

FEBRUARY 15, 1978

BELLWOOD PUBLIC LIBRARY

BOARD OF DIRECTORS MONTHLY MEETING

AGENDA

1. Call to order
2. Roll call
3. Reading of minutes, January 18, 1978
4. Review and/or revision of agenda as appropriate
5. Finance Committee Reports
 - A. Financial Report - January, 1978
 - B. Comparative Statement - January, 1978
 - C. Reports of Bills - #291 and 291A
 - D. Transfer of Funds
6. Communications
 - A. Hall use - Senior Companion Program
7. Library Director's Report - January, 1978
 - A. Personnel
8. Other Committee Reports
 - A. Administration
 - B. Building and Grounds
 1. Paving Bids (Parking Lot and Alley)
 - C. Public Relations & Legislation
 - D. Planning and Development
 - E. Library Systems
9. Old Business
10. New Business
11. Adjournment

MINUTES OF THE FEBRUARY 15, 1978 MEETING OF
THE BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order by Mrs. Bergo at 8:02 P.M. on Wednesday, February 15, 1978 in the library meeting room. Present were Mrs. Clifford, Mrs. Meller, Mrs. Bergo, Miss Olson and Mr. Korbel. Mr. Gallagher, Mr. Katusic and Dr. Fletcher were absent.

The minutes of the January 18, 1978 meeting were read. A motion was made by Miss Olson and seconded by Mrs. Meller that the minutes be approved as submitted. Unanimously approved by the board.

The Financial Report for the month of January, 1978 was presented. A motion was made by Mrs. Meller and seconded by Mrs. Clifford that the report be approved as read. Unanimously approved by the board.

The Comparative Statement for the month of January, 1978 was received and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

No. 291 in the amount of \$13,215.18 plus \$703.94 (\$13,919.12)
No. 291A in the amount of \$11,924.61

A motion was made by Mrs. Clifford and seconded by Miss Olson that the President, Secretary and Village Treasurer be authorized to issue checks in payment of the bills presented at this meeting. A roll call vote was taken. Mrs. Clifford, aye - Mrs. Meller, aye - Miss Olson, aye - Mrs. Bergo, aye. Unanimously approved by the board.

A motion was made by Miss Olson and seconded by Mrs. Clifford that \$10,000.00 be transferred from the savings account at 1st Federal of Westchester to the checking account at the Bank of Hillside. Unanimously approved by the board.

COMMUNICATIONS:

We have received an application for use of the meeting room from the Senior Companion Program for March 15, 1978 from 9 A.M. to 1 P.M. A motion was made by Miss Olson and seconded by Mrs. Meller that they be allowed to use the meeting room free of charge. Unanimously approved by the board.

LIBRARY DIRECTORS REPORT:

The Library Directors Report for the month of January, 1978 was received and placed on file.

Mr. Korbel stated that Pamela Fraser has been hired to replace Alyce Lambert as a part time typist and clerical worker. She will begin on March 1, 1978 at a salary of \$3 per hour.

BUILDING AND GROUNDS:

We have received full sets of specifications from Hancock Engineering Co. for the paving of the library parking lot and the alley adjacent to the building. A motion was made by Mrs. Clifford and seconded by Mrs. Meller that we place an advertisement for bids for this work to be accepted no later than March 22, 1978 at 5:00 P.M. Unanimously approved by the board.

NEW BUSINESS:

A motion was made by Miss Olson and seconded by Mrs. Clifford that the March Board Meeting be postponed from the 15th to the 22nd and that bid opening take precedence over other business at that time. Unanimously approved by the board. Cards will be mailed as a reminder.

A motion was made by Miss Olson and seconded by Mrs. Clifford that the meeting be ended and Vice-President Bergo declared the meeting adjourned at 9:02 P.M.

Respectfully submitted,

Helen Olson

Helen Olson, Secretary