

MINUTES OF THE DECEMBER 19, 1973 MEETING OF THE
BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order on Wednesday, December 19, 1973 at 8:05 P.M. in the library meeting room. Present were Mrs. Kaiser, Mrs. Bergo, Mrs. Clifford, Mr. Katusic, Dr. Fletcher, Mr. Gallagher and Mr. Korbel. Mr. Kirkel was absent and Mrs. Kaiser was appointed Secretary Pro-tem for the evening.

The minutes of the November 14, 1973 meeting were read. A motion was made by Mrs. Kaiser and seconded by Dr. Fletcher that the minutes be approved as submitted. Unanimously approved by the board.

A motion was made by Mr. Katusic and seconded by Mrs. Clifford that the reading of the Financial Reports be dispensed for this meeting. Unanimously approved by the board.

A motion was made by Mrs. Kaiser and seconded by Mrs. Clifford to accept the Financial Report for the month of November, 1973 as submitted. Unanimously approved by the board.

The Comparative Statement of Budget and Expenditures for the month of November, 1973 was received and placed on file.

The Finance Committee submitted the following reports of bills, copies of which are included as part of these minutes:

No. 241 in the amount of \$8,697.37
No. 241A in the amount of \$8,635.71

A motion was made by Mrs. Kaiser and seconded by Mr. Katusic that the President, Secretary and Village Treasurer issue voucher checks in payment of the bills presented at this meeting. A roll call vote was taken: Mrs. Kaiser, aye - Mrs. Clifford, aye - Mrs. Bergo, aye - Mr. Katusic, aye - Dr. Fletcher, aye - Mr. Gallagher, aye. Unanimously approved by the board.

A motion was made by Mrs. Clifford and seconded by Dr. Fletcher to transfer \$16,000.00 from the Bank of Bellwood to the checking account at Melrose Park National Bank. Unanimously approved by the board.

COMMUNICATIONS:

We have received an application for use of the meeting room from the U. S. Coast Guard for a class in Boating Safety and Seamanship to be offered free to the public. These classes would meet every Monday evening from 7:00 to 9:00 P.M. from January 14 to March 25, 1974. A motion was made by Dr. Fletcher and seconded by Mr. Katusic that we allow them to use the room free of charge. Unanimously approved by the board.

LIBRARY DIRECTORS REPORT:

The Library Directors Report for the month of November, 1973 was received and placed on file.

Mr. Korbel reported on the possibility of Triton College Adult Education offering courses at the library. The following are the courses suggested:

1. Parenting the Adolescent - Tuesday from 9 to 11 a.m. starting Jan. 29, 1974 - 9 weeks - tuition \$11, text \$6
2. G.E.D. High School Equivalency Test Review - Tuesday from 6:30 to 8:45 p.m. - Jan. 29, 1974 - 18 weeks - tuition \$33, text \$6
3. Conversational Spanish - Thursday from 6:30 to 8:45 p.m. - January 31, 1974 - 13 weeks - tuition \$16.50, text \$3

A motion was made by Mrs. Bergo and seconded by Mrs. Clifford that we approve the holding of these classes at the library as listed above. Unanimously approved by the board.

ADMINISTRATION COMMITTEE:

Several ideas were put forth concerning holidays for the 1974 year. Without changing the total number of paid holidays, a floating arrangement was suggested particularly as concerns the day after Thanksgiving or the day after the 4th of July, giving employees a choice of which one to take and operating with a reduced staff on these days. Another suggestion was to have the employees decide which days they would like to have as holidays with final approval resting with the board. This matter will be discussed further at the January board meeting.

BUILDING AND GROUNDS:

A motion was made by Mr. Katusic and seconded by Mrs. Clifford to renew our agreement with Frank Cescolini for snow removal for the 1973-74 winter season at the same price of \$30 per snowfall. Unanimously approved by the board.

A motion was made by Mr. Katusic and seconded by Mrs. Kaiser that we renew our contract with McCarty Brothers for service on the heating and air conditioning equipment for 1974. Unanimously approved by the board.

PUBLIC RELATIONS AND LEGISLATION:

Mr. Gallagher reported on meetings in Kankakee (attended by Mr. Korbel) and the S.L.S. funding forum follow-up.

PLANNING AND DEVELOPMENT:

A meeting has been set for Monday, January 7th for Planning and Development and Administration committees.

UNFINISHED BUSINESS:

Infopass This was discussed at the November meeting and it is the opinion of the board that joining this group would be beneficial. A motion was made by Dr. Fletcher and seconded by Mr. Katusic that we join Infopass at a cost of \$50 for the year 1974. Unanimously approved by the board.

Mrs. Clifford made a motion that the meeting be closed and President Gallagher declared the meeting adjourned at 10:25 P.M..

Respectfully submitted,
Rosemary Kaiser, Secretary Pro-tem
Rosemary Kaiser (by Adeline Bergo)