

MINUTES OF THE MARCH 17, 1976 MEETING OF
THE BOARD OF DIRECTORS OF THE BELLWOOD LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:45 P.M. on March 17, 1976 in the library meeting room. Present were Mrs. Clifford, Dr. Fletcher, Mr. Katusic, Miss Olson, Mrs. Bergo, Mrs. Kaiser, Mr. Gallagher and Mr. Korbel.

The minutes of the February 18, 1976 meeting were read. A motion was made by Mrs. Kaiser and seconded by Dr. Fletcher that the minutes be approved as submitted. Unanimously approved by the board.

The Financial Reports for the General Fund and the Special Building Fund were submitted. A motion was made by Mrs. Bergo and seconded by Dr. Fletcher to approve the reports as read. Unanimously approved by the board.

The Comparative Statement of Budget and Expenditures for the month of February, 1976 was received and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

#268 in the amount of \$2,270.34
#268A in the amount of \$9,355.68
#SBF-12 in the amount of \$4,890.00

A motion was made by Mrs. Bergo and seconded by Miss Olson that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Clifford, aye - Mr. Katusic, aye - Dr. Fletcher, aye - Miss Olson, aye - Mrs. Bergo, aye - Mrs. Kaiser, aye - Mr. Gallagher, aye. Unanimously approved by the board.

A motion was made by Dr. Fletcher and seconded by Mrs. Clifford to transfer \$1,900.00 from the General Fund Savings Account at the 1st Federal Savings of Westchester to the Special Building Fund checking account at the Bank of Bellwood and \$2,700.00 from the same savings account to the checking account at the Bank of Hillside. Unanimously approved by the board.

COMMUNICATIONS:

We have received an application from the International Meditation Society for use of the meeting room to present a lecture on Transcendental Meditation. A motion was made by Mrs. Kaiser and seconded by Mr. Katusic that the request be denied since this organization presented a program last month. Unanimously approved by the board.

The Village of Bellwood has requested use of the meeting room as a polling place for the village referendum on May 4th. A motion was made by Mrs. Bergo and seconded by Miss Olson that this request be approved and no charge made. Unanimously approved by the board.

We have received a note of appreciation from the family of Dr. Holly Mitchell for our donation to the American Cancer Society in his name.

A letter has been sent to Mrs. Sullivan requesting that in the future her children be accompanied at all times by a responsible person when using the library.

LIBRARY DIRECTORS REPORT:

The Library Director's Report for the month of February, 1976 was received and placed on file.

BUILDING AND GROUNDS:

We have received a new quotation on the installation of equipment necessary to tie our fire alarms directly to the board at the Fire Department. The revised figure is \$340.00 for initial installation and \$12.00 for maintenance monthly. A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that the installation be approved at the sum quoted. Unanimously approved by the board.

We have received two quotations for insurance. We have a price of \$3,662.00 from the Dvorak Insurance Agency and a price of \$5,014.00 from Len Wisniewski, Insurance Consultant. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser to continue with E. C. Boege and Co. for the final year of our present policy at a cost of \$2,975.00. Unanimously approved by the board.

Dr. Fletcher left the meeting at 9:50 P.M.

PLANNING AND DEVELOPMENT:

The dedication of the new additions to the library will have to be postponed from the tentative April 10th date. May 15th was suggested as the new date for the ceremonies.

Mr. Katusic left the meeting at 10:10 P.M.

NEW BUSINESS:

Change Order #8 in the amount of \$2,352.00, based on time and material, was presented. This covers excavation on the northwest end of the library by the stairwell to find and correct a leak problem. This figure is negotiable in the event time and material charges are less than figured. A motion was made by Miss Olson and seconded by Mrs. Kaiser that Change Order #8 be approved as presented. Unanimously approved by the board.

A motion was made by Mrs. Clifford to close the meeting and President Gallagher declared the meeting adjourned at 10:30 P.M.

Respectfully submitted,

Adeline Bergo
Adeline Bergo, Secretary

VILLAGE OF BELLWOOD - - LIBRARY SPECIAL BUILDING FUND

REPORT OF BILLS - March, 1976

PRESIDENT AND BOARD OF DIRECTORS: The following bills approved by the Finance Committee for payment are to be paid out of the respective funds of the Bellwood Public Library.

<u>DUE TO</u>	<u>FOR</u>	<u>AMOUNT</u>	<u>VOUCHER</u>
Andrew Wilson Co.	Building Equipment	4,890.50	1022
	<u>GRAND TOTAL</u>	<u>\$4,890.50</u>	

APPROVED: _____

VILLAGE OF BELLWOOD - - SPECIAL BUILDING FUND

FINANCIAL REPORT - March, 1976

Balance per books, checking account, March 1, 1976	\$ 3,025.64
DEPOSITS:	
From s/a at 1st Federal Westchester (general fund)	<u>1,900.00</u>
	\$ 4,925.64
DISBURSEMENTS FOR MARCH, SBF-12	<u>4,890.50</u>
	\$ 35.14 ✓

BANK RECONCILLIATION

Balance per checking account bank statement	\$ 35.14 ✓
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NO SAVINGS ACCOUNTS;

<u>GRAND TOTAL</u>	\$ <u>35.14</u>
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Treasurer

AGENDA - - - LIBRARY BOARD MEETING

March 17, 1976



1. Call to order
2. Roll call
3. Reading of minutes - Feb. 18, 1976
4. Review or revision of agenda as appropriate
5. Finance Committee Reports
 - A. Financial Report, Feb., 1976 and SBF Financial Report, Feb., 1976
 - B. Comparative Statement, Feb., 1976
 - C. Reports of Bills #268, 268A and SBF-12
 - D. Transfer of funds
6. Communications
 - A. Hall use - Transcendental Meditation Lecture
7. Library Directors Report, Feb., 1976
8. Other Committee Reports
 - A. Administration
 - B. Building and Grounds
 1. Alarm System - new quotation
 2. Insurance quotations
 - C. Planning & Development
 - D. Public Relations & Legislation
 - E. Library Systems
9. Old Business
10. New Business
11. Adjournment

