

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

BOARD MEETING AGENDA

December 10, 1980

1. Call to order
2. Roll call
3. Reading of minutes, November 12, 1980
4. Review and/or revision of agenda as appropriate
5. Finance Committee Reports
 - a. Financial Report, November 1980
 - b. Comparative Statement, November 1980
 - c. Reports of bills, # 325 and 325-A
 - d. Transfer of funds from checking to savings
6. Communications
 - a. Letter from Cook County regarding nominating petitions
 - b. Thank you letter from Cook County
 - c. Donation letter from Bellwood Women of the Moose
7. Library Director's Report
8. Other committee reports
 - a. Administration
 - b. Buildings and Grounds
 - c. Suburban Library System
9. Old business
10. New business
11. Adjournment

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BOARD MEETING

MINUTES

December 11, 1980

The meeting was called to order at 8:10 p.m. in the library meeting room on December 11, 1980. Present were Mrs. Clifford, Mr. Katusic, Dr. Fletcher, and Mrs. Bergo. Mrs. Meller was absent. The librarian, Mr. Harris, was also in attendance.

The minutes of the November 12, 1980, meeting were read. Mr. Katusic made a motion, seconded by Dr. Fletcher, to approve the minutes as read. All ayes, unanimously approved.

The Financial Report for November, 1980, was presented and read by Mr. Katusic. Dr. Fletcher made a motion, seconded by Mrs. Bergo, to approve the Financial Report as read. A roll call vote was taken. Mrs. Clifford, aye; Mr. Katusic, aye; Dr. Fletcher, aye; Mrs. Bergo, aye; Mrs. Meller, absent. All ayes, unanimously approved.

The Comparative Statement for the month of November, 1980, was received and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

No. 325 in the amount of \$62,466.46

No. 325-A in the amount of \$10,444.91

A motion was made by Mrs. Bergo, seconded by Mr. Katusic, that two Board members and the Village Treasurer be authorized to issue checks in payment of the bills presented at this meeting. A roll call vote was taken. Mrs. Clifford, aye; Mrs. Bergo, aye; Mr. Katusic, aye; Dr. Fletcher, aye; Mrs. Meller, absent. All ayes, unanimously approved.

Since the Village of Bellwood had issued a check on December 11, 1980, for \$25,000.00, which would be deposited in the checking account, it was felt that there would be sufficient funds to cover current expenses, and therefore no transfer of funds was authorized from savings to checking.

Communications:

Mrs. Bergo read a letter from the Cook County Clerk's Office regarding nominating petitions. She also read a letter from the Cook County Clerk's Office thanking the library for use of the meeting room as a polling place. A third letter was a transmittal letter accompanying a \$5.00 donation from the Bellwood Chapter of Women of the Moose; this money is being used for purchase of a book.

At this point, since there will be three elections during 1981 for which the library's meeting room could be used as a polling place, Mrs. Bergo made a motion, seconded by Dr. Fletcher, that Cook County be allowed to use the library's meeting room as a polling place. All ayes, unanimously approved.

Library Director's Report

Mrs. Bergo made a motion, seconded by Dr. Fletcher, that Barbara Hawkins be granted a leave of absence without pay to begin Monday, December 22, 1980, and to last until Monday, February 16, 1981, due to expected pregnancy. All ayes, unanimously approved.

Mr. Katusic made a motion, seconded by Dr. Fletcher, that in addition to the nine paid holidays approved at the November, 1980 Board meeting, December 24 and December 31, 1981, be granted as paid holidays; that each employee who works over 30 hours per week be allowed to take either November 27, 1981, December 23, 1981, or December 30, 1981, as a floating holiday as the schedule permits; and that the library be closed on Saturdays from July 4 to September 5, 1981, inclusive. All ayes, unanimously approved.

Mr. Katusic made a motion, seconded by Mrs. Bergo, to allow floating holidays to be given only to employees who work 30 hours per week or more. All ayes, unanimously approved.

Mr. Harris reported that Mr. George Wolfe of Bellwood donated \$15.00 to the library staff, and that Mrs. Beverly Drzka of the Certified Credit Corp. donated \$25.00 to the staff. In addition, a new \$50.00 bill was received in a plain envelope from an anonymous donor through the mail. At the Board meeting, two other donors gave \$10.00 to the staff. Mrs. Bergo made a motion, seconded by Dr. Fletcher, to divide the \$100.00 equally among the 20 current paid employees. All ayes, unanimously approved.

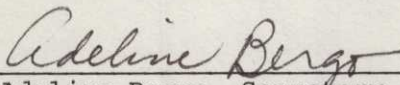
Mr. Katusic made a motion, seconded by Dr. Fletcher, to raise Barbara Montgomery's salary to \$5.50 per hour after six months' service. All ayes, unanimously approved.

Mr. Katusic made a motion, seconded by Mrs. Bergo, to accept the resignation of Christine Thompson, effective Monday, December 15, 1980, with regret, and to send her a letter thanking her for her years of service, accepting her resignation with regret, and wishing her luck in the future. All ayes, unanimously approved.

Other Committee Reports:

There were no other committee reports at this time.

Mr. Katusic made a motion, seconded by Dr. Fletcher, to adjourn the meeting. Mrs. Clifford declared the meeting adjourned at 11:15 p.m.



Mrs. Adeline Bergo, Secretary

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NOTICE

The monthly meeting of the Bellwood Public Library Board of Trustees will be held Wednesday, January 14, 1981, at 8:30 p.m. in the library meeting room, 600 Bohland Ave., Bellwood, Illinois

Robert A. Harris

Director