

MINUTES OF THE SEPTEMBER 17, 1975 MEETING OF THE  
BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:10 P.M. on Wednesday, September 17, 1975 in the library meeting room. Present were Mrs. Kaiser, Mrs. Bergo, Miss Olson, Mr. Katusic, Mrs. Clifford, Mr. Gallagher and Mr. Korbel. Dr. Fletcher was absent.

The minutes of the August 27, 1975 meeting were read. A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that the minutes be accepted as presented. Unanimously approved by the board.

The Financial Report for the month of August, 1975 was submitted. A motion was made by Mrs. Bergo and seconded by Miss Olson that the report be accepted as presented. Unanimously approved by the board.

The Finance Committee presented the following reports of bills, copies of which are included as part of these minutes.

No. 262 in the amount of \$3,412.16  
No. 262A in the amount of \$10,571.00

A motion was made by Mrs. Bergo and seconded by Miss Olson that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Kaiser, aye - Mrs. Bergo, aye - Miss Olson, aye - Mr. Katusic, aye - Mrs. Clifford, aye - Mr. Gallagher, aye. Unanimously approved by the board.

The Special Building Fund Financial Report for the month of August, 1975 was submitted. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that this report be accepted as presented. Unanimously approved by the board.

Special Building Fund Report of Bills #SBF-6, copy of which is included as part of these minutes, was presented. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that the President, Village Treasurer and Secretary be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Kaiser, aye - Mrs. Bergo, aye - Miss Olson, aye - Mr. Katusic, aye - Mrs. Clifford, aye - Mr. Gallagher, aye. Unanimously approved by the board.

A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that \$15,000.00 be transferred from the savings account at 1st Federal of Westchester to the checking account at the Bank of Hillside. Unanimously approved by the board.

Copies of the 1974-1975 Audit Report were issued to each board member with the request that they look it over for approval at the October meeting.

COMMUNICATIONS:

We have received a request for use of the meeting room from the Cub Scout Leaders at St. Simeon's for the 2nd Thursday of the month from 7:30 to 9 P.M. A motion was made by Mrs. Kaiser and seconded by Mrs.

Clifford that we allow them to use the meeting room free of charge. Unanimously approved by the board.

We have a request for the meeting room from the Bellwood Health and Welfard organization for September 25th from 1 to 3 P.M. A motion was made by Mrs. Bergo and seconded by Mrs. Clifford that we allow them to use the room on a no charge basis. Unanimously approved by the board.

The Police and Fire Commission would like the use of our meeting room to conduct examinations from 7 to 11 P.M. on October 2nd. Patricia Conversa has volunteered to stay for the late hour lock-up of the library. A motion was made by Miss Olson and seconded by Mrs. Bergo that we grant this request free of any charges. Unanimously approved.

The Bellwood Community Chest organizers have requested use of the meeting room on October 7th from 7:30 to 9:30 P.M. Mr. Korbel has stated that he will stay after hours for this group. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that this request be approved and no charge made for the use of the room. Unanimously approved by the board.

The Westchester Public Library has issued an invitation the their open house celebrating 10 years in their present location. This will be held Sunday, October 12th at the library. A motion was made by Mrs. Bergo and seconded by Miss Olson that approximately \$10 be allotted for the purchase of a plant to be sent to Westchester. Unanimously approved by the board.

LIBRARY DIRECTORS REPORT:

The Library Directors Report for the month of August, 1975 was received and placed on file.

Mr. Korbel reported that one of the new pages hired, Margaret Shannon, left our employ after one week. To replace her, Tamara Modrow has been hired at the rate of \$2.00 per hour as of September 10th.

The general feeling concerning the recent Community Day Picnic was that it was a great success. The Bicentennial Commission and the Chamber of Commerce have stated that they will make an effort to give us some further financial assistance on the costs of this event. The possibility of holding another such event next year are being considered.

BUILDING AND GROUNDS COMMITTEE:

Our request to add parking spaces on the north side of the library by paving the parkway has been denied by the village. They have suggested a similar arrangement utilizing the parkway on Bohland avenue. This has been tabled for further investigation.

Mr. Korbel requested an addition book stack for the juvenile room at an approximate cost of \$550.00. A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that this request be approved. Unanimously approved by the board.

Since we have now lost the garage area and the basement is all torn up, we have developed a serious trash and garbage problem. The odor makes it difficult to store it downstairs until pick up day and it would seem that the solution would be a large rectangular refuse container which could be kept at the back entrance. Sizes and prices will be checked into, also methods of pick-up by the village and a further report made at the October meeting.

Mrs. Bergo made a motion to adjourn the meeting and President Gallagher declared the meeting closed at 9:30 P.M.

Respectfully submitted,

*Adeline Bergo*  
Adeline Bergo, Secretary

VILLAGE OF BELLWOOD - LIBRARY SPECIAL BUILDING FUND

Report of Bills - Sept., 1975

PRESIDENT AND BOARD OF DIRECTORS: The following bills approved by the Finance Committee for payment are to be paid out of the respective funds of the Bellwood Public Library.

<u>DUE TO</u>	<u>FOR</u>	<u>AMOUNT</u>	<u>VOUCHER</u>
D. R. W., Inc.	Building Construction	6,930.00	1012
		<u>GRAND TOTAL</u>	<u>\$6,930.00</u>

APPROVED: \_\_\_\_\_  
\_\_\_\_\_  
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VILLAGE OF BELLWOOD - SPECIAL BUILDING FUNDS

FINANCIAL REPORT - Sept., 1975

Balance per books, checking account - Sept. 1, 1975 \$10,804.06

Disbursements for September SBF-6 6,930.00

\$ 3,874.06 ✓

BANK RECONCILLIATION

Balance, per checking account bank statement \$3,874.06 ✓

<u>SAVINGS ACCOUNTS:</u>	<u>OPENING BALANCE</u>	<u>DEPOSITS OR (WITHDRAWALS)</u>	<u>CLOSING BALANCE</u>	
Bank of Bellwood	18,059.51	500.00 **	18,559.51	
Bank of Bellwood	<u>50,000.00</u>	<u>                    </u>	<u>50,000.00</u> *1	
	\$68,059.51	\$500.00	\$68,559.51	<u>68,559.51</u>
			<u>GRAND TOTAL</u>	<u>\$72,433.57</u>

\*\* - Interest

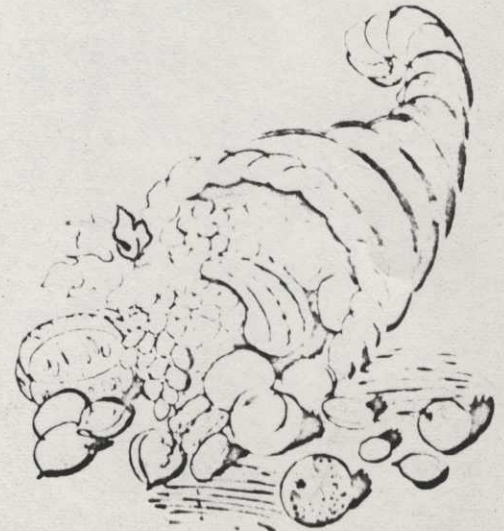
\*1 - Cert. of Dep. matures 9-6-75

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Treasurer

AGENDA - LIBRARY BOARD MEETING

NOVEMBER, 1975

1. Call to order
2. Roll call
3. Reading of minutes - October 15, 1975
4. Review or Revision of Agenda as appropriate
5. Finance Committee Reports
  - A. Financial Report - Oct., 1975
  - B. Comparative Statement - Oct., 1975
  - C. Reports of Bills #264 and 264A
  - D. Financial Report - Special Building Fund - Oct., 1975
  - E. Report of Bills - SBF-8
  - F. Transfer of funds
6. Communications
  - A. Hall use - Westsider's 3's (Citizens Band Club)
7. Library Directors Report - Oct., 1975
  - A. Personnel
  - B. IBM Selectric typewriter (self correcting)
8. Other Committee Reports
  - A. Administration
  - B. Building and Grounds
    1. Bids for change-over of present air conditioning system
    2. Quotations on maintenance of heating and air cond. systems
    3. Cancellation of Powers Regulator contract
  - C. Planning and Development
    1. Change order approval
  - D. Public Relations and Legislation
  - E. Library Systems
9. Old Business
10. New Business
  - A. Christmas cards from Board of Directors
11. Adjournment



AGENDA - LIBRARY BOARD MEETING - - Sept. 17, 1975

1. Call to order
2. Roll call
3. Reading of minutes - August 27th, 1975
4. Review or Revision of agenda as appropriate
5. Finance Committee Reports
  - A. Financial Report - August, 1975
  - B. Comparative Statement - August, 1975
  - C. Reports of Bills #262 and #262-A
  - D. Financial Report - Special Building Fund - August, 1975
  - E. Report of Bills SBF-6
  - F. Transfer of Funds
  - G. Approval of Audit Report - 1974-1975
6. Communications
  - A. Hall use
    1. St. Simeon's Cub Leaders
    2. Bellwood Health & Welfare
    3. Police & Fire Testing
  - B. Westchester Public Library - Open House - Oct. 12th - 1:30 P.M.
7. Library Directors Report - August, 1975
  - A. Personnel (M. Shannon and T. Modrow)
  - B. Picnic Report
8. Other Committee Reports
  - A. Administration
  - B. Building and Grounds
    1. Parking north side of library building (parkway)
    2. Book Stack
  - C. Planning and Development
  - D. Public Relations & Legislation
  - E. Library Systems
9. Old Business
10. New Business
11. Adjournment