

MINUTES OF THE OCTOBER 20, 1976 MEETING
OF THE BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:10 P.M. on October 20, 1976 in the library meeting room. Present were Miss Olson, Mrs. Bergo, Mr. Katusic, Mr. Gallagher and Mr. Korbel. Mrs. Clifford and Dr. Fletcher were absent.

The minutes of the September 15, 1976 meeting were read. A motion was made by Miss Olson and seconded by Mrs. Bergo that the minutes be approved as submitted. Unanimously approved by the board.

The Financial Report for the month of September, 1976 was presented. A motion was made by Mrs. Bergo and seconded by Mr. Katusic that the report be approved as read. Unanimously approved by the board.

The Comparative statement of budget and expenditures for the month of September, 1976 was received and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

No. 275 in the amount of \$26,926.82
No. 275A in the amount of \$10,582.33

A motion was made by Mr. Katusic and seconded by Miss Olson that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Miss Olson, aye - Mrs. Bergo, aye - Mr. Katusic, aye - Mr. Gallagher, aye. Unanimously approved by the board.

Dr. Fletcher arrived to attend the meeting at 8:23 P.M.

AUDIT APPROVAL:

We have taken Goldman & Weiss' recommendations under study and it is felt that our present procedures for handling invoices provide sufficient safe guards to prevent invoices from being resubmitted internally for payment. A motion was made by Mr. Katusic and seconded by Miss Olson that the audit report for the fiscal year May 1, 1975 through April 30, 1976 as submitted by Goldman and Weiss be approved. Unanimously approved by the board.

COMMUNICATIONS:

We have received an application for use of the meeting room from the University of Illinois Extension Service, Home Economics, Proviso Township for Friday, October 22nd, from 1 to 4 P.M. A motion was made by Mrs. Bergo and seconded by Mr. Katusic to approve this application at no charge. Unanimously approved by the board.

LIBRARY DIRECTORS REPORT:

The Library Director's Report for the month of September, 1976 was received and placed on file.

PERSONNEL: Paulette Smolen left our employment as of October 15, 1976 to take another position.

ADMINISTRATION COMMITTEE:

A motion was made by Mr. Katusic and seconded by Mrs. Bergo that the Board of Directors of the Bellwood Public Library approve the submittal of Form 6.05 for Omitted Service Credits to the Illinois Municipal Retirement Fund for Mr. Alfred W. Christiansen per his request. Unanimously approved by the board.

BUILDING AND GROUNDS:

We have received an inquiry from the Village of Bellwood as to the possibility of our providing temporary office space for the newly appointed Director of Community Affairs until quarters can be made ready at the new village hall. A motion was made by Mr. Katusic and seconded by Miss Olson that the library will agree to provide this space on a temporary basis contingent upon further information as to how this space will be used in the performance of his duties and with the understanding that all costs will be paid by the village. Unanimously approved by the board.

OLD BUSINESS:

Further discussion took place regarding the final payment to Perkins and Will for services during our recent remodeling, and the dissatisfaction of the board with the performance received from this firm. A motion was made by Mr. Katusic and seconded by Dr. Fletcher that a letter be sent to Perkins and Will with a check for 50% of the amount billed, namely \$1,944.32, acceptance of which will represent payment in full for services. This check in itself represents a compromise on the part of the Board of Directors of the Bellwood Public Library. Unanimously approved by the board.

NEW BUSINESS:

The next meeting of the S.P.L.D.A. will be October 28th at the Hillside Public Library. Their annual Christmas Dinner Dance will be held at the Willowbrook on December 3rd at a cost of \$7.75 per person. A motion was made by Mr. Katusic and seconded by Miss Olson that the library pay for any trustee (also the Library Director) wishing to attend with guest being paid for on a personal basis. Unanimously approved by the board.

Mr. Katusic made a motion to close the meeting and President Gallagher declared the meeting adjourned at 10:40 P.M.

Respectfully submitted,

Helen Olson

Helen Olson, Secretary

November Board Meeting

cancelled

due to lack of quorum

Present - Mr. Katusic, Miss Olson, Mrs. Bergo

Mr. Gallagher (out of town)

Mrs. Clifford (out of town)