

BOARD MEETING AGENDA - - - October 17, 1979

A.5.

1. Call to order
2. Roll call
3. Reading of minutes, September 19, 1979
4. Review and/or revision of agenda as appropriate
5. Finance Committee Reports
 - A. Financial Report - September, 1979
 - B. Comparative Statement - September, 1979
 - C. Reports of Bills #311 and #311A
6. Communications
7. Library Director's Report - September, 1979
 - A. Personnel - Mary Cross
8. Other Committee Reports
 - A. Administration
 1. Holiday Schedule - 1980-81
 - B. Building and Grounds
 1. Roof Leak - flat gravel section - Quote \$950.00
 2. Mat's for entrance-ways
 3. Tile and carpet cutting - Juvvy Room
 - C. Public Relations & Legislation
 - D. Planning and Development
 - E. Library Systems
9. Old Business
 - A. Insurance claim - \$3,100.00 reimbursement
 - B. Dinner and gift Re: Al Korbel
10. New Business
 - A. *OUT 2:44 V. LLAGE BOARD MTS*
RE: A.K. PERSAUDATION
11. Adjournment



MINUTES OF THE OCTOBER 17, 1979 MEETING
OF THE BOARD OF DIRECTORS OF THE BELLWOOD LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:05 P.M. on Wednesday, October 17, 1979 in the library meeting room. Present were Mrs. Bergo, Mrs. Meller, Miss Olson, Mr. Gallagher and Mr. Klink. Mr. Katusic, Dr. Fletcher and Mrs. Clifford were absent.

The minutes of the September 19, 1979 meeting were read. A motion was made by Miss Olson and seconded by Mrs. Bergo that these minutes be approved as read. Unanimously approved by the board.

The Financial Report for the month of September, 1979 was presented. A motion was made by Miss Olson and seconded by Mrs. Meller that the report be accepted as read. Unanimously approved by the board.

The Comparative Statement for the month of September, 1979 was received and placed on file.

Mrs. Clifford arrived to attend the meeting at 8:15 P.M.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

No. 311 in the amount of \$11,224.40
No. 311A in the amount of \$14,009.86

A motion was made by Mrs. Bergo and seconded by Miss Olson that the President, Secretary and Village Treasurer be authorized to issue checks in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Bergo, aye - Mrs. Clifford, aye - Mrs. Meller, aye - Miss Olson, aye - Mr. Gallagher, aye. Unanimously approved by the board.

LIBRARY DIRECTOR'S REPORT:

The Library Director's Report for the month of September, 1979 was received and placed on file.

Mr. Klink reported that Mary Ann Cross has been hired as a Libr. Asst. I, effective 10-1-79.

ADMINISTRATION:

The proposed Holiday Schedule for 1980-81 was presented. (copy included as part of these minutes) A motion was made by Mrs. Meller and seconded by Miss Olson that this schedule be adopted. Unanimously approved by the board.

Dr. Fletcher arrived to attend the meeting at 8:50 P.M.

BUILDING AND GROUNDS:

The gravel stop at the west end of the building on the original flat roof has been damaged by the weight of ice during the winter. This has caused a leak where the flat section joins the pitched roof. We have received a quotation from Circle Roofing Company

for replacement of the gravel stop and repair of the roof in the amount of \$950.00. A motion was made by Mrs. Bergo and seconded by Mrs. Clifford that this quotation be accepted and the work contracted for as soon as possible to prevent water staining of the newly painted ceilings. Unanimously approved by the board. The insurance company will be contacted to see if a claim can be added to the one already pending for other winter damage to the exterior of the building.

We have received pricing from Kenom Carpet Co. and a price list from Grayarc Co. for new mats for the entranceways.

Kenom Carpet - - - - \$301.63 for 6 mats
Grayarc Co. - - - - \$329.77 for 6 mats

A motion was made by Miss Olson and seconded by Mrs. Bergo that the mats be purchased from Kenom Carpet for \$301.63. Unanimously approved by the board.

The carpeting in front of the washroom in the Children's Library has become badly stained and cannot be cleaned. We also have a problem with the carpet at the base of the drinking fountain in this room. It was proposed that the carpet section be cut out and the area tiled to match the existing charcoal tile. A motion was made by Miss Olson and seconded by Mrs. Meller that Wayne Karpinski be contacted for a price for this work and if the amount is within reason, the work be contracted for. Unanimously approved by the board.

OLD BUSINESS:

It was reported that the insurance company will honor our claim for exterior damaged to the gutters, eaves, and partial painting in the amount of \$3,100.00

A motion was made by Miss Olson and seconded by Mrs. Clifford that the library present Al Korbelt with an appropriately inscribed clock as a token of esteem for his years of service. Unanimously approved by the board. A reception is also being planned.

The secretary to the board and Mr. Klink were asked to leave the room and the board went to an executive session.

While in executive session the following decision was reached: A motion was made by Mrs. Bergo and seconded by Mrs. Clifford that Albert Korbelt will receive full salary through October 31, 1979. A roll call vote was taken with unanimous approval.

A motion was made by Miss Olson and seconded by Mrs. Meller that insurance coverage for Mr. Korbelt be continued through April 30, 1979. Unanimously approved by the board.

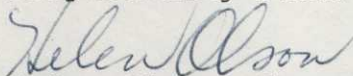
NEW BUSINESS:

The Village of Bellwood will be making a presentation to Albert

Korbel at the regular village board meeting on Wednesday, October 24th at 8:00 P.M. All board members are invited and urged to attend.

A motion was made by Miss Olson and seconded by Mrs. Bergo that the meeting be ended and President Gallagher declared the meeting adjourned at 10:00 P.M.

Respectfully submitted,


Helen Olson, Secretary

HOLIDAY SCHEDULE - 1980-81

| | | |
|-----------|-----------------|-----------------------|
| Monday | February 18 | Washington's Birthday |
| Friday | April 4 | Good Friday |
| Monday | May 26 | Memorial Day |
| Friday | July 4 | Independence Day |
| Monday | September 1 | Labor Day |
| Monday | October 13 | Columbus Day |
| Thursday | November 27 | Thanksgiving Day |
| Wednesday | December 24 | Christmas Eve |
| Thursday | December 25 | Christmas Day |
| Wednesday | December 31 | New Year's Eve |
| Thursday | January 1, 1981 | New Year's Day |

OPTIONAL HOLIDAY (floating day)

| | | |
|--------------|-----------------|--------------------------|
| Friday | November 28 | Day after Thanksgiving |
| Friday or | December 26 | Day after Christmas |
| Friday or | January 2, 1981 | Day after New Year's day |

LIBRARY CLOSINGS

| | | |
|----------|-----------------|----------------------|
| Saturday | April 5 | Easter Weekend |
| Saturday | May 24 | Memorial Day Weekend |
| Saturday | December 27 | Christmas Weekend |
| Saturday | January 3, 1981 | New Year's Weekend |

ALL SATURDAYS IN JULY AND AUGUST

TOTAL - 12 paid holidays (same as 1979-80)