

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

BOARD MEETING

AGENDA

June 9, 1982

1. Call to order
2. Roll Call
3. Reading of minutes, May 12, 1982
4. Review and/or revision of agenda as appropriate
5. Finance Committee Report
 - a. Financial Report
 - b. Comparative Statement
 - c. Reports of bills # 343 and #343-A
 - d. Transfer of funds
 - e. Reinvestments
6. Other Committee Reports
 - a. Administration Committee
 - b. Building and Grounds Committee
 - c. Public Relations and Legislation Committee
 - d. Planning and Development Committee
 - e. Suburban Library System Committee
7. Communications
8. Librarian's Report
9. Old Business
10. New Business
11. Adjournment

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BOARD MEETING

MINUTES

June 9, 1982

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:25 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Dr. Fletcher, Mrs. Meller, and Mrs. Clifford. Mr. Harris, the Head Librarian, was also in attendance. Mrs. Sabel was absent. Mr. Riley arrived at 8:40 p.m.

Minutes: The minutes of the May 12, 1982, Board meeting were approved as received. A motion was made by Dr. Fletcher, seconded by Mr. Lyons, to accept and place on file the minutes of the May 12, 1982, Board meeting. The motion passed unanimously.

Review and/or Revision of Agenda: Mrs. Clifford asked the Board to review and/or revise the Agenda as appropriate. The Agenda was accepted as written by a unanimous agreement.

A. Finance Committee Report: The Financial Report for May, 1982, was read by Mr. Lyons. A motion was made by Mr. Lyons, seconded by Mrs. Meller, to approve the May, 1982 Financial Report, and place it on file. A roll call vote was taken:

AYES: 5: Mr. Lyons, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mrs. Sabel

Motion carried by a unanimous vote.

Mr. Lyons made a motion, seconded by Mr. Riley, that an account for a certificate of deposit in the amount of \$100,000. be opened at a bank to be determined by the Finance Committee, comprised of funds transferred as follows:

From York State Bank, the amount of \$50,000.

From Great American Federal Savings & Loan, the amount of \$25,000.

From First Federal Savings & Loan of Westchester, the amount of \$25,000.

A roll call vote was taken:

AYES: 5: Mr. Lyons, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mrs. Sabel

Motion carried by a unanimous vote.

B. Comparative Statement, May, 1982: A motion was made by Mr. Lyons, seconded by Dr. Fletcher, to accept the Comparative Statement for May 1982 and place it on file.

A roll call vote was taken:

AYES: 5: Mr. Lyons, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mrs. Sabel

The motion carried by a unanimous vote.

C. Reports of Bills: The Finance Committee submitted the following report of bills, copies of which are included as part of these minutes:

343 in the amount of \$9,708.53

343-A in the amount of \$11,008.31

A motion was made by Mr. Riley, seconded by Dr. Fletcher, that the bills be submitted for payment, and that the Village Treasurer, Library Board President, and Library Board Secretary be authorized to issue checks in payment of these bills. A roll call vote was taken:

AYES: 5: Mr. Lyons, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mrs. Sabel

The motion carried by a unanimous vote.

D. Transfer of Funds: A motion was made by Mr. Riley, seconded by Mrs. Meller, that the transfer of funds from the savings and checking accounts are to be reviewed by the Finance Committee. The motion passed unanimously.

E. Reinvestments: A motion was made by Mr. Riley, seconded by Mrs. Meller, that at the discretion of the Finance Committee, the certificate of deposit at the Bank of Commerce in the amount of \$100,000. maturing June 24, 1982, and the certificate of deposit at the Bank of Hillside in the amount of \$100,000. maturing July 6, 1982, be reinvested. A roll call vote was taken:

AYES: 5: Mr. Lyons, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mrs. Sabel

The motion carried by a unanimous vote.

Other Committee Reports:

A. Administration Committee: No report

B. Building and Grounds Committee: A motion was made by Mrs. Meller, seconded by Mr. Riley, to proceed with the revised quote of \$1250. from Rex Electric for the outdoor lights in the parking lot area with the sodium vapor lights under the eaves with a timer to shut off at 9:30 p.m., with present lighting to remain all night. A roll call vote was taken:

AYES: 5: Mr. Lyons, Dr. Fletcher, Mr. Riley, Mrs. Meller, Mrs. Clifford

NAYES: 0

ABSENT: 1: Mrs. Sabel

The motion passed unanimously.

C. Public Relations Committee: No report

D. Planning and Development Committee: No report

E. Suburban Library System Committee: No report

Communications: None

Librarian's Report: Mr. Harris reported that the Children's Summer Program will be ready soon. Field trips will also be included in the Summer Program. With the Board's approval, a small fee will be charged for the field trips.

Mr. Harris further stated that there is a need for new keys for existing locks, since three keys have been lost in the past year or so. The cost for new keys, and for having the locks recylindereed, is \$300.00. The number of keys in circulation will be reduced. A motion was made by Mr. Riley, seconded by Mrs. Meller, to recylinder the locks and issue new keys. The motion passed unanimously.

Mr. Harris announced that the library will be closed Monday, July 5, 1982.

Mr. Harris will be on vacation July 6-9, 1982. He will attend the LACONI officer's meeting on June 25, 1982 at the Villa Park Public Library. He is Chairman of the LACONI Salary Survey Committee again this year.

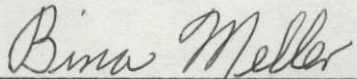
Old Business: Mrs. Clifford made committee appointments for the 1982-83 fiscal year. A sheet showing these appointments is attached.

New Business: None

Announcements: The next meeting of the Board of Directors of the Bellwood Public Library will be held July 14, 1982, in the library meeting room at 7:30 p.m.

Adjournment: There being no further business, Mr. Riley made a motion, seconded by Mr. Lyons, to adjourn the meeting. The motion carried by a unanimous vote. Mrs. Clifford declared the meeting adjourned at 10:55 p.m.

K.C.
APPROVED



Mrs. Bina Meller, Recording Secretary

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NOTICE

The regular monthly meeting of the Bellwood Public Library Board of Directors, scheduled for Wednesday, July 14, 1982, will begin at 7:30 p.m. instead of 8:00 p.m. in the library meeting room.

Robert A. Harris

Head Librarian