

MINUTES OF THE MARCH 19, 1975 MEETING OF THE  
BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order on Wednesday, March 19, 1975 at 8:45 P.M. in the library meeting room. Present were Mrs. Kaiser, Mr. Katusic, Mrs. Bergo, Mr. Gallagher and Mr. Korbel. Dr. Fletcher and Mrs. Clifford were absent. Miss Helen Olson, candidate for election to the board also was in attendance.

The minutes of the February 19, 1975 meeting were read. The following corrections were made:

1. On Report of Bills #255, check #13453 to Trade Service Publ. has been voided thus reducing the total of this report of bills to \$7,289.41.
2. In the section dealing with trustees standing for election, Miss Olson should be listed as running for election rather than for re-election.
3. Mr. Leo Kirkel's name should be added to the roll call at the beginning of the meeting as being absent.

A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that the minutes stand approved as corrected. Unanimously approved by the board.

The Financial Report for the month of February, 1975 was presented. A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that the report be accepted as read. Unanimously approved by the board.

The Comparative Statement of Budget and Expenditures for the month of February, 1975 was received and placed on file.

The Finance Committee presented the following reports of bills, copies of which are included as part of these minutes:

No. 256 in the amount of \$4,176.47  
No. 256A in the amount of \$9,221.65

A motion was made by Mrs. Kaiser and seconded by Mr. Katusic that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Kaiser, aye - Mrs. Bergo, aye - Mr. Katusic, aye - Mr. Gallagher, aye - Unanimously approved by the board.

SPECIAL BUILDING FUND REPORTS:

The Financial Report for the Special Building Fund was read. A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that the report be approved as submitted. Unanimously approved by the board.

The Report of Bills #SBF-2 was submitted and a copy is included as a part of these minutes. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that the President, Secretary and Village Treasurer be authorized to issue checks in the total amount of \$777.15 in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Kaiser, aye - Mrs. Bergo, aye - Mr. Katusic, aye - Mr. Gallagher, aye - Unanimously approved by the board.

Dr. Fletcher arrived at 9:00 P.M.

A motion was made by Mr. Katusic and seconded by Mrs. Kaiser to open a General Fund Certificate of Deposit for 90 days at the Bank of Bellwood in the amount of \$30,000.00 if the yield is greater than the 5-1/2% available elsewhere. A roll call vote was taken: Mrs. Kaiser, aye - Dr. Fletcher, aye - Mrs. Bergo, aye - Mr. Katusic, aye - Mr. Gallagher, aye - Unanimously approved by the board.

COMMUNICATIONS:

We have received an application for use of the meeting room from the Bellwood Health and Welfare Organization for the 4th Thursday of each month from March, 1975 through May, 1975. A motion was made by Mrs. Bergo and seconded by Mr. Katusic that we grant this request on a no charge basis. Unanimously approved by the board.

We have received a \$10 donation toward the reproduction of the Bellwood History film from the Bellwood Garden Club.

LIBRARY DIRECTORS REPORT:

The Library Director's Report for the month of February, 1975 was received and placed on file.

Mr. Korbelt presented an outline for a proposed Adult Program to celebrate Library week and Bellwood's Diamond Jubilee and asked for additional funding for this project. A motion was made by Mrs. Kaiser and seconded by Dr. Fletcher that the additional expense be approved. Unanimously approved by the board.

ADMINISTRATION COMMITTEE:

Mr. Korbelt has stated that he would like to re-hire Kathleen Brady and Janet Klingner for the summer months to assist in re-cataloging and weeding the shelves. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that Mr. Korbelt be authorized to re-hire Miss Brady and Miss Klingner on a part time basis at a wage of \$2.35 per hour. Unanimously approved by the board.

In view of Mrs. Joan Shotola's past service and the fact that her sick leave has never been used to any extent, it is the recommendation of the Administration Committee that 10 additional sick days be granted for recuperation from her recent surgery. A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that this recommendation be approved. Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Mr. Katusic that a form be filed with the Illinois Municipal Retirement fund for omitted service credits for Mr. Alfred Christiansen covering the 5 month term from November, 1970 to April, 1971. Unanimously approved by the board.

Mr. Katusic left the meeting at 9:50 P.M.

BUILDING AND GROUNDS COMMITTEE:

Copies of the Fire Inspector's Report of March 6, 1975 were given to all members of this committee for their consideration. Five out of eight

of the complaints have already been taken care of, with the balance calling for some further investigation. Two additional ABC (powder type) Fire Extinguishers have been purchased at a cost of \$32 each.

PUBLIC RELATIONS AND LEGISLATION:

Those trustees who are not running for election are asked to please fill out their ethics statement and turn it over to Helen Schelli for transmittal to the state by the April board meeting.

PLANNING AND DEVELOPMENT COMMITTEE:

Bid opening is scheduled for the April 16th board meeting with bid approval scheduled for April 23rd at 7:30 P.M.

NEW BUSINESS:

A Budget and Appropriation meeting has been set for April 23rd to follow the approval of bids listed above. All members are asked to attend. *see invitation 1*

Laconi Dinner - April 25th - Drake Oakbrook - \$11 each A motion was made by Mrs. Bergo and seconded by Dr. Fletcher that any trustee and the Librarian wishing to attend this dinner may do so at the expense of the library. Any guest will be paid for by the person attending. Unanimously approved by the board. Reservations must be made by April 21st. Please notify Helen Schelli if attending.

A motion was made by Mrs. Kaiser to close the meeting and President Gallagher declared the meeting adjourned at 10:30 P.M.

Respectfully submitted,

*Adeline Bergo*  
Adeline Bergo, Secretary

VILLAGE OF BELLWOOD - LIBRARY SPECIAL BUILDING FUND

REPORT OF BILLS - - March, 1975

PRESIDENT AND BOARD OF DIRECTORS: The following bills approved by the Finance Committee are to be paid out of the respective funds of the Bellwood Public Library.

<u>DUE TO</u>	<u>FOR</u>	<u>AMOUNT</u>	<u>VOUCHER</u>
Perkins & Will	Prof. Services	777.15	1006
	<u>GRAND TOTAL</u>	<u>\$777.15</u>	

APPROVED: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Adult Program

The Library is proposing an Adult Program to celebrate Library Week and Bellwood's Diamond Jubilee. The program would center around the theme of Past, Present, and Future and be the week of April 21-25.

Past	Chariots of the Gods	\$150.00
Present	Edwin L. Baron	\$300.00
Future	Irene Hughes	\$300.00

In addition, there will be door prizes at each of the three programs and two puzzles and a dictionary will be given away. Also as a special extra for Library Week we will have a copy giveaway. (See below) To advertize this a 3" x 5" space in the Sentinal (\$24.75) and the Herald (about \$33.00) would be bought.

THIS HAS BEEN CHANGED TO A FINE FREE COUPON WITH THE COPY COUPON BEING RESERVED FOR USE THIS FALL - - - -

**FREE** copies

Xerox one copy at the regular price of 10¢ and get one FREE. Limit up to three free copies. This coupon good only one time. Valid during Library Week only, April 14-18, 1975. One coupon per patron.

At the nearby  
**BELLWOOD PUBLIC LIBRARY**