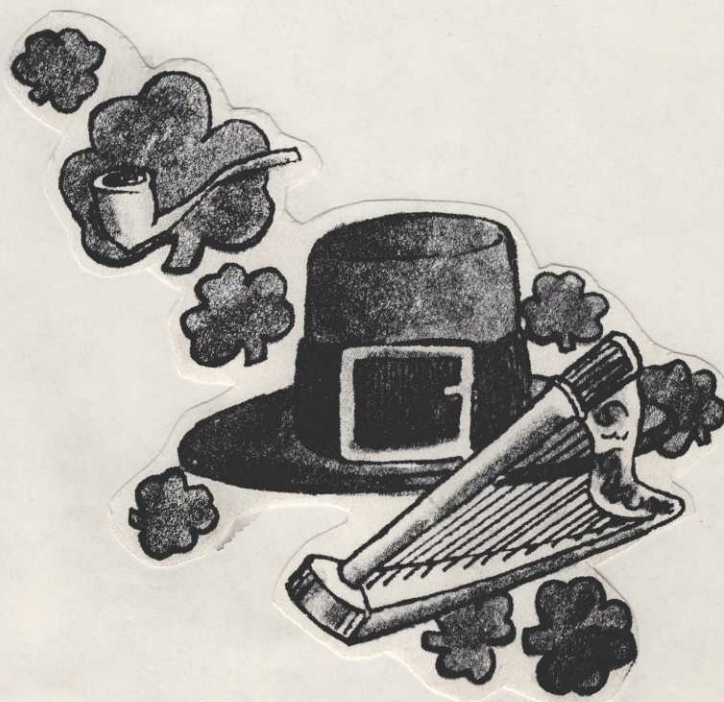


U.S.

1. Call to order
2. Roll call
3. Reading of minutes - February 17, 1977
4. Review or revision of agenda as appropriate
5. Financial Committee Reports
  - A. Financial Report, February, 1977
  - B. Comparative Statement, February, 1977
  - C. Reports of Bills, #280 and 280A
6. Communications
  - A. Use of meeting room
    1. Election - April 19, 1977
    2. Campfire Girls, babysitters emergency course
7. Library Director's Report, February, 1977
8. Other Committee Reports
  - A. Administration
  - B. Building and Grounds
    1. Air Conditioning System
    2. Cleaning Service
  - C. Public Relations and Legislation
  - D. Planning and Development
  - E. Library Systems
9. Old Business
10. New Business
11. Adjournment





MINUTES OF THE MARCH 16, 1977  
MEETING OF THE BOARD OF DIRECTORS OF THE BELLWOOD LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:05 P.M. on Wednesday, March 16, 1977 in the library meeting room. Present were Mrs. Bergo, Miss Olson, Mrs. Clifford, Dr. Fletcher, Mr. Gallagher and Mr. Korb. Mr. Katusic was absent.

The minutes of the February 17, 1977 meeting were read. A motion was made by Miss Olson and seconded by Mrs. Clifford that the minutes be approved as submitted. Unanimously approved by the board.

The Financial Report for the month of February, 1977 was presented. A motion was made by Mrs. Bergo and seconded by Dr. Fletcher that the report be approved as read. Unanimously approved by the board.

The Comparative Statement of Budget and Expenditures for the month of February, 1977 was received and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes.

No. 280 in the amount of \$980.18  
No. 280A in the amount of \$10,070.95

A motion was made by Mrs. Bergo and seconded by Miss Olson that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Bergo, aye - Mrs. Clifford, aye - Miss Olson, aye - Dr. Fletcher, aye - Mr. Gallagher, aye. Unanimously approved by the board.

COMMUNICATIONS:

We have received a request from the Campfire Girls organization for use of the meeting room to conduct a course in first aid and emergency skills for babysitters. This course is co-sponsored by the Red Cross. A motion was made by Miss Olson and seconded by Mrs. Clifford that we allow them to use the meeting room on Wednesday evenings, May 11th through June 1st free of charge. Unanimously approved by the board.

We have received a request from the village to use the meeting room as a polling place for the local elections on Tuesday, April 19th. A motion was made by Miss Olson and seconded by Dr. Fletcher that this request be approved and any charges waived. Unanimously approved by the board.

LIBRARY DIRECTORS REPORT:

The Library Director's Report for the month of February, 1977 was received and placed on file.

BUILDING AND GROUNDS COMMITTEE:

We have been informed by McCarty Bros., our heating and air conditioning maintenance contractor, that our air conditioning system will not be functional for summer start-up since the water tower condensing system



has completely rusted through in sections. The replacement of this unit has been discussed at board meetings in the past and it was hoped that we would be able to hold off for awhile on the replacement of this unit. It had been decided in past discussions that the best solution to this problem would be to replace the water cooled system with an air cooled unit. In 1975 we asked for bids for this work but due to lack of funds and other priorities, we did not proceed at that time. It will be necessary now to have this work done before the summer season and new bids will have to be secured. A motion was made by Miss Olson and seconded by Mrs. Bergo that the library place a legal notice in the Star Sentinel seeking bids for this work. A copy of the legal notice is included as part of the original minutes. Unanimously approved by the board.

As per the decision made at the February board meeting, we have retained Western Cleaning Service for the upkeep of the Bellwood Library. They will have a man on the premises starting at 9 P.M. during the week and 4 P.M. on Saturdays. They will take over the entire housekeeping operation including windows at a cost of \$1,279 per month. A motion was made by Dr. Fletcher and seconded by Mrs. Clifford that this contract be approved for a 3 month period with a review of results to be made at the June, 1977 meeting. Unanimously approved by the board.

LIBRARY SYSTEMS:

The I.P.L.D.A. meeting at the Melrose Park Library was attended by Mrs. Clifford.

WORKSHOP:

There will be a workshop offered at Triton College in conjunction with the U.S. Equal Employment Opportunity Commission and the Illinois Fair Employment Practices Commission on March 28th. A motion was made by Mrs. Bergo and seconded by Miss Olson that Mr. Korbel be authorized to attend this program and also any board member who desires to go, at library expense. Unanimously approved by the board.

A motion was made by Miss Olson and seconded by Mrs. Clifford that the meeting be ended and President Gallagher declared the meeting adjourned at 9:20 P.M.

Respectfully submitted,

*Helen Olson*  
Helen Olson, Secretary



# BELLWOOD PUBLIC LIBRARY

Washington Blvd. & Bobland Avenue

Bellwood, Illinois 60104

LI 7-7393

March 16, 1977

## FOR IMMEDIATE PUBLICATION

Proviso Star Sentinel  
130 Broadway  
Melrose Park, Illinois

Attention: Ms. M. McGee

Dear Ms. McGee:

Please place the following in the legal notices of the next edition and bill us accordingly:

### NOTICE OF PROPOSAL FOR BIDS

Sealed bids will be received by the Board of Library Directors of the Village of Bellwood, Cook County, Illinois until the close of business day on Tuesday, April 19, 1977 as follows:

To change our present air conditioning system from water cooled to air cooled as follows:

1. Disassemble and remove existing evaporative condenser.
2. Erect on the roof on supporting timbers a McQuay (or equivalent) 30 ton air cooled condenser.
3. Pipe the 25 ton compressor in the basement to new equipment on roof.
4. Provide all electric for new system.
5. Evacuate, test and charge system.
6. Provide 1 year warranty on all new equipment.

The Board of Library Directors reserves the right to reject any and all bids and to waive any informality.

Dated at Bellwood, Illinois this 16th day of March, 1977.

*Helen I. Olson*

Helen I. Olson, Secretary  
Board of Library Directors  
Bellwood, Illinois

Sincerely,

*Helen Schelli*  
Helen Schelli,  
Secretary to the Board