

MINUTES OF THE FEBRUARY 19, 1975 MEETING OF THE
BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:50 P.M. on Wednesday, February 19, 1975 in the library meeting room. Present were Mrs. Clifford, Mrs. Kaiser, Mrs. Bergo, Dr. Fletcher, Mr. Gallagher and Mr. Korbel. Mr. Katusic was absent.

The minutes of the January 15, 1975 meeting were read. A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that the minutes be accepted as presented. Unanimously approved by the board.

The Financial Report for the month of January, 1975 was submitted. A motion was made by Mrs. Clifford and seconded by Dr. Fletcher that the report be accepted as read. Unanimously approved by the board.

The Comparative Statement of Budget and Expenditures for the month of January, 1975 was received and placed on file.

The Finance Committee presented the following reports of bills, copies of which are included as part of these minutes:

No. 255 in the amount of \$7,349.41
No. 255A in the amount of \$10,791.30

A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Mr. Gallagher, aye - Mrs. Clifford, aye - Dr. Fletcher, aye - Mrs. Bergo, aye - Mrs. Kaiser, aye - unanimously approved by the board.

The Financial Report for the month of January for the Special Building Fund was submitted. A motion was made by Mrs. Clifford and seconded by Dr. Fletcher that the report be accepted as read.

The Finance Committee also presented a report of bills issued on the Special Building Fund and labeled SBF-1 for the month of February, 1975, in the amount of \$8,850.32 (copy included as part of these minutes). A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of these bills: A roll call vote was taken: Mr. Gallagher, aye - Mrs. Clifford, aye - Dr. Fletcher, aye - Mrs. Bergo, aye - Mrs. Kaiser, aye - unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Dr. Fletcher that the \$30,000.00 Certificate of Deposit for the Special Building Fund at the Bank of Bellwood maturing March 9, 1975 be rolled over and extended for a further 60 days at the prevailing interest rate. Unanimously approved by the board.

BANK CONSOLIDATION

A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that as of March 30, 1975 the savings accounts at the Bank of Commerce and

the 1st National Bank of Maywood be closed out and the funds transferred to the Bank of Hillside in our existing account. Further that the funds in a savings account at the Melrose Park National Bank be withdrawn to open a checking account for our general fund at the Bank of Hillside. Future income to be deposited at the Bank of Hillside. Our present checking account at the Melrose Park National Bank will be maintained until the end of this fiscal year (April 30, 1975) at which time the new checking account at the Bank of Hillside will be activated with the May, 1975 disbursements. Unanimously approved by the board.

TRANSFER OF FUNDS

A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser to transfer \$10,000.00 from the Bank of Bellwood to the checking account at the Melrose Park National Bank. Unanimously approved by the board.

COMMUNICATIONS

A letter has been received from Mr. Leo Kirkel tendering his resignation as a directors of the Bellwood Public Library. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that this resignation be accepted. Unanimously approved by the board.

A letter has been received from the Memorial Park Senior Citizens group thanking the library for the thoughtful services extended by the staff to the members meeting here.

LIBRARY DIRECTORS REPORT

The Library Directors Report for the month of January, 1975 was received and placed on file.

Personnel: Lee Ann Dugopolski has been let go as of February 15, 1975. Jeane Siffermann has been asked to replace her as a combination page + library assistant on a part time basis at a rate of \$2,35 per hour.

Film Reproduction: The library has come upon a film originally produced by the Bellwood Dad's club. It consists of 1-1/2 hours of 16mm film shot in 1945-46. It shows many scenes of Bellwood as it was and would be a valuable addition to our Bellwood History collection. The approximate cost of reproducing this film into a usable format would be between \$1,650.00 and \$1,700.00. Letters have been sent to various Bellwood organizations asking for their support in underwriting the cost of reproducing this film. A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that steps be taken to reproduce this film and the money allocated for this expense. Unanimously approved by the board.

Lapel Buttons: In connection with the Proviso Coordinating Council's proposed Fair and Exhibition to be held in the Hillside Shopping Center Mall, the suggestion of lapel buttons and an exhibit were put forth by Mr. Korbel for the board to think about. Possible slogans were "Look Us Up At The Library" or "Check Us Out At The Library". Cost will be investigated and further report made.

Bellwood History Brochure: The final draft of this brochure has been sent to the printer. It finished out at 44 pages and we had 2,000 printed at a cost of \$600.00.

BUILDING AND GROUNDS:

The firm of Paris, O'Day and Reed has reviewed our insurance coverage and have made some suggestions. A copy of this letter has been given to the Building and Grounds Committee for consideration before next years premium payments are due.

PUBLIC RELATIONS & LEGISLATION:

Copies of the Ethics Statement were given to Mr. Gallagher, Dr. Fletcher, and Mr. Katusic for filing by April 1, 1975. Other members of the board have filed theirs as part of the election process.

PLANNING & DEVELOPMENT:

There will be a meeting with Perkins & Will on February 27th at 7:30 P.M. We hope that everything will be set up for bid opening at the next board meeting on March 19th.

Mrs. Kaiser again suggested that the board strongly consider that the new addition be dedicated to Mrs. Shirley Musteikis.

LIBRARY SYSTEMS:

We have received a memo from S.L.S. suggesting that the board may wish to pass a resolution similar to the S.L.S. resolution with regard to funding for libraries. The opinion of the board is that at the present time, we do not feel that we can comply with this suggestion.

NEW BUSINESS:

A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that any board member wishing to attend the Chamber of Commerce Dinner Dance on Saturday, February 22nd at Serritella's Restaurant may do so at library expense. Guest tickets will be paid for by the person attending. This same arrangement will apply to Mr. Korbelt who will be the speaker at this event. Unanimously approved by the board.

By-Law revisions regarding meeting attendance by board members has been referred to the Administration Committee for research and a report will be given at the next meeting.

The following board members are running for re-election:

- Mrs. Adeline Bergo 6 year term
- Mrs. Katherine Clifford 6 year term
- Miss. Helen Olson 6 year term
- Mrs. Rosemary Kaiser 2 year term to fill unexpired term of L. J. Kinkel

A motion to adjourn was made by Mrs. Bergo and President Gallagher declared the meeting closed at 11:00 P.M.

Respectfully submitted,
Adeline Bergo
Adeline Bergo, Secretary

VILLAGE OF BELLWOOD - LIBRARY SPECIAL BUILDING FUND

REPORT OF BILLS - - - FEBRUARY, 1975

PRESIDENT AND BOARD OF DIRECTORS: The following bills approved by the Finance Committee are to be paid out of the respective funds of the Bellwood Public Library.

<u>DUE TO</u>	<u>FOR</u>	<u>AMOUNT</u>	<u>VOUCHER</u>
Bellwood Library General Fund	To re-imburse General Fund for Prof. Services	5,153.47	1001
Perkins & Will	Prof. Services	310.85	1002
Chapman & Cutler	Prof. Services	600.00	1003
Benjamin & Lang, Inc.	Prof. Services	2,500.00	1004
Security Banknote	Contingent	295.00	1005
<u>GRAND TOTAL</u>		<u>\$8,859.32</u>	

APPROVED: _____

