

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

BOARD MEETING

AGENDA

February 11, 1981

1. Call to order
2. Roll call
3. Reading of minutes, January 14, 1981
4. Review and/or revision of agenda as appropriate
5. Finance Committee Reports
 - a. Financial Report, January 1981
 - b. Comparative Statement, January 1981
 - c. Reports of bills, # 327 and 327-A
 - d. Transfer of funds from savings to checking
6. Communications
 - a. Thank you letter from Proviso Association for Retarded Citizens
 - b. Thank you letter from Mary Beth Parfitt
 - c. Meeting room application from Proviso Council on Aging
7. Library Director's Report
8. Other Committee Reports:
 - a. Administration
 - b. Buildings and Grounds
 - c. Suburban Library System
9. Old Business
10. New Business
11. Adjournment

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BOARD MEETING

MINUTES

February 11, 1981

The meeting was called to order at 8:12 p.m. in the library meeting room on February 11, 1981. Present were Mrs. Clifford, Mrs. Meller, Mr. Riley, Mr. Lyons, and Dr. Fletcher. Mrs. Bergo and Mr. Katusic were absent. Mr. Harris was also in attendance.

The minutes of the January 14, 1981, Board meeting were read. Mr. Riley made a motion, seconded by Mr. Lyons, to approve the minutes as read. All ayes, unanimously approved.

The agenda was revised to include under Correspondence item "d.", a note to Mrs. Clifford from Mrs. Verna Pourroy, 3612 Monroe, Bellwood.

Finance Committee:

Mrs. Meller read the Financial Report for January, 1981. Mr. Riley made a motion, seconded by Mr. Lyons, to approve the Financial Report as read. A roll call vote was taken. Mrs. Clifford, aye; Mrs. Meller, aye; Mr. Lyons, aye; Mr. Riley, aye; Dr. Fletcher, aye; Mr. Bergo, absent; Mr. Katusic, absent. Unanimously approved.

The Comparative Statement for January, 1981, was read by Mrs. Meller, and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

- # 327 in the amount of \$10,197.98
- # 327-A in the amount of \$12,204.81

A motion was made by Mr. Lyons, seconded by Dr. Fletcher, that two Board members and the Village Treasurer be authorized to issue checks in payment of the bills presented at this meeting. A roll call vote was taken. Mrs. Clifford, aye; Mrs. Meller, aye; Dr. Fletcher, aye; Mr. Riley, aye; Mr. Lyons, aye; Mrs. Bergo, absent, Mr. Katusic, absent. Unanimously approved.

Dr Fletcher made a motion, seconded by Mr. Riley, that the Board authorize the Finance Committee to investigate various investment possibilities for \$100,000.00 and to take a phone vote on the Committee's recommendation, after which the investment will be made. A roll call vote was taken. Mrs. Clifford, aye; Mrs. Meller, aye; Mr. Riley, aye; Dr. Fletcher, aye; Mr. Lyons, aye; Mr. Katusic, absent; Mrs. Bergo, absent. Unanimously approved.

It was agreed that there was adequate money in the checking account already to meet current expenditures for the month, so no transfer was considered.

Communications:

In Mrs. Bergo's absence, Mr. Harris read the thank you letter from the Proviso Association for Retarded Citizens for the \$17.80 which had been collected in place of overdue fines over the holiday season and forwarded to the Association. He also read the thank you letter from Mrs. Parfitt for help received while in the library. Mrs. Clifford read the thank you letter from Mrs. Verna Pourroy.

Dr. Fletcher made a motion, seconded by Mrs. Meller, that the Proviso Council on Aging be allowed to use the library's meeting room free of charge for their annual hearing tests on April 8th, 1981. All ayes, unanimously approved.

Library Director's Report:

After much discussion of the Administration Committee's recommendations concerning personnel policies, Mr. Riley made a motion, seconded by Mrs. Meller, that the library director be given authority to make personnel rules until the recommendations can be voted upon by the entire Board membership. All ayes, unanimously approved.

Dr. Fletcher made a motion, seconded by Mrs. Meller, to hire a full time, salaried para-professional to perform essentially the same duties as Miss Thompson did, at a salary of between \$10,000.00 and \$11,000.00 per year, depending upon qualifications. All ayes, unanimously approved.

Mr. Harris will get bids on an increased amount of insurance for the building, books, and contents from other insurance agencies that E.C. Boege.

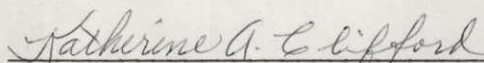
The Village Comptroller, Mr. Joe Lagan, asked Mr. Harris to present his request that the library consider changing to a district library for easier financial handling of tax money by the village. The library Board is not interested in looking into this further.

Mr. Harris reported that plans for the building changes have altered, so that an attempt is being made to keep current magazines and audio visual on the first floor, and to keep the meeting room as it is. The lower level will be used for office space and overflow, rarely used reference material. The Board advised him that equipment could be purchased, and work done, if the cost for each item does not exceed \$500.00, without going for competitive bids.

Other Committee Reports:

There were no other committee reports at this time.

Mrs. Clifford declared the meeting adjourned at 12:10 a.m.


Mrs. Katherine Clifford (for Mrs. Adeline Bergo)