

MINUTES OF THE MAY 21, 1975 MEETING OF THE BOARD OF
DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:30 P.M. on Wednesday, May 21, 1975 in the library meeting room. Present were Mrs. Kaiser, Mrs. Clifford, Miss Olson, Dr. Fletcher, Mrs. Bergo, Mr. Katusic, Mr. Gallagher and Mr. Korbel. The newly installed village trustees, Mr. Peters, Mr. Abruzino and Mr. Ericson were also in attendance.

The Planning and Development Committee recommended that the contract for the proposed construction and building changes at the Bellwood Library be awarded to D. R. Wager Company as low bidder. A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that the contract for the additions and alterations to the Bellwood Public Library be awarded to the D. R. Wager Construction Co., Inc., 1032 Lee Street, Des Plaines, Illinois. A roll call vote was taken: Mrs. Kaiser, aye - Mrs. Bergo, aye - Mrs. Clifford, aye - Miss Olson, aye - Dr. Fletcher, aye - Mr. Katusic, aye - Mr. Gallagher, aye. Unanimously approved by the board.

The minutes of the April 23, 1975 meeting were read. A motion was made by Mrs. Kaiser and seconded by Mr. Katusic that the minutes stand approved as presented. Unanimously approved by the board.

The Financial Report for the month of April, 1975 was submitted. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that the report be approved as presented. Unanimously approved by the board.

The Comparative Statement of Budget & Expenditures for the month of April, 1975 was received and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

No. 258 in the amount of \$7,130.91 + \$600.00 + \$7,916.97
No. 258A in the amount of \$10,173.00

A motion was made by Mrs. Bergo and seconded by Miss Olson that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Kaiser, aye - Mrs. Bergo, aye - Mrs. Clifford, aye - Miss Olson, aye - Dr. Fletcher, aye - Mr. Katusic, aye - Mr. Gallagher, aye. Unanimously approved by the board.

The Special Building Fund Financial Report for the month of April, 1975 was presented. A motion was made by Mrs. Bergo and seconded by Mrs. Clifford that the report be accepted as submitted. Unanimously approved by the board.

Special Building Fund Report of Bills #SBF-3, copy of which is included as part of these minutes, was read. A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of these bills. A roll call vote was taken: Mr. Gallagher, aye - Mr. Katusic, aye - Dr. Fletcher, aye - Mrs. Clifford, aye - Miss Olson, aye - Mrs. Bergo, aye - Mrs. Kaiser, aye. Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Mrs. Clifford that \$10,000.00 be transferred from the savings account at 1st Federal Savings of Westchester to the checking account at the Bank of Hillside. Unanimously approved by the board.

A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that \$4,800.00 be transferred from the savings account to the checking account at the Bank of Bellwood for the Special Building Fund account. Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Miss Olson that the Appropriation Transfers (copy included with original minutes) submitted by Goldman and Weiss as a result of our 74-75 audit be approved. Unanimously approved by the board.

LIBRARY DIRECTORS REPORT:

The Library Directors Report for the month of April, 1975 was received and placed on file.

Mr. Korbelt requested approval for closing the week of August 25th for vacation with the 2nd week of closing left flexible in line with the construction anticipated for this summer. It was also requested that the library close the Saturdays in July and August. A motion was made by Mrs. Bergo and seconded by Mr. Katusic that the board approve these requests. Unanimously approved by the board.

NEW BUSINESS:

A motion was made by Mr. Katusic and seconded by Mrs. Clifford that the 1975-76 Appropriation be approved and submitted to the village clerk. Copy of this appropriation is included as part of these minutes. A roll call vote was taken: Mrs. Kaiser, aye - Mrs. Bergo, aye - Miss Olson, aye - Mrs. Clifford, aye - Dr. Fletcher, aye - Mr. Katusic, aye - Mr. Gallagher, aye. Unanimously approved by the board.

A motion was made by Mrs. Kaiser and seconded by Mr. Katusic to close the meeting and President Gallagher declared the meeting adjourned SINE DIE at 9:30 P.M.

Respectfully submitted,

Adeline Bergo

Adeline Bergo, Secretary

VILLAGE OF BELLWOOD - LIBRARY SPECIAL BUILDING FUND

Report of Bills - - May, 1975

PRESIDENT AND BOARD OF DIRECTORS: The following bills approved by the Finance Committee are to be paid out of the respective funds of the Bellwood Public Library.

<u>DUE TO</u>	<u>FOR</u>	<u>AMOUNT</u>	<u>VOUCHER</u>
Perkins & Will	Prof. Services	5,008.25	1007
Star Sentinel	Contingent 33.60	81.90	1008
	Accts. Payable 48.30		
		<u>TOTAL</u>	<u>\$5,090.15</u>

APPROVED: _____

APPROPRIATION TRANSFERS - 1974-75 AUDIT

	<u>SUBTRACT</u>	<u>ADD</u>
Salaries - Custodians		500.00
Salaries - Prof. Services		550.00
Furniture & Fixtures		1,000.00
Rental Machines		2,000.00
Postage		250.00
Telephone		400.00
Audio-Visual (Microfilm	\$4,850.00	
Book Rental		150.00
	<u>\$4,850.00</u>	<u>\$4,850.00</u>

To be approved at May meeting

Note: These figures apply against the 1973-74 appropriation which theoretically became our 74-75 budget. It does not apply to our Working Budget for 74-75.

AGENDA - ANNUAL MEETING - - - - - May 21, 1975

1. Call to order
2. Roll call
3. Meeting turned over to Mr. Korbel to act as secretary
4. Election of Officers
 - A. President
 - B. Vice-President
 - C. Secretary
5. Meeting turned over to new officers
6. Roll call
7. Committee Appointments
 - A. Finance
 - B. Building and Grounds
 - C. Public Relations & Legislation
 - D. Planning and Development
 - E. Library Systems
8. Set Board meeting nights
9. Designate banks as depositories for library funds
 - A. Hillside
 - B. Bellwood
 - C. 1st Federal of Westchester
10. July and August meetings
 - A. if cancelled, empower Finance Committee to pay bills
11. Other business

12. Adjournment sine die

MINUTES OF THE MAY 21, 1975 ANNUAL MEETING OF THE
BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The annual meeting of the Board of Directors of the Bellwood Public Library was called to order on May 21, 1975 at 9:30 P.M.. Present were Mrs. Kaiser, Mrs. Clifford, Mrs. Bergo, Miss Olson, Dr. Fletcher, Mr. Katusic, Mr. Gallagher and Mr. Korbel. Mr. Peters, Mr. Ericson and Mr. Abruzino were also in attendance.

The meeting was turned over to Mr. Korbel to act as secretary during the election of officers.

Nominations for president were called. Mr. Katusic nominated Mr. Gallagher and Mrs. Kaiser seconded this nomination. A motion was made by Mrs. Bergo and seconded by Miss Olson that the nominations be closed and the secretary instructed to cast a unanimous ballot in favor of Mr. Gallagher for president. Unanimously approved by the board.

Nominations for Vice President were called. Mrs. Bergo nominated Mrs. Kaiser and Mr. Gallagher seconded this nomination. A motion was made by Miss Olson and seconded by Mrs. Bergo that nominations be closed and the secretary instructed to cast a unanimous ballot in favor of Mrs. Kaiser for Vice President. Unanimously approved by the board.

Nominations for Secretary were called. Mr. Gallagher nominated Mrs. Bergo and Mrs. Kaiser seconded this nomination. A motion was made by Miss Olson and seconded by Mrs. Clifford that nominations be closed and the secretary instructed to cast a unanimous ballot in favor of Mrs. Bergo for secretary. Unanimously approved by the board.

The meeting was turned over to the newly elected officers and was called to order. Roll call was taken: Mrs. Bergo, Mrs. Kaiser, Mr. Katusic, Dr. Fletcher, Miss Olson, Mrs. Clifford and Mr. Gallagher were all present.

Mr. Gallagher extended congratulations to Miss Olson on her recent election to the Library Board and welcomed her to the group. Congratulations were also extended to Mrs. Bergo, Mrs. Kaiser and Mrs. Clifford on their re-election.

Mr. Gallagher stated that the committee appointments would remain the same until the June meeting.

A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that the third Wednesday of the month again be scheduled as meeting night for the Board of Directors. Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Miss Olson that the starting time for board meetings remain at 8:00 P.M.. Unanimously approved by the board.

A motion was made by Mr. Katusic and seconded by Mrs. Clifford that the Bank of Hillside, the Bank of Bellwood and the 1st Federal Savings of Westchester be retained as depositories for the savings accounts and the Bank of Hillside as depository for the library checking account. Unanimously approved by the board.

It was decided in view of the construction taking place at the library that board meetings will be held during the months of July and August.

A motion was made by Mr. Katusic to close the meeting and President Gallagher declared the meeting adjourned at 9:50 P.M.

Respectfully submitted,

Adeline Bergo, Secretary

VILLAGE OF BELLWOOD - LIBRARY SPECIAL BUILDING FUND

FINANCIAL REPORT - May, 1975

Balance per books, checking account, May 1, 1975 \$ 363.53

DEPOSITS:

Transfer from savings account 4,800.00

\$5,163.53

Disbursements for May, 1975 #SBF-3

5,090.15

\$ 73.38

BANK RECONCILIATION

Balance per checking account bank statement \$ 73.38

SAVINGS ACCOUNTS:

	<u>OPENING BALANCE</u>	<u>DEPOSITS OR (WITHDRAWALS)</u>	<u>CLOSING BALANCE</u>	
Bank of Bellwood	\$6,225.00	(4,800.00)	1,731.25	
		306.25**		
Bank of Bellwood	\$30,000.00		30,000.00*1	
Bank of Bellwood	<u>\$50,000.00</u>		<u>50,000.00*2</u>	
	\$86,225.00	(4,493.75)	\$81,731.25	<u>\$81,731.25</u>

GRAND TOTAL \$81,804.63

*1 = Cert. of Dep. matures 6-15-75

*2 = Cert. of Dep. matures 7-8-75

** = Interest

Treasurer

MINUTES OF THE SPECIAL MEETING OF MAY 5, 1975
BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The special meeting of the Board of Directors of the Bellwood Public Library was called to order on Monday, May 5, 1975 at 8:00 P.M.

Present were Mr. Gallagher, Mrs. Kaiser, Mrs. Clifford, Mrs. Bergo, Mr. Korbelt and Miss Olson. Mr. Katusic and Dr. Fletcher were absent.

A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that the awarding of the contract be tabled until the regular board meeting of May 21, 1975. Unanimously approved by the board.

Mr. Gallagher stated that the main reason for this action was the high amount of the bids as opposed to funds available.

A motion was made by Mrs. Clifford and seconded by Mrs. Bergo that this special meeting be adjourned and President Gallagher declared the meeting closed at 8:05 P.M.

Respectfully submitted,

Adeline Bergo

Adeline Bergo, Secretary