

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

NOTE FOR THE FILE, JUNE 4, 1983

The June 3 meeting of the Administration Committee was never held, as it was cancelled on June 3 by Mr. Riley, Administration Committee chairman.

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BOARD MEETING

AGENDA

June 8, 1983

1. Call to order
2. Roll call
3. Public comment
4. Review and/or revision of agenda as appropriate
5. Reading of minutes, May 11 and May 26, 1983
6. Finance Committee Report
 - a. Treasurer's Report, May, 1983
 - b. Comparative Statement, May, 1983
 - c. Reports of Bills # 355 and # 355-A
 - d. Transfer of funds
 - e. Reinvestments
 - f. Auditor for 1983/84
7. Other Committee Reports
 - a. Administration Committee
 - b. Building and Grounds Committee
 - c. Public Relations and Legislation Committee
 - d. Planning and Development Committee
 - e. Suburban Library System Committee
8. Communications
9. Librarian's Report
10. Old Business
11. New Business
12. Adjournment

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BOARD MEETING

MINUTES

June 8, 1983

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:15 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mr. Riley, Mrs. Meller, and Mrs. Clifford. Mr. Harris, the Head Librarian, was also in attendance.

Public Comment: None

Minutes: The minutes of the May 11, 1983, Board meeting were approved as received. A motion was made by Mr. Hans, seconded by Mr. Lyons, to accept and place on file the minutes of the May 11, 1983, Board meeting. The motion passed unanimously.

Review and/or Revision of Agenda as appropriate: Mrs. Clifford asked the Board to review and/or revise the Agenda as appropriate. It was agreed to discuss the National Neighbors Conference, June 16-19, 1983, under New Business.

Finance Committee Report:

A. Treasurer's Report, May, 1983: The Treasurer's Report for May, 1983, was read by Mr. Lyons. A motion was made by Mrs. Sabel, seconded by Mr. Hans, to approve the May 11, 1983, Treasurer's Report, and place it on file. A roll call vote was taken:
AYES: 7: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

B. Comparative Statement, May, 1983: A motion was made by Mr. Hans, seconded by Mrs. Sabel, to accept and place on file the Comparative Statement for May, 1983. A roll call vote was taken.
AYES: 7: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

C. Reports of Bills, # 355 and # 355-A: The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

355 in the amount of \$16,566.56
355-A in the amount of \$11,351.68

A motion was made by Mr. Hans, seconded by Mrs. Meller, that the bills # 355 and # 355-A be submitted for payment, and that the Village Treasurer, Library Board President, and Library Board Secretary, be authorized to issue checks in payment of these bills. A roll call vote was taken:

AYES: 7: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

D. Transfer of Funds: None

(At this time, Mr. and Mrs. Sanford Bergo joined us at the meeting)

E. Reinvestments: A motion was made by Mr. Lyons, seconded by Mrs. Meller, to reinvest the following certificate of deposit for 30 days at the current rate:

Maywood-Proviso State Bank, maturing June 25, 1983, for \$100,000.00

A roll call vote was taken:

AYES: 7: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

F. Auditor for 1983/84: Tabled until after the meeting in July with the auditor.

Other Committee Reports:

A. Administration Committee: A motion was made by Mr. Riley, seconded by Mrs. Meller, that there will be no immediate raises before the November Board meeting, and then the situation will be reviewed. Any raises given at that time will be effective January, 1984. A roll call vote was taken:

AYES: 6: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 1: Mr. Hans

The motion carried by a majority vote

A motion was made by Mr. Riley, seconded by Mrs. Meller, that the Library Board retain the services of a lawyer who is knowledgeable with the State of Illinois Library Law and that he is to be present at the meeting of the Village of Bellwood Board of Trustees and the Bellwood Library Board of Trustees at a specified date.

A roll call vote was taken:

AYES: 7: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

B. Building and Grounds Committee:

A motion was made by Mr. Riley, seconded by Mr. Lyons, that we adhere to the Building and Grounds Committee recommendation, and retain the services of an architect to study the possibilities for the expansion of the children's library room. A roll call vote was taken:

AYES: 7: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

A motion was made by Mrs. Meller, seconded by Mr. Riley, to engage an architect to inspect the roof and to report his findings. A roll call vote was taken:

AYES: 7: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

A motion was made by Mrs. Sabel, seconded by Mr. Hans, to take care of the landscaping needs. The motion passed by a unanimous agreement.

Mr. Harris will check the cost of a new exhaust fan for the building.

A motion was made by Mr. Riley, seconded by Mrs. Meller, to have a double faced sign erected on the library front lawn, to read "Bellwood Public Library", made of stone, and two litter containers made of aggregate stone. A roll call vote was taken:

AYES: 7: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Riley, Mr. Hans, Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

C. Public Relations and Legislation Committee: No report

D. Planning and Development Committee: No report

E. Suburban Library System Committee: No report:

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June 8, 1983
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Communications: Mr. Harris received a thank you note from Miss Jennifer Arendt, expressing her appreciation for helping her with the Girl Scout Career Exploration Patch.

Mr. Harris also received information concerning the Cooperative Library Marketing/Communications Project. A motion was made by Mr. Hans, seconded by Mr. Lyons, that we do not join the Co-operative Library Marketing/Communications Project. A roll call vote was taken:

AYES: 7: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mr. Hans, Mr. Riley,
Mrs. Meller, Mrs. Clifford

NAYES: 0

The motion carried by a unanimous vote.

Librarian's Report: Mr. Harris reported that the security guard system is working out very well.

Old Business: None

New Business: Mr. Harris reminded the Board that the Village of Bellwood will be the host for the National Neighbors Conference on June 16-19, 1983, to be held at Triton College.

Announcements: The next regular meeting of the Board of Directors of the Bellwood Public Library will be held July 13, 1983, in the library meeting room at 8:00 p.m.

Adjournment: There being no further business, Dr. Fletcher made a motion, seconded by Mr. Lyons, to adjourn the meeting. The motion carried by a unanimous vote. Mrs. Clifford declared the meeting adjourned at 11:50 p.m.

K.C.

APPROVED, June 11, 1983

Bina Meller

Bina Meller, Recording Secretary

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SPECIAL BOARD MEETING

MINUTES

June 21, 1983

A special meeting of the Board of Directors of the Bellwood Public Library was called to order at 7:35 p.m. by President Mrs. Clifford in the Library meeting room.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Mr. Riley, Mr. Hans, Dr. Fletcher, Mrs. Meller, and Mrs. Clifford. Mr. Harris, the Head Librarian, and John Juergensmeyer, a lawyer, were also in attendance.

New Business: A motion was made by Mr. Lyons, seconded by Mr. Riley, that we modify the appropriation to \$200,000.00 for the "Building Fund" for the year 1983-84, the same figure as last year. A roll call vote was taken:

AYES: 7: Mr. Lyons, Mrs. Sabel, Mr. Riley, Mr. Hans, Dr. Fletcher, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 0

The motion carried by a unanimous vote.

A motion was made by Mrs. Meller, seconded by Mr. Riley, that the Bellwood Public Library hereby resolves that the "Building Plan", previously developed pursuant to the Local Library Act, Illinois Revised Statutes, Chapter 81, paragraph 5-8, be implemented. The Building and Grounds Committee is hereby requested to draft a revised plan to set priorities for a capital improvement program during fiscal year 1983-84.

A roll call vote was taken.

AYES: 7: Mr. Lyons, Mrs. Sabel, Mr. Riley, Mr. Hans, Dr. Fletcher, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 0

The motion carried by a unanimous vote.

There being no further business, Mrs. Clifford declared the meeting adjourned at 9:15 p.m.

K.C.

APPROVED

Bina Meller

Bina Meller, Recording Secretary

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NOTICE

There will be a special meeting of the Board of Directors of the Bellwood Public Library at 7:30 p.m., Tuesday, June 21, 1983, in the library meeting room, to discuss legal matters.

A G E N D A

1. Call to order
2. Roll call
3. Public comment
4. Old Business
5. New Business
6. Adjournment

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M E M O R A N D U M

June 22, 1983

TO: Mayor Sigel Davis

FROM: Bellwood Public Library Board

RE: Papers requested by the village's lawyers

The village lawyers recently requested that the library send to them the enclosed papers. They include copies of the budget and minutes relating to the establishment of our building reserve fund.

We are enclosing copies for your perusal, and are sending these directly to the lawyers for their examination.

Bina Meller

Bina Meller, Secretary

Encl: Minutes, May 26, 1983
Appropriation Budget, 1983/84
Memo, June 22, 1983, amending
Appropriation Budget, 1983/84
Levy Request, 1983 levy
Building Fund Resolution, June 21, 1983
Minutes, June 26, 1980
Budget and Building Fund Addendum, 1980/81 Budget
Minutes, June 24, 1981
Budget and Building Fund Addendum, 1981/82 Budget