

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

BOARD MEETING

MINUTES

September 9, 1981

The regular monthly meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:09 p.m. by President Mrs. Clifford in the library meeting room.

Attendance: Present were Mr. Lyons, Mrs. Sabel, Mr. Riley, Mrs. Meller, and Mrs. Clifford. Dr. Fletcher was absent. Mr. Harris, the Head Librarian, was also in attendance.

Minutes: The minutes of August 12, 1981, were approved as received. A motion was made by Mr. Riley, seconded by Mr. Lyons, to accept and place on file the minutes of the August 12, 1981, Board meeting. A roll call vote was taken, and the motion passed unanimously.

The minutes of the Special Board meeting of May 27, 1981, were approved as read.

Review of Agenda: President Mrs. Clifford asked the Board to review and/or revise the Agenda as appropriate. The Agenda was accepted as written by unanimous vote.

Finance Committee Report: The Financial Report for August, 1981, was read by Mr. Lyons. A motion was made by Mr. Lyons, seconded by Mr. Riley, to approve the 1981 Financial Report and place it on file. A roll call vote was taken, and the motion passed unanimously.

A motion was made by Mr. Riley, seconded by Mrs. Meller, to accept the Comparative Statement for August, 1981, and place it on file. A roll call vote was taken, and the motion passed unanimously.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

- # 334 in the amount of \$13,107.71
- # 334-A in the amount of \$12,116.25

A motion was made by Mr. Riley, seconded by Mr. Lyons, that the bills # 334 and # 334-A be submitted for payment. A roll call vote was taken, and the motion passed unanimously.

A motion was made by Mr. Lyons, seconded by Mrs. Meller, to transfer \$20,000.00 from the Great American Federal Savings & Loan savings account to the checking account at the Bank of Hillside, and \$10,000.00 from the First Federal Savings and Loan of Westchester savings account to the checking account at the Bank of Hillside. A roll call vote was taken, and the motion passed unanimously.

A motion was made by Mr. Lyons, seconded by Mrs. Meller, to roll over the \$100,000.00 Certificate of Deposit at the Bank of Commerce which matures September 18, 1981, for 30 days. A roll call vote was taken, and the motion passed unanimously.

A motion was made by Mr. Lyons, seconded by Mrs. Meller, to roll over the Certificate of Deposit in the amount of \$100,000.00 (Building Fund) at the Bank of Hillside which matures September 21, 1981, for 30 days. A roll call vote was taken, and the motion passed unanimously.

Mr. Lyons reported that a letter was received from the Suburban Library System, along with a copy of a long opinion from the Illinois Attorney General Jim Edgar, which in a few words stated that public libraries (created under "The Local Library Act") are entitled to an allocation of personal property replacement funds.

Other Committee Reports:

a. Administration Committee: Mr. Riley, Chairman
Dr. Fletcher, Member

Mr. Riley reported that there is a need for two pages, for part time work, for a combined total of 20 hours weekly, and also a half time clerk typist. A motion was made by Mr. Riley, seconded by Mrs. Sabel, to hire two pages for part time work for a combined total of 20 hours weekly, and also a half-time clerk typist. Motion passed by unanimous approval.

b. Building and Grounds Committee: Mrs. Meller, Chairman
Mr. Lyons, Member

Mrs. Meller reported that the grass on the north and east side of the library is in a very poor condition, and needs to be replaced with sod. And we need to cover all impossible looking bare areas, next to the building, with a ground cover such as periwinkle. Mr. Riley made a recommendation to lay sod on the north and east side of the library, and ground covering on all bare areas next to the building which is needed for physical improvement. Any approval would be subject to a telephone vote of Board Members. Mr. Harris is to check nurseries for costs of grounds improvements, and to present bids.

Mr. Harris is to seek bids for the glass partition for the reference area.

c. Public Relations and Legislation Committee: Mr. Lyons, Chairman
Mrs. Sabel, Member

Mr. Lyons stated that there is no further report.

d. Planning and Development Committee: Mr. Riley, Chairman
Mrs. Sabel, Mrs. Meller, Members

Mr. Riley stated that there is no further report.

e. Suburban Library System Committee: Mrs. Meller, Chairman
Dr. Fletcher, Member

Mrs. Meller announced that there is no report.

Communications: The Library Board received a request from Mrs. Norma Jane Kreutzer, Program Chairman, for the Bellwood Garden Club, for the use of the library meeting room. The meetings are to be held on the second Monday of each month from September 14, 1981, to May 10, 1982, from 10:00 a.m. to 3:00 p.m. Mrs. Sabel made a motion, seconded by Mr. Riley, to grant the Bellwood Garden Club permission for the use of the library meeting room on the designated dates. A roll call vote was taken, and the request was approved unanimously..

Librarian's Report: Mr. Harris reported that the Library would like to present a poetry reading on October 7, 1981, at 7:30 p.m. in the library meeting room. Liane Clorfene, a noted writer for the Chicago Tribune and Sun-Times, will read poetry. This program is to be presented as part of Illinois Arts Week, October 3 to 11. The cost will be between \$30.00 and \$40.00. Permission was granted

The library is in need of a mailing machine. The rental cost is \$34.00 per month accruing at a rate of 60% to purchase outright, and \$19.50 per month for the meter rental. Permission was granted

Old Business: None

New Business: None

Announcements: President Mrs. Clifford announced the the library will have an open house on Friday, September 11, 1981, in celebration of the moving of the children's library to the main floor.

Mrs. Clifford also announced that there will be cake and punch on Tuesday, September 15, at 4:00 p.m. to honor the library staff for coping with the strain of moving from the lower level to the main floor, and most of all, in grateful appreciation for a job well done.

The next meeting of the Board of Directors of the Bellwood Public Library will be held October 14, 1981, in the library meeting room at 8:00 p.m.

Adjournment: There being no further business, the meeting was adjourned at 9:56 p.m. by President Mrs. Clifford.

K.C.
Approved, Sept. 10, 1981

Bina Meller
Bina Meller, Secretary