

AGENDA FOR LIBRARY BOARD MEETING - - JANUARY 19, 1977

1. Call to order
2. Roll call
3. Reading of minutes - December 15, 1976
4. Review and/or revision of agenda as appropriate
5. Finance Committee Reports
  - A. Financial Report - December, 1976
  - B. Comparative Statement - December, 1976
  - C. Reports of Bills #278 and #278-A
  - D. Transfer of funds
  - E. REVISED WORK. BUDGET
6. Communications
  - A. Hall use - Lamaze method
7. Library Directors Report - December, 1976
  - A. Personnel
8. Other Committee Reports
  - A. Administration
    1. Holiday Schedule 1977
  - B. Building and Grounds
  - C. Public Relations & Legislation
  - D. Planning and Development
  - E. Library Systems
9. Old Business
  - A. Donation as memoriam for Richard Kaiser, Jr.
10. New Business
11. Adjournment

MINUTES OF THE JANUARY 19, 1977  
MEETING OF THE BOARD OF DIRECTORS OF THE BELLWOOD LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:10 P.M. on January 19, 1977 in the library meeting room. Present were Dr. Fletcher, Mrs. Bergo, Miss Olson, Mrs. Clifford and Mr. Gallagher. Mr. Katusic was absent. The Library Director, Mr. Korbel, was also in attendance.

The minutes of the December 15, 1976 meeting were read. A motion was made by Miss Olson and seconded by Mrs. Clifford that the minutes be approved as submitted. Unanimously approved by the board.

The Financial Report for the month of December, 1976 was presented. A motion was made by Mrs. Bergo and seconded by Miss Olson that the report be approved as read. Unanimously approved by the board.

The Comparative Statement of Budget and Expenditures for the month of December, 1976 was received and placed on file.

The Finance Committee presented the following reports of bills, copies of which are included as part of these minutes:

No. 278 in the amount of \$1,596.14  
No. 278A in the amount of \$10,846.36

A motion was made by Mrs. Bergo and seconded by Dr. Fletcher that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Dr. Fletcher, aye - Mrs. Bergo, aye - Miss Olson, aye, Mr. Gallagher, aye - Mrs. Clifford, aye. Unanimously approved by the board.

A motion was made by Miss Olson and seconded by Mrs. Clifford that funds in the amount of \$3,000.00 be transferred from the savings account at 1st Federal of Westchester to the checking account at the Bank of Hillside. Unanimously approved by the board.

BUDGET REVISIONS:

A motion was made by Mrs. Clifford and seconded by Dr. Fletcher that the revised Working Budget submitted by Mr. Korbel be approved. Such revisions as made to the line items not changing the total amount of the budget. Unanimously approved by the board.

COMMUNICATIONS:

We have received an application for use of the meeting room from Diane Leyland, R.N. to teach the Lamaze method of childbirth. A motion was made by Miss Olson and seconded by Mrs. Clifford that this application not be approved due to the profit making aspects of this instruction, which runs counter to library policy governing the use of the meeting room. Unanimously approved by the board.

We have received an invitation to attend the open house at the Oak Lawn Public Library. Mrs. Bergo and Mrs. Clifford expressed an interest in attending.

We have received an acknowledgment from the Good Samaritan Hospital for the \$20 donation made as a memorial for Richard Kaiser, Jr.

LIBRARY DIRECTORS REPORT:

The Library Directors Report for the month of December, 1976 was received and placed on file.

Securing a competent Janitorial Service for general library cleaning and retaining Mr. Christiansen as a maintenance man was discussed. Prices will be obtained from several services and further report made at a future board meeting.

ADMINISTRATION COMMITTEE:

The following Saturday closings were submitted:

All Saturdays in July and August and the 1st Saturday in September  
The Saturdays of February 12th, December 24, and December 31.

A motion was made by Mrs. Bergo and seconded by Miss Olson that these closing be approved and made a part of the library holiday schedule.

A motion was made by Miss Olson and seconded by Dr. Fletcher that the holiday schedule be approved as submitted and a copy enclosed as part of these minutes. Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Dr. Fletcher that a donation in the amount of \$20 be made to the Good Samaritan Hospital in memory of Richard Kaiser, Jr., son of Rosemary Kaiser. Unanimously approved by the board.

Due to the unavailability of some board members, the February board meeting will be held on Thursday, February 17th at 8:00 P.M. Notices will be sent and the local papers notified of this change.

A motion was made by Miss Olson to adjourn the meeting and President Gallagher declared the meeting adjourned at 9:39 P.M.

Respectfully submitted,

*Helen Olson*

Helen Olson, Secretary

HOLIDAY SCHEDULE - - 1977

Fri.	Feb. 11	Lincoln's Birthday
Mon.	May 30	Memorial Day
Mon.	July 4	Independence Day
Mon.	Sept. 5	Labor Day
Mon.	Oct. 10	Columbus Day
Fri.	Nov. 11	Veteran's Day
Thurs.	Nov. 24	Thanksgiving Day
Fri.	Dec. 23	Christmas Eve
Mon.	Dec. 26	Christmas Day
Fri.	Dec. 30	New Year's Eve
Mon.	Jan. 2 (78)	New Year's Day One Floating Day

Total days - - 12

LIBRARY CLOSINGS - - 1977

Sat.	Feb. 12	Lincoln's Birthday
Sat.	Dec. 24	Christmas weekend
Sat.	Dec. 31	New Year's weekend

All Saturdays in July and August

Sat.	Sept. 3	Labor Day Weekend
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