

AGENDA - - LIBRARY BOARD MEETING - - AUGUST 13, 1980

1. Call to order
2. Roll call
3. Reading of minutes, July 17, 1980
4. Review and/or revision of agenda as appropriate
5. Finance Committee reports
 - a. Financial Report, July 1980
 - b. Comparative Statement, July 1980
 - c. Reports of Bills, # 321 and 321-A
 - d. Transfer of funds from savings to checking
6. Communications
 - a. Cook County Clerk invitation to workshop on Election Consolidation, August 19, 1980
 - b. Maywood Public Library - revenue sharing request
 - c. Mr. Pascasio G. Fajardo's letter of appreciation
 - d. Bellwood Chamber of Commerce - Local Development Corp.
7. Library Director's Report
 - a. Overdue projector from Mr. Collela, Jr.
 - b. Time and a half payment for overtime?
 - c. Great American - daily interest maxaccount
 - d. West Town Refrigeration Corp. maintenance agreement
 - e. Hiring situation
 - f. Doors and tile bids from State of Illinois
 - g. Deputy marshalls
8. Other committee reports
 - a. Administration
 - b. Building & grounds
 - c. Public relations and legislation

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8. Other committee reports (continued)
 - d. Planning and development
 - e. Library system
9. Old business
10. New business
11. Adjournment

BELLWOOD PUBLIC LIBRARY

600 Bohland Avenue

Bellwood, Illinois 60104

LI 7-7393

MINUTES OF THE AUGUST 14, 1980 MEETING OF THE BOARD OF TRUSTEES OF THE BELLWOOD LIBRARY

The meeting was called to order at 9:10 p.m. on August 14, 1980, in the library meeting room. Present were Mrs. Clifford, Mrs. Bergo, Mr. Katusic, and Mrs. Meller. Dr. Fletcher was absent. The library director, Mr. Harris, was also present.

The minutes of the July 17, 1980, Board meeting were not read at this time.

The Financial Report for July, 1980 was presented and read by Mr. Katusic. Mrs. Bergo made a motion, seconded by Mrs. Meller, that the report be approved as read. All ayes, unanimously approved.

The Comparative Statement for the month of July, 1980, was received and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

No. 321 in the amount of \$9,800.59

No. 321-A in the amount of \$10,566.71

A motion was made by Mr. Katusic, seconded by Mrs. Meller, that two Board members and the Village Treasurer be authorized to issue checks in payment of the bills presented at this meeting. A roll call vote was taken. Mrs. Clifford, aye; Mrs. Bergo, aye; Mr. Katusic, aye; Mrs. Meller, aye; Dr. Fletcher, absent. Unanimously approved.

Mr. Katusic made a motion to transfer \$14,000.00 from the savings account at the First Federal Savings and Loan of Westchester to the checking account at the Bank of Hillside, to cover current expenditures. The motion was seconded by Mrs. Meller. A roll call vote was taken. Mrs. Clifford, aye; Mrs. Bergo, aye; Mr. Katusic, aye; Mrs. Meller, aye; Dr. Fletcher, absent. Unanimously approved.

Communications:

Mr. Harris read a letter from the Cook County Clerk inviting interested parties to attend a workshop on Tuesday, August 19, 1980 at the Hillside Holiday Inn concerning the details of the new Election Consolidation Law. Several Board members expressed interest in attending.

Mr. Harris reported that the Proviso Township's libraries' request for revenue sharing was turned down, but that at least we are eligible to apply for per capita funds from the State of Illinois. He has done some preliminary checking to see how close the Bellwood Library is to state standards, and will work on the application during the next month. Hoped for funding, if we applied for the money, would total about \$10,000.00

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Mr. Harris read a letter of appreciation from Mr. Pascasio G. Fajardo. Mrs. Bergo will work on a thank-you letter.

Mr. Harris read a letter from the Bellwood Chamber of Commerce requesting payment of membership into a Local Development Corporation, to benefit Bellwood's commerce. The Board decided not to join this corporation.

Library Director's Report:

Mr. Harris reported that he had finally talked to Lawrence Collela, Sr., the father of the young man who had not returned our 16mm projector. Mr. Collela, Sr., reported that he had no idea where his son was living, and had no contact with him. Mr. Katusic made a motion, seconded by Mrs. Meller, that Mr. Harris be authorized to swear out a warrant for Mr. Collela, Jr.'s arrest for felony theft, in an attempt to retrieve the projector. A roll call vote was taken. Mrs. Clifford, aye; Mrs. Bergo, aye; Mr. Katusic, aye; Mrs. Meller, aye; Dr. Fletcher, absent. Unanimously approved.

Although the library does not have to pay time and a half for work done over 40 hours per week, an employee raised the question. The Board is taking it under advisement at this time, but the observation was made that the work really doesn't call for overtime necessarily.

It was agreed to move our money from a regular passbook account at Great American Federal Savings & Loan to a daily interest garnering Maxaccount, provided we can get a commitment that interest will not be lost.

The maintenance contract offered by West Town Refrigeration was shown, and put in the file for future reference. At this time, there is no interest in switching from Tri-Service of Bellwood.

Mr. Harris discussed the hiring situation. At this time, it was decided to hire Karen Becker as children's librarian, at the salary of \$12,000.00 per year, with a \$500.00 raise after six month's satisfactory probation. She was called and accepted the job. She will begin Monday, August 17, 1980. It was also agreed to hire two part time clerks for the adult section, instead of one full time clerk, at \$3.75 per hour.

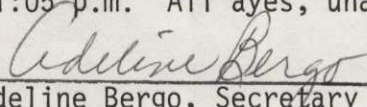
The bids for repairing the two library doors were not discussed, but the tile in the children's room was looked at, and Mr. Katusic will see if he can get someone to do the necessary work.

We are no longer using deputy marshalls from the Village of Bellwood. Mr. Harris has received some applications from people who want to be discipline monitors.

Other Committee Reports:

No other committee reports were given at this time.

Mr. Katusic made a motion, seconded by Mrs. Bergo, to adjourned the meeting at 11:05 p.m. All ayes, unanimously approved.



Adeline Bergo, Secretary