative Statement for September, 1983: The Comparative Statement for September, 1983, was read by Mr. Lyons. A motion was made by Dr. Fletcher, seconded by Mr. Riley, to accept and place on file the Comparative Statement for September, 1983. A roll call vote was taken:

AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

C. Reports of Bills # 359 and # 359-A: The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

# 359 in the amount of \$18,555.80

# 359-A in the amount of \$12,702.12

Building Fund in the amount of \$350.00



AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans,  
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

A motion was made by Mr. Riley, seconded by Mr. Lyons, to accept the proposal of \$3,708. from Mr. Pat Ryan and Associates for the structural work on the ceiling in the new stack area, including the demolition work of the old ceiling and the installation of the additional roof joists. The need for these has been established through the use of the attached calculations. A roll call vote was taken:

AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans,  
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

A motion was made by Mr. Riley, seconded by Mr. Hans, to accept the proposal of \$2,700. from Mr. Pat Ryan and Associates for the remodeling associated with the ceiling tile and lighting fixtures in the new stack area. A roll call vote was taken:

AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans,  
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

A motion was made by Mr. Hans, seconded by Mrs. Meller, to authorize Charles Grant Pedersen and Associates to draw up specifications and to arrange for publication for bids on the reroofing of the garage and new stack areas. A roll call vote was taken:

AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Mr. Hans, Dr. Fletcher,  
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

The quotes for the new gutters are not completed.

Written proposals for painting the children's room were received as follows:

Action Painting:	\$680. ceiling only
Sam Maiorca	1,565. ceiling and walls
J & M Decorating	1,285. ceiling and walls
Lyle B. Benedetto	2,638. ceiling and walls

A motion was made by Mrs. Meller, seconded by Mr. Riley, that the painting quote be given to J & M Decorating. A roll call vote was taken:

AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans,  
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.



Mr. Charles Grant Pedersen gave a most inspiring presentation concerning the new look for our library.

Public Relations and Legislation Committee: No report

Planning and Development Committee: No report

Suburban Library System Committee: There will be a meeting at the system headquarters in Burr Ridge on October 26, 1983, at 7:30 p.m., which will be a workshop for Board members concerning personnel.

Communications: The library received a request, in the form of a letter, from the Better Business Bureau of Chicago and Northern Illinois, requesting use of the library emeting room. Permission was denied.

The library received an application for use of the library meeting room from the Bellwood Health and Welfare Organization for monthly meetings, beginning October 10, 1983, through May 17, 1984, from 1:00 to 3:00 p.m. Permission was granted.

Librarian's Report: Donna Harris, Children's Services Librarian, submitted a request for a "Games Week" from January 3 - 6, 1984, while children are out of school. Permission was granted. Mr. Harris also submitted a list of tentative programs to be given by Triton College early in 1984. Permission was granted.

The library received a letter of resignation from Susan Siwiec, who is moving to Tennessee and getting married. Mr. Riley made a motion, seconded by Mrs. Sabel, to accept her resignation. All ayes, unanimously approved. We wish her well.

Old Business: None

New Business: Two young ladies were interviewed for an Adult Services Librarian position. Mr. Hans made a motion, seconded by Mrs. Sabel, to hire Mary Brownell for the position. All ayes, unanimously approved. Welcome to Bellwood and to our library, Mary!

Announcements: The next regular meeting of the Board of Directors of the Bellwood Public Library will be held November 9, 1983, at 8:00 p.m. in the library meeting room.

Adjournment: There being no further business, Mr. Riley made a motion, seconded by Mrs. Sabel, to adjourn the meeting. The motion carried by a unanimous vote. Mrs. Clifford declared the meeting adjourned at 12:20 p.m.



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## N O T I C E

There will be a meeting of the Board of Directors of the Bellwood Public Library on Wednesday, November 2, 1983, at 7:30 p.m. in the Library Meeting Room, 600 Bohland Ave., Bellwood, Illinois, for the purpose of opening bids for roof repairs.

## A G E N D A

1. Call to order
2. Roll call
3. Opening of bids for roof repairs
4. Old Business
5. New Business
6. Adjournment



A motion was made by Mr. Lyons, seconded by Mr. Riley, that the bills # 359 and # 359-A, and the \$350. for the Building Fund, be submitted for payment and that the Village Treasurer, Library Board President, and Library Board Secretary be authorized to issue checks in payment of the bills. A roll call vote was taken:

AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans,  
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

D. Transfer of Funds: A motion was made by Mr. Lyons, seconded by Mr. Riley, to transfer \$60,000. from the checking account at the Bank of Hillside to the River Forest State Bank. A roll call vote was taken:

AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans,  
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

A motion was made by Mr. Lyons, seconded by Mr. Riley, to transfer \$30,000. from the checking account at the Bank of Hillside to the First Federal Savings & Loan Association of Proviso, and to transfer \$30,000. from the checking account at the Bank of Hillside to the York State Bank. A roll call vote was taken:

AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans,  
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

E. Reinvestments: A motion was made by Mr. Lyons, seconded by Mr. Hans, to reinvest the following certificates of deposit for 30 days at the current rate:

Melrose Park National Bank, maturing October 17, 1983, for \$100,000.  
Maywood-Proviso State Bank, maturing October 24, 1983, for \$100,000.  
Bank of Commerce, maturing October 17, 1983, for \$100,000.

A roll call vote was taken:

AYES: 7: Mr. Riley, Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans,  
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

Other Committee Reports:

Administration Committee: No report

Building and Grounds Committee: Mr. Pedersen, architect, introduced Mr. Pat Ryan, construction manager for the work to be done on the library roof and ceiling. A motion was made by Mrs. Meller, seconded by Mr. Riley, to accept the proposal of \$1,884. from Mr. Pat Ryan and Associates for the installation of the roof power vent. A roll call vote was taken: