

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

BOARD MEETING

February 10, 1982

AGENDA

1. Call to order
2. Roll call
3. Reading of minutes, January 13, 1982
4. Review and/or revision of agenda as appropriate
5. Finance Committee Report
 - a. Financial Report, January, 1982
 - b. Comparative Statement, January, 1982
 - c. Reports of Bills # 339 and # 339-A
 - d. Transfer of funds from savings to checking
 - e. Reinvestments
6. Other Committee Reports
 - a. Administration Committee
 - b. Building and Grounds Committee
 - c. Public Relations and Legislation Committee
 - d. Planning and Development Committee
 - e. Suburban Library System Committee
7. Communications
8. Librarian's Report
9. Old Business
10. New Business
11. Adjournment

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BOARD MEETING

MINUTES

February 10, 1982

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:48 p.m. by Dr. Fletcher, in the absence of President Mrs. Clifford, in the library meeting room.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller. Mr. Harris, the Head Librarian, was also in attendance. Mrs. Clifford and Mr. Riley were absent.

Minutes: The minutes of the January 13, 1982, Board meeting were approved as received. A motion was made by Mr. Lyons, seconded by Dr. Fletcher, to accept and place on file the minutes of the January 13, 1982, Board Meeting. The motion passed unanimously.

Review and/or Revision of Agenda: Dr. Fletcher asked the Board to review and/or revise the Agenda as appropriate. The Agenda was accepted as written by a unanimous agreement.

Finance Committee Report:

A. Financial Report for January, 1982. The Financial Report was read by Mr. Lyons. A motion was made by Dr. Fletcher, seconded by Mrs. Sabel, to approve the January, 1982, Financial Report and place it on file. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller

NAYES: 0

ABSENT: 2: Mrs. Clifford, Mr. Riley

The motion was carried by a unanimous vote.

B. Comparative Statement for January, 1982. A motion was made by Mr. Lyons, seconded by Dr. Fletcher, to accept the Comparative Statement for January, 1982, and place it on file. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller

NAYES: 0

ABSENT: 2: Mrs. Clifford, Mr. Riley

The motion was carried by a unanimous vote.

C. Report of Bills # 339 and # 339-A. The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

339 in the amount of \$16,607.28

339-A in the amount of \$11,660.78

A motion was made by Dr. Fletcher, seconded by Mr. Lyons, that the bills #339 and #339-A be submitted for payment, and that the Village Treasurer, Library Board President, and Secretary, be authorized to issue checks in payment of these bills. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller

NAYES: 0

ABSENT: 2: Mrs. Clifford, Mr. Riley

The motion was carried by a unanimous vote.

D. Transfer of Funds: A motion was made by Mr. Lyons, seconded by Mrs. Meller, to roll over the \$100,000. Certificate of Deposit, maturing February 15, 1982, at the First Federal Savings and Loan of Westchester, for approximately 30 days (to March 18, 1982). A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller

NAYES: 0

ABSENT: 2: Mrs. Clifford, Mr. Riley

The motion was carried by a unanimous vote.

A motion was made by Mr. Lyons, seconded by Mrs. Meller, to transfer \$20,000.00 from the savings account at the Great American Federal Savings and Loan to the checking account at the Bank of Hillside. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller

NAYES: 0

ABSENT: 2: Mrs. Clifford, Mr. Riley

The motion was carried by a unanimous vote.

A motion was made by Mr. Lyons, seconded by Mrs. Sabel, to roll over a Certificate of Deposit at the Bank of Commerce in the amount of \$100,000.00, which matures February 18, 1982, for approximately 30 days (to March 22, 1982). A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Meller

NAYES: 0

ABSENT: 2: Mrs. Clifford, Mr. Riley

The motion was carried by a unanimous vote.

Other Committee Reports:

A. Administration Committee: In the absence of Mr. Riley, Mr. Harris read the Administration Committee Report. Janine Ivanelli sent a notice that she will be leaving her employment at the Bellwood Public Library. Her last day will be February 24, 1982. Mrs. Meller made a motion, seconded by Mrs. Sabel, to accept Janine Ivanelli's resignation with regret. The motion was accepted unanimously.

The Proviso Family Service and Mental Health Center's request for the library to join the Employee Assistance Program was denied by the Board of Directors.

B. Building and Grounds Committee: The installation of the shelving for the Reference Room is to be completed next month.

It was decided to have a few more bids for the cleaning of the carpeting in the library meeting room.

As of March 15, 1982, the Cescolini Landscape Co. will no longer to the library landscaping or snow removal. All future landscaping and snow removal will be done by Noti Landscapers of Hillside.

Dr. Fletcher made a motion, seconded by Mr. Lyons, to accept Rex Electric's bids for all essential electrical needs inside of the library building. A roll call vote was taken:

AYES: 4: Mr. Lyons, Mrs. Sabel, Dr. Fletcher, Mrs. Me-ler

NAYES: 0

ABSENT: 2: Mrs. Clifford, Mr. Riley

The motion carried by a unanimous vote.

C. Public Relations and Legislation Committee: No Report.

D. Planning and Development Committee: No Report.

E. Suburban Library System Committee: There will be a S.L.S. Budget Clinic for Village and City Libraries on February 20, 1982, at S.L.S. from 9:30 to 1:00 p.m.

Communications:

An application for use of the library meeting room was received from Janice Deegan of the In-Home Health Care Service in Westchester for the fourth Wednesday of February, March, April and May to discuss senior citizen's programs. A motion was made by Mrs. Meller, seconded by Mrs. Sabel, to grant the request for use of the library meeting room by the Proviso Coordinating Council Seniors Committee. The motion passed by a unanimous vote.

Librarian's Report: Mr. Harris reported that there will be a "Bellwood All-Village Conference" on Saturday, February 20, 1982.

There will be a S.L.S. Zone 3 meeting at the Berkeley Public Library on February 25, 1982, to discuss film service from S.A.V.S.

The Proviso Municipal League dinner meeting will be Wednesday, February 17, 1982, at Tom's Steak House, 1901 West North Ave., Melrose Park, Illinois.

Mr. Harris also reported that Kimberly Yarro, our new staff member, will work as clerk typist. Welcome, Kimberly!

He further stated that when messages are taken for library patrons over the phone, the patrons will have to call back on the public pay phone. It is hoped that this will discourage the privilege of people calling the library to see if their friends are there, which has been abused.

Board Meeting Minutes
February 10, 1982
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Old Business: None

New Business: None

Announcements: The next meeting of the Board of Directors of the Bellwood Public Library will be held March 10, 1982, in the library meeting room at 8:00 p.m.

Adjournment: There being no further business, the meeting was adjourned at 11:08 p.m. by Dr. Fletcher.

R.H.
APPROVED, March 9, 1982

Bina Meller
Mrs. Bina Meller, Recording Secretary