

MINUTES OF THE JULY 17th MEETING OF THE BOARD
OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:25 P.M. on July 17, 1974 in the library meeting room. Present were Mrs. Clifford, Mrs. Kaiser, Mrs. Bergo, Mr. Korbelt and Mr. Gallagher. Mr. Kirkel, Dr. Fletcher and Mr. Katusic were absent.

The minutes of the May 7, 1974 regular meeting and the June 19, 1974 special meeting were read. A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that the minutes be approved as submitted. Unanimously approved by the board.

The Financial Report for the months of May and June, 1974 was presented. A motion was made by Mrs. Clifford and seconded by Mrs. Kaiser to accept the Financial Reports as submitted. Unanimously approved by the board.

The Comparative Statement of Budget and Expenditures for the months of May and June, 1974 was received and placed on file.

The Finance Committee presented the following reports of bills, copies of which are included as part of these minutes:

No. 247 in the amount of \$2,022.68 + \$90.00
No. 248 in the amount of \$3,708.52
No. 247A in the amount of \$9,173.43
No. 248A in the amount of \$8,593.83

A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Clifford, aye - Mrs. Kaiser, aye - Mrs. Bergo, aye - Mr. Gallagher, aye. Unanimously approved by the board.

A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford that we transfer \$10,000.00 from the Bank of Hillside to the checking account at Melrose Park National Bank. Unanimously approved by the board.

COMMUNICATIONS:

We have received a letter from the village denying our request for a change in parking regulations for the 600 block of Bohland Avenue.

An acknowledgement was read from A. Korbelt thanking the board for the plant sent to him when he was hospitalized.

We have received an application for use of the meeting room from the Bellwood Garden Club for the following dates:

Sept. 9	Oct. 7	Nov. 11 (Holiday)	Dec. 9	Jan. 13
Feb. 10	Mar. 10	Apr. 14	May 12	

A motion was made by Mrs. Bergo and seconded by Mrs. Clifford that we allow them to use the meeting room at the usual charge of \$2.00 per meeting. An alternate date will be selected for November. Unanimously approved by the board.

We have received a request for use of the meeting room from 7:30 to 11 P.M. from the West Suburban Artists Guild for the following dates:

Sept. 20	Oct. 18	Nov. 15	Jan. 17	Feb. 21
Mar. 21	Apr. 18	May 16		

They also have requested use of the room for their week long art exhibit and their tea on November 9th and the Saturday of November 2nd for the hanging of their exhibit. A motion was made by Mrs. Bergo and seconded by Mrs. Clifford that they be allowed to use the meeting room for a charge of \$10 per meeting with an additional charge of \$10 to the custodian for overtime. There will be no charge made for the art exhibit or the tea with the exception of \$10 to the custodian on November 9th for overtime services. Unanimously approved by the board.

The Bellwood Police Commission was granted permission by Mr. Gallagher to hold examinations in the library meeting room on July 13, 1974.

We have received a request for use of the meeting room for the Bellwood Block Club for Tuesday, August 27, 1974. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser to approve this request on a no charge basis. Unanimously approved by the board.

We have received a letter from the U. S. Coast Guard Auxilliary thanking us for our cooperation and use of the meeting room for the boating safety classes recently concluded.

LIBRARY DIRECTORS REPORT:

The Library Directors Reports for the months of May and June, 1974 were received and placed on file.

A motion was made by Mrs. Clifford and seconded by Mrs. Kaiser that the library close the weeks of August 12th and August 19th for inventory. Unanimously approved by the board.

ADMINISTRATION COMMITTEE:

A motion was made by Mrs. Clifford and seconded by Mrs. Kaiser that the board approve a change in classification for Christine Thompson from Page to Library Assistant as of 5-1-74 at a new rate of \$2.34 per hour. This is in line with our effort to establish anniversary dates of 5-1 for most personnel. Unanimously approved by the board.

The new minimum wage requirements are still under study by the administration committee and the library director and will be completed by the August 28th board meeting.

A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that all time needed, at the doctor's discretion, be allowed Mr. Korbel at full pay with no necessity for using his vacation days as part of his surgery and recuperation time. Unanimously approved by the board.

BUILDING AND GROUNDS:

All recommendations made by the boiler inspector have been completed by Mr. Christiansen and the insurance company has been notified.

PUBLIC RELATIONS AND LEGISLATION:

The new unofficial state equalizer has been set at 1.4813 instead of 1.59 as in the past. It will be 4 to 6 weeks before the assessed valuation figure for Bellwood will be available.

LIBRARY SYSTEMS:

A letter has been received from S. L. S. to the effect that any non-resident wishing an S. L. S. card has to pay our non-resident fee plus an amount to equal \$35.

Mr. Gallagher reported on the S. L. S. annual meeting and the new board of directors elected at this meeting. We were also informed that our S.L.S. classification has been changed to that of "large library".

Dr. Fletcher arrived to attend the meeting at 10:00 P.M.

PLANNING AND DEVELOPMENT:

Attached to these minutes and made a part thereof is the resolution presented to the board at this meeting for their consideration, and subsequently voted on with unanimous approval.

UNFINISHED BUSINESS:

Mr. Gallagher completed his committee appointments for the 1974-75 fiscal year:

FINANCE

T. Katusic, Chmn.
K. Clifford
J. Fletcher

ADMINISTRATION

A. Bergo, Chmn
R. Kaiser
T. Katusic

BUILDING AND GROUNDS

K. Clifford, Chmn.
T. Katusic
J. Fletcher
L. Kirkel

PUBLIC RELATIONS
& LEGISLATION

J. Fletcher, Chmn.
K. Clifford
R. Kaiser
L. Kirkel

LIBRARY SYSTEMS

J. Fletcher, Chmn
K. Clifford
R. Kaiser
L. Kirkel

PLANNING AND
DEVELOPMENT

R. Kaiser, Chmn.
A. Bergo
T. Katusic

NEW BUSINESS:

A motion was made by Mrs. Clifford and seconded by Mrs. Kaiser to renew our service contract with 3M Company for the reader printer for \$200.00. Unanimously approved by the board.

A motion was made by Mrs. Kaiser and seconded by Mrs. Bergo that in keeping with our standard operating procedure, we ~~decline~~ the offer from the Bank of Maywood for free bookmarkers as they carry advertising and we do not wish to get involved in commercial matters.

A motion was made by Mrs. Bergo and seconded by Dr. Fletcher that any non-resident users of the library employed by schools in Bellwood are entitled to full library privileges. Unanimously approved by the board.

A motion was made by Mrs. Bergo to close the meeting and President Gallagher declared the meeting adjourned at 10:45 P.M.

Respectfully submitted,

A. Bergo
A. Bergo, Secretary

Proceedings of the meeting
of the Board of Library Directors
of the Village of Bellwood, Cook
County, Illinois, held at the
Bellwood Public Library, 600
Bohland Ave. Bellwood, Ill., at
8 o'clock P.M., on the 17th
day of July, 1974.

* * *

The President Mr. Padraic Gallagher called the meeting
to order and directed the Secretary to call the roll. Upon the
roll being called, the following Directors answered present:

Katherine Clifford, Rosemary Kaiser, Adeline Bergo, Padraic
Gallagher, Dr. Jackson Fletcher

and the following Directors were absent: Mr. Thomas Katusic
and Mr. Leo Kirkel

After a complete discussion of the improvements desired
to be made to the existing library facilities, Director _____
Rosemary Kaiser presented the plans and estimate of cost
of constructing an addition to the present library building,
remodeling said building and furnishing necessary equipment there-
for. After a complete examination of such plans and estimate of
cost, Director Rosemary Kaiser moved and Director _____
Jackson Fletcher seconded the motion that said plans and
estimate of cost be approved. Upon the roll being called for a
vote upon said motion, the following Directors voted:

AYE: Katherine Clifford, Adeline Bergo, Jackson Fletcher,
Padraic Gallagher, Rosemary Kaiser

NAY: -

Whereupon the President declared said plans and estimate
of cost approved. Director Rosemary Kaiser presented and
the Secretary read in full a resolution as follows:

RESOLUTION approving plans of improvements to be made to the library facilities in and for the Village of Bellwood, Cook County, Illinois, and the estimated cost thereof.

* * *

WHEREAS, the Board of Library Directors of the Village of Bellwood, Cook County, Illinois, has heretofore and does now hereby find and determine that it is in the best interests of the inhabitants of said Village that there be constructed an addition to the present library building located at Washington Boulevard and Bohland Avenue in the Village of Bellwood, that the present library facilities be remodeled and that necessary equipment be purchased therefor; and

WHEREAS, said Board of Library Directors has heretofore caused to be prepared a plan for the erection of the addition, the remodeling and the furnishing of necessary equipment therefor, and the estimated cost thereof; and

WHEREAS, said Board of Library Directors has determined that the collection of the cost of the erection of said addition, the remodeling and the furnishing of necessary equipment therefor shall be spread over a period of not to exceed fifteen (15) years:

NOW, THEREFORE, Be It Resolved by the Board of Library Directors of the Village of Bellwood, Cook County, Illinois, as follows:

Section 1. That it is for the best interests of the inhabitants of the Village of Bellwood that there be constructed an addition to the present library building located at Washington Boulevard and Bohland Avenue in the Village of Bellwood, that the present library facilities be remodeled and that necessary equipment be purchased therefor.

Section 2. That the plans for the erection of the addition, the remodeling and the necessary equipment to be secured therefor, which said plans are attached hereto and made a part by reference as though set forth herein in full, be approved.

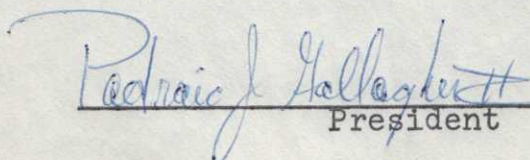
Section 3. That the estimate of cost of the erection of the addition, the remodeling and furnishing necessary equipment therefor, such estimated cost being as follows:

Library Addition	\$ <u>38,500.00</u>
Remodeling and alterations	\$ <u>13,800.00</u>
Equipment and furnishings.	\$ <u>17,000.00</u>
Landscaping.	\$ <u>1,000.00</u>
Architectural and engineering fees	\$ <u>5,000.00</u>
Legal and financing expenses.	\$ <u>1,500.00</u>
Contingencies.	\$ <u>18,200.00</u>
Total Cost.	\$ <u><u>95,000.00</u></u>

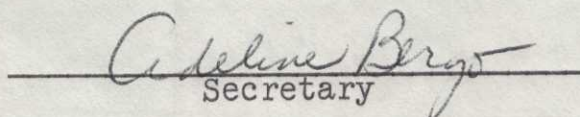
be and the same is hereby approved.

Section 4. That the collection of the cost of erecting the addition, the remodeling and furnishing necessary equipment therefor be spread over a period of not to exceed fifteen (15) years.

Section 5. That a copy of these proceedings, the resolution, plans and estimate of cost, hereinabove referred to, be transmitted to the President and Board of Trustees of the Village of Bellwood by the Secretary of the Board of Library Directors for approval by said President and Board of Trustees of said Village.



President



Secretary

Director Jackson Fletcher moved and Director
Rosemary Kaiser seconded the motion that said resolution
be adopted. Upon the roll being called, the following Directors
voted "AYE": Katherine Clifford, Rosemary Kaiser, Jackson
Fletcher, Adeline Bergo, Padraic Gallagher
and the following Directors voted "NAY": -

Whereupon the Chairman declared the resolution adopted
and directed the Secretary of the Board to immediately transmit
a copy of these proceedings to the President and Board of
Trustees of the Village of Bellwood for approval.

Padraic J. Gallagher
President

Adeline Bergo
Secretary

STATE OF ILLINOIS }
 } SS
COUNTY OF COOK

I, Adeline Berge, do hereby certify that I am the duly qualified and acting Secretary of the Board of Library Directors of the Village of Bellwood, Cook County, Illinois, and as such am the keeper of the records and files of said Board of Library Directors.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of said Board of Library Directors of said Village held on the 17th day of July, 1974, insofar as same relates to the proceedings had in the adoption of a resolution approving the plans of improvements to be made to the library facilities of said Village, a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

IN WITNESS WHEREOF, I hereunto affix my official signature at Bellwood, Illinois, this 17th day of July, 1974.

Adeline Berge
Secretary,
Board of Library Directors,
Village of Bellwood,
Cook County, Illinois.