

# BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

## BOARD MEETING AGENDA

November 12, 1980

1. Call to order
2. Roll call
3. Reading of minutes, October 9, 1980
4. Review and/or revision of agenda as appropriate
5. Finance Committee Reports
  - a. Financial report, October 1980
  - b. Comparative statement, October 1980
  - c. Reports of bills, # 324 and 324-A
  - d. Transfer of funds from checking to savings
  - e. Change of checking account from Bank of Hillside to Bank of Bellwood
6. Communications
  - a. Invitation to Rose Sugden's Retirement Party
  - b. Thank you letter from Cook County Clerk
7. Library Director's Report
8. Other committee reports
  - a. Administration
  - b. Buildings and Grounds
  - c. Suburban Library System
9. Old business
10. New business
11. Adjournment

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## BOARD MEETING

### MINUTES

November 12, 1980

The meeting was called to order at 8:11 p.m. on November 12, 1980, in the library meeting room. Present were Mrs. Clifford, Mrs. Meller, Mr. Katusic, and Dr. Fletcher. Mrs. Bergo joined the meeting soon after. Mr. Harris, the head librarian, was also present.

The minutes of the October 9, 1980, meeting were read. Dr. Fletcher made a motion, seconded by Mr. Katusic, to approve the minutes as read. All ayes, unanimously approved.

The Financial Report for October, 1980, was presented and read by Mr. Katusic. Mrs. Meller made a motion, seconded by Dr. Fletcher, to approve the Financial Report as read. A roll call vote was taken. Mrs. Clifford, aye; Mr. Katusic, aye; Dr. Fletcher, aye; Mrs. Meller, aye; Mrs. Bergo, absent. All ayes, unanimously approved.

The Comparative Statement for the month of October, 1980, was received and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

No. 324 in the amount of \$17,552.67

No. 324 - A in the amount of \$10,626.81

A motion was made by Mr. Katusic, seconded by Dr. Fletcher, that two Board members and the Village Treasurer be authorized to issue checks in payment of the bills presented at this meeting. A roll call vote was taken. Mrs. Bergo, aye; Mrs. Clifford, aye; Dr. Fletcher, aye; Mr. Katusic, aye; Mrs. Meller, aye. All ayes, unanimously approved.

A motion was made by Mrs. Bergo, seconded by Mrs. Meller, to transfer \$50,000. from the checking account at the Bank of Hillside to the daily-interest savings account at Great American Federal Savings and Loan, leaving enough money in the checking account to cover 30 days' bills. A roll call vote was taken. Mrs. Bergo, aye; Mrs. Clifford, aye; Mr. Katusic, nay; Dr. Fletcher, aye; Mrs. Meller, aye. Approved by a majority.

Mrs. Bergo made a motion, seconded by Mrs. Meller, to keep our checking account at the Bank of Hillside, thus rescinding the motion made at the October Board meeting. A roll call vote was taken. Mrs. Bergo, aye; Mrs. Clifford, aye; Dr. Fletcher, nay; Mr. Katusic, aye; Mrs. Meller, aye. Approved by a majority.

In addition, Dr. Fletcher agreed to look into some downtown banks for possible investments, and Mr. Harris will check with Joe Lagan of the Village of Bellwood concerning future tax receipts.

Communications:

Mrs. Bergo read the invitation to Rose Sugden's retirement party, and the thank you letter from the Cook County Clerk's Office.

Library Director's Report:

Mr. Harris briefly presented his plan for the future to the Board, and it was agreed informally that if the library can afford hiring two more librarians that he should proceed with the plan. He will check with Mr. Lagan on this and report back to the Board.

He reported that a new page for the children's room was hired, Mrs. Lynn Barton, and that Ms. Mary Margaret Moore of Bellwood wishes to volunteer to work on some special programs for older elementary school age children.

He had checked with Andy Frain Security Services, Inc., and discovered that the cost of a security guard would be \$7.25 per hour. He also had found figures for a uniform for Mr. LaPorte, but no interest was shown in this at this time.

He reported that the security system apparently works even when one of the electric eye beams is unplugged; he will check on this further.

He had discovered that a passenger elevator would cost at least \$50,000., but that it is not essential according to the Federal guidelines.

The holiday schedule is as follows:

Paid holidays:	January 1	February 16 (Washington's birthday)	
	April 17 (Good Friday)	May 25 (Memorial Day)	
	July 3	September 7	October 12 (Columbus Day)
	November 26	December 25	

Unpaid closings:	April 18	May 23	December 26	January 2, 1982
Close at 6 pm:	December 24	December 31		

Mrs. Bergo made a motion, seconded by Dr. Fletcher, to approve the above calendar of holidays and closings. A roll call vote was taken. Mrs. Bergo, aye; Mrs. Clifford, aye; Dr. Fletcher, aye; Mr. Katusic, nay; Mrs. Meller, aye. Approved by a majority vote.

Mrs. Meller made a motion, seconded by Mr. Katusic, to reimburse Mr. Harris for attendance at the Chicago Library Club meeting December 4. All ayes, unanimously approved.

Mrs. Meller made a motion, seconded by Mr. Katusic, to reimburse Mr. Harris for attendance at the LACONI Administrator's Section meeting November 21. All ayes, unanimously approved.

Mr. Katusic made a motion, seconded by Mrs. Bergo, to pay for Mr. Harris's attendance at the SLS workshop on Community Analysis January 27-29, 1981, at \$125.00. All ayes, unanimously approved.

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Other Committee Reports:

There were no other committee reports at this time.

Mrs. Clifford declared the meeting adjourned at 11:30 p.m.

  
Mrs. Adeline Bergo, Secretary